



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

December 10, 2019

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey**

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance and Administration

Carrie Ward, Director of Parks, Recreation and Open Space

Jeff Case, Director of Public Works

Sherry Eppers, Community Relations Manager

Tom Rose, Manager of Revenue and Assets

Dirk Ambrose, Parks and Parkways Manager

Nick Adamson, Natural Resources Manager

Ken Standen, Construction and Facilities Maintenance Manager

Camille Mitchell, Administrative Assistant

OTHERS

Sheriff Tony Spurlock, Douglas County Sheriff's Department

George Teal, Committee member for RTD Reimagined

Chris Blackwood and Mark McClure, PFM Asset Management

Elliott Wenzler, Highlands Ranch Herald

Six members of the public

Special Presentations

- Sheriff Tony Spurlock gave a quarterly update of the Douglas County Sheriff Department.

Topics covered were:

- STACC program successfully reducing auto thefts in Highlands Ranch
- 2020 budget request has been submitted for a new post for a deputy in the Highlands Ranch Town Center area, District 12.

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- George Teal presented a briefing on the Re-imagine RTD Advisory Committee. Teal offered to bring periodic updates to the Board and solicited feedback from the Board regarding transit needs and position statement for Highlands Ranch. The Board was receptive to periodic updates from Teal as appropriate. The Board would also like to meet to discussion their input. (***Addendum 1***)
- Chris Blackwood and Mark McClure of PFM Asset Management Investments gave the 2019 Third Quarter financial performance update. (***Addendum 2***)

Public Comments or Questions

No comments

Reaffirmation of Disclosure

No changes

Staff Presentations

Terry Nolan presented the 2019 Accomplishments. (***Addendum 3***)

Discussion Items

No items

Approval of Board Meeting Minutes (*Dickerson/Dreher*) 6-0 motion passed
Regular Board Meeting Minutes for November 20, 2019

Approval of Business Agenda (*Dickerson/Dreher*) 6-0 motion passed

Approved the following Consent Agenda Items (*Schierholz/Dreher*) 6-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 163

Ratify November 2019 Cash & Investment Transactions including Expenditures

General Business Items

HRMD – 164 (*Dickerson/Dreher*) 6-0 motion passed

Adopt Resolution No. 19-164

Approve endorsement of the plan for the High Line Canal

HRMD – 165 (*Dreher/Dickerson*) 6-0 motion passed

Adopt Resolution No. 19-165

Approve Central Park shade structure design services

HRMD – 166 (*Dickerson/Dreher*) 6-0 motion passed

Adopt Resolution No. 19-166

Approve West Fork Disc Golf Course design and parking lot earthwork

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HRMD – 167 (*Dreher/Schierholz*) 6-0 motion passed
Adopt Resolution No. 19-167
Approve illuminated street name sign replacement

HRMD – 168 (*Dreher/Schierholz*) 6-0 motion passed
Adopt Resolution No. 19-168
Approve 2020 Fees Schedules with fund balance designation per GASB54
(***Addendum 4***)

HRMD – 169 (*Dickerson/Anderson*) 6-0 motion passed
Adopt Resolution No. 19-169
Approve 2020 Budget, certify the 2019 Mill Levy to be collected in 2020 and appropriate funds
Motion passed with the proviso that all references to Active Aging Adult Center be changed to Senior Center before final publication.

HRMD – 170 (*Dreher/Schierholz*) 6-0 motion passed
Adopt Resolution No. 19-170
Approve 2020 election matters

Special Reports

District Staff:

- Stephanie Stanley updated the Board on Centennial Water and Sanitation District’s potential inclusion election in 2020. Notable items:
 - There will be a public hearing on January 27, 2020
 - There are no property tax implications
 - All property owners will receive a letter regarding the public hearing for the potential election
 - The Centennial Water website has a 2020 Election page that contains a frequently asked questions document.
 - Election information will be in the January 2020 Messenger
- Ken Standen addressed the Board regarding the December 10, 2019 Tanks Park – Facility Assessment and Alternative Site Evaluation memo. (***Addendum 5***) In the memo, staff recommends using some of the already appropriated funds to hire a landscape architect to assist with the scope of work as outlined in the memo. The Board instructed staff to move forward with requesting proposals for landscape architect services.

Legal Counsel: None

Chairperson:

Jim Worley

- Thanked Terry for the excellent response to the Denver Post’s special districts debt article.
- Wished everyone a Merry Christmas

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Individual Directors:

Renee Anderson

- Agreed with Jim regarding the response to the Denver Post and asked that it be posted to our website. Staff has added it to the Hot Topics on the home page.
- Thanked staff for relating the 2019 Accomplishments with the Priority Based Budget Results Statements.

Mark Dickerson thanked staff for the outstanding work with channel stabilization.

Public Comments or Questions

- Clinton Dorris thanked the Board for their time, effort and collaboration with other governing agencies. He also announced his candidacy for Douglas County Commissioner for District 2.

- One resident thanked the District for its efforts to build the disc golf course.

Adjournment (*Dickerson/Schierholz*) 6-0 motion passed

At 8:18 p.m. motion to adjourn. Adjournment declared by Chairman Worley