



HIGHLANDS RANCH METROPOLITAN DISTRICT
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, April 22, 2020, via Zoom. The meeting opened at 6:00 p.m.

ATTENDANCE (Chairman in bold face: * = absent **=excused absence)

BOARD OF DIRECTORS

J. Worley
A. Dreher
V. Starkey
C. Schierholz
N. Smith
R. Anderson
M. Dickerson

STAFF

Terry Nolan, General Manager
Stephanie Stanley, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Austin Long, Project Engineer
Dirk Ambrose, Parks and Parkways Manager
Nick Adamson, Natural Resources Manager
Ken Standen, Construction and Facilities Maintenance Manager
Brittany White, Park Planner
Courtney Kuhlen, Community Relations Specialist
Cammie Ellis, Human Resources Manager
Camille Mitchell, Administrative Assistant

OTHERS

Four members of the public

PUBLIC COMMENT

None

STAFF PRESENTATIONS

- Brittany White gave a presentation on the Mansion driveway landscape succession planting. (*Addendum 1*)

DISCUSSION ITEMS

- Stephanie Stanley addressed a memo the Board received for consideration. The memo included a recap of the 2020 Mansion maintenance projects already in process as well as a request for the approval for use of the Mansion Fund reserves for maintenance and repair of leaks near the roofline of the Mansion. The Board approved moving forward with this requested funding for leak repairs. Regarding the projects in process, it was requested that the replacement chairs have good back support. (*Addendum 2*)

AGENDA ITEMS

HRMD – 112 (*Consent*)
Ratify February and March Cash & Investment Transactions including Expenditures

HRMD – 113 (*Consent*)
Adopt Resolution No. 20-113
Approve declaration of April 17, 2020 as Arbor Day in Highlands Ranch

HRMD – 114 (*Consent*)
Adopt Resolution No. 20-114
Approve West Fork Disc Golf Course Parking Lot

HRMD – 115 (*Consent*)
Adopt Resolution No. 20-115
Approve Service Center Improvements

HRMD – 116 (*General*)
Adopt Resolution No. 20-116
Approve Parkway Landscape Conversion Demonstration Projects
Board requested signs at our demonstration sites explaining the intentions of the District and how to provide feedback. (Addendum 3)

HRMD – 117 (*Consent*)
Adopt Resolution No. 20-117
Approve Cougar Run Park Playground Replacement

HRMD – 118 (*Consent*)
Adopt Resolution No. 20-118
Approve Marcy Gulch Channel Stabilization

HRMD – 119 (*Consent*)
Adopt Resolution No. 20-119
Approve Grant of Easements

HRMD – 120 (*Consent*)
Adopt Resolution No. 20-120
Approve Big Dry Creek BDE 0.5 Links Golf Course Holes Seven and Nine Channel Stabilization (*Addendum 4*)

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HRMD – 120 (*Consent*)

Adopt Resolution No. 20-120

Approve Big Dry Creek BDE 0.5 Links Golf Course Holes Seven and Nine Channel

Stabilization (*Addendum 4*)

COMMENTS

- Jim Worley thanked Stephanie for coordinating and implementing the virtual meeting
- Renee Anderson
 - Suggested using the Zoom meeting format as an alternative to phone conferencing when board members could not be present.
 - Asked if tennis courts will be part of the first phase of reopening. Carrie responded that based on April 21 guidelines from state, they may be opened, but it will take a while to put a plan in place to re-open and meet health guidelines and additional sanitation and maintenance.
- Carolyn Schierholz suggested possibly using the Mansion for board meetings as part of phasing in the reopening of public meetings.
- Terry Nolan stated that, with the Board's consent, it is the intent of the District to sign the proposed plan for re-opening businesses in Douglas County. The Board gave their consent.
- Allen Dreher asked Carrie Ward how the staffing split to provide social distancing during the COVID-19 pandemic is working. Carrie responded that it is working well and anticipates bringing staff levels up by mid-May to provide the necessary services the summer months require. Carrie will share the preliminary re-opening plan with the Board at the April regular board meeting.
- Mark Dickerson expressed a desire to see the District partner with Highlands Ranch Community Association to conduct an electronics recycling drive. The Board majority was not in support of this. Staff will look at publicizing alternatives to HRCA's former event.

Meeting concluded at 7:26 p.m.