



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

May 26, 2020

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:12 p.m. via Zoom.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley
Allen Dreher
Carolyn Schierholz
Nancy Smith
Renee Anderson
Mark Dickerson
Andy Jones

STAFF

Terry Nolan	Jeff Case	Stephanie Stanley	Carrie Ward
Sherry Eppers	Forrest Dykstra	Dirk Ambrose	Nick Adamson
Ken Standen	Jodie McCann	Brittany White	Courtney Kuhlen
Jeff Vargas	Camille Mitchell		

OTHERS

Tyra Litzau, ACM Audit Director
Twenty members of the public

Agenda Changes

Jim Worley proposed a change to the agenda to add an executive session for the purpose of discussing personnel matters related to the replacement of the general manager.

Special Presentations

Tyra Litzau, audit director for ACM, reviewed with the Board the 2019 Audit process and results. (*Addendum 1, ACM Audit Wrap Up; Addendum 2, 2019 Audit Presentation*)

Public Comments or Questions

Two members of the public had questions or comments as briefly summarized below:

- Not in favor of the use of green space for the proposed Senior Center
- Concerned the \$552,000 emergency reserves would not be sufficient to cover stormwater/channel stabilization costs.

Response: The \$552,000 emergency reserves is required by the Tax Payer Bill of Rights (TABOR); however, the District has a long-range plan to fund maintenance of stormwater drainages in Highlands Ranch through stormwater fee collection and partnership with Mile High Flood District.

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Reaffirmation of Disclosure

No changes

Business Item

Mark Dickerson motioned to accept the Canvass Board's report on the May 5, 2020 Election. Allen Dreher seconded the motion. *Vote was 7-0; motion passed.*

Election of Officers

Renee Anderson made a motion to nominate Mark Dickerson as chairman, Allen Dreher as vice chairman, and Carolyn Schierholz as treasurer. Nancy Smith seconded the motion.

Vote was 7-0; motion passed. Jim Worley turned the meeting over to Mark Dickerson.

Staff Presentations

No items

Discussion Items

No items

Approval of Board Meeting Minutes *(Schierholz/Anderson) 7-0 motion passed*

Regular Board Meeting Minutes for April 28, 2020

Received and Filed

Study Session Minutes for May 20, 2020 *(Dreher/Jones) 7-0 motion passed*

Approval of Business Agenda

Renee Anderson moved to approve the agenda as amended to hold an Executive Session for the discussion of personnel matters involving the replacement of the General Manager pursuant to §24-6-402(4)(f), C.R.S. Allen Dreher seconded the motion. *Vote was 7-0; motion passed.*

General Business Items

HRMD – 122 *(Dreher/Worley) 7-0 motion passed*

Adopt Resolution No. 20-122

Approve certificate to Vicky Starkey thanking her for her service on the Highlands Ranch Board of Directors

HRMD – 128 *(Schierholz/Jones) 7-0 motion passed*

Adopt Resolution No. 20-128

Motion to Receive and File 2019 Audited Financial Statements

Approved the following Consent Agenda Items *(Dreher/Smith) 7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 123

Ratify April 2020 Cash & Investment Transactions including Expenditures

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HRMD – 124

Adopt Resolution No. 20-124

Approve release of retainage for 2019-2020 Parkway Fence Replacement Schedule A

HRMD – 125

Adopt Resolution No. 20-125

Approve appropriation for Service Center improvements

HRMD – 126

Adopt Resolution No. 20-126

Approve 2020 illuminated street name sign replacements

HRMD – 127

Adopt Resolution No. 20-127

Approve Highlands Ranch Water and Sewer Standard Specifications update

Special Reports

District Staff: None

Legal Counsel: None

Chairperson: Mark Dickerson thanked the Board for the opportunity to serve as chairman.

Individual Directors:

Board member comments included:

- Thanked Jim Worley and Vicky Starkey for their excellent service to the community
- Chose board member liaisons for:
 - The Douglas County Youth Initiative – Andy Jones
 - The Partnership of Douglas County Governments – Mark Dickerson & Andy Jones
- Will review remaining board member liaisons during the next board meeting

Public Comments or Questions

Four members of the public shared their concern about the Senior Center site selection. In response to their concern staff reiterated that the Senior Center project has been deferred, but public comments and questions are welcome. All comments and questions will be compiled and submitted to the project team and board of directors and included in the permanent record for the project.

A resident, unable to attend the meeting, emailed his response to answers he received regarding the 2020 Highlands Ranch Community Survey to the board members requesting it be put in the minutes. (*Addendum 3*)

Executive Session

At 7:14 p.m. Carolyn Schierholz motioned to move to an Executive Session for the discussion of personnel matters involving the replacement of the General Manager pursuant to §24-6-402(4)(f), C.R.S. Nancy Smith seconded the motion. *Vote was 7-0; motion passed.* Executive Session concluded at 7:58 p.m.

Adjournment

Meeting adjourned at 7:58 p.m.