



HIGHLANDS RANCH METROPOLITAN DISTRICT
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, August 21, 2019 in the District boardroom and opened the meeting at 6:00 p.m.

ATTENDANCE (Chairman in bold face: * = absent **=excused absence)

BOARD OF DIRECTORS

J. Worley
A. Dreher
V. Starkey
C. Schierholz
N. Smith
R. Anderson
M. Dickerson

STAFF

Terry Nolan, General Manager
Jim Collins, Attorney
Stephanie Stanley, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Tom Rose, Financial Reporting Analyst
Dirk Ambrose, Parks and Parkways Manager
Nick Adamson, Natural Resources Manager
Ken Standen, Construction and Facilities Maintenance Manager
Camille Mitchell, Administrative Assistant

OTHERS

Nine Highlands Ranch Residents

GUEST PRESENTATIONS

None

PUBLIC COMMENT

A resident made a brief statement expressing his support and interest in the planned Senior Center.

STAFF PRESENTATIONS

No items

DISCUSSION ITEMS

Ken Standen and Stephanie Stanley discussed new developments regarding the Tanks Skate Park Equipment Replacement project. In 1998 an agreement was reached between Centennial Water and Sanitation District and the Metro District allowing the Metro District use of the Centennial's property for recreational uses including the water storage tank lids.

As a result of a Federal Law passed in late, 2018 new regulations were issued recently that require all utilities to update a risk and resiliency assessment that was previously mandated in 2003 for all of their water facilities. The American Water Infrastructure Act of 2018 requires Centennial to perform and certify this assessment by March 2020. Centennial is in the process of hiring a consultant to assist with the assessment. Through the process of understanding this new requirement Centennial staff is concerned that the assessment may result in a recommendation to remove recreational facilities from the water tanks.

Staff recommends putting all improvements on hold until Centennial is able to make a determination regarding recreational amenities on the water tanks. The Board was supportive of this decision. Board requested that information on the reason for the project delay be posted to the District's social media. (*Addendum 1*)

AGENDA ITEMS

HRMD – 137 (*Consent*)

Ratify July 2019 Cash & Investment Transactions including Expenditures

HRMD – 138 (*General*)

Adopt Resolution No. 19-138

Approve Service Center Improvements Integrated Project Delivery Method
(*Addendum 2*)

HRMD – 139 (*Consent*)

Adopt Resolution No. 19-139

Approve appropriation and construction contract for Plum Valley Park Restroom Replacement project

HRMD – 140 (*Consent*)

Adopt Resolution No. 19-140

Approve appropriation for Parkway Landscape Renovations projects
(*Addendum 3*)

HRMD – 141 (*Consent*)

Adopt Resolution No. 19-141

Approve 2019 Capital Project Appropriation Rescissions and Adjustments

CONTINUED FINANCE WORKSHOP

Tom Rose provided a quarterly financial report reflective of transactions through July 31, 2019. (*Addendum 4*)

Study Session Minutes

August 21, 2019

Page 3

COMMENTS

- Stephanie Stanley informed the Board that requests for proposals (RFP) for auditing services were sent out this month. Staff will, conduct a pre-proposal meeting, review the proposals and bring recommendations to the Board in October. Allen Dreher will assist with review of the proposals.
- A budget workshop was scheduled for November 8, 2019 from 1:00 p.m. to 5:00 p.m.
- Terry asked for direction regarding a response to a request from Northwestern Douglas County Economic Development that was sent to Board members via email. The Board directed Terry to send their regrets.
- The Douglas County Fallen Officer Memorial dedication will be held on Tuesday, August 27th from 4:00 p.m. to 4:45 p.m. Jim Worley is scheduled to speak at the dedication.
- It was decided to schedule a Board workshop prior to the August 27th board meeting. The topic will be the Business Plan for Senior Center. The regularly scheduled board meeting will follow at 6:00 p.m.

Meeting concluded at 7:07 p.m.