



**JOINT BOARD OF DIRECTORS MEETING
OCTOBER 29, 2019
MINUTES**

Joint Meeting:

The Board of Directors for Centennial Water and Sanitation District met for a joint meeting with the Board of Directors for Highlands Ranch Metropolitan District on Tuesday, October 29, 2019 at 5:00 p.m.

The meeting was called to order by Highlands Ranch Metro District Board Chair, Jim Worley, and Centennial Water and Sanitation District Chair, Jeff Kappes

Roll call was then taken. Upon the call of the roll, the following were present:

HRMD BOARD MEMBERS:

Present: Jim Worley, Carolyn Schierholz, Vicky Starkey, Renee Anderson,
Mark Dickerson, Nancy Smith
Excused Absence: Allen Dreher

CWSD BOARD MEMBERS:

Present: Jeff Donelson, Jeff Kappes, and Terri Kershnik
Excused Absence: John Kilrow and Tim Roberts

A quorum was declared for both districts.

Also present:

STAFF:

Terry Nolan, Highlands Ranch Metro District General Manager
Stephanie Stanley, Director of Finance & Administration
Carrie Ward, Director of Parks, Recreation & Open Space
Cammie Ellis, Human Resources Manager
Andrea Gee – HR Analyst
Sherry Eppers – Community Relations Manager
John Kaufman, Centennial Water and Sanitation District General Manager
Jeff Case, Director of Public Works
Ken Lykens – Director of Water and Wastewater Operations
Diana Schorege, Administrative Assistant

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**Highlands Ranch Metro District
Centennial Water and Sanitation District**

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REAFFIRMATION OF DISCLOSURE

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PUBLIC COMMENTS

- No comments

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STAFF PRESENTATIONS

- Compensation Plan Guide – Cammie Ellis
 - 2020 Compensation Plan Guide explained. This item will be brought to each Board for adoption at the November board meeting.
- Recommendation for audit services for 2019-2023 – Stephanie Stanley
 - Haynie has performed audit services for the districts for the past 9-years. In order to ensure quality of financial reporting, staff issued a request for qualifications. The District received six proposals including Haynie. After review of the proposals and interviewing the top rated firms, staff recommends to change firms and selected ACM for the HRMD and CWSD 2019 audit.

Board Member Worley and Board Member Kershnik directed staff to request additional information from one of the other audit firms before making a final decision. Staff will gather additional information and bring back to the both Boards in November.

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HRMD Adjourn

BOARD MEMBER DICKERSON MOVED THAT THE HRMD BOARD MEETING ADJOURN. Board Member Anderson seconded the motion. The vote resulted as follows:

Ayes: Board Members Worley, Schierholz, Smith, Starkey, Anderson, and Dickerson

Nays: None

The motion carried, and the meeting was adjourned at 5:47 p.m.

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CWSD Adjourn

BOARD MEMBER DONELSON MOVED THAT THE CWSD BOARD MEETING ADJOURN. Board Member Kershnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, and Kershnik

Nays: None

The motion carried, and the meeting was adjourned at 5:47 p.m.

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