



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

May 28, 2019

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance and Administration

Carrie Ward, Director of Parks, Recreation and Open Space

Jeff Case, Director of Public Works

Sherry Eppers, Community Relations Manager

Carolyn Peters, Recreation Manager

Dirk Ambrose, Parks and Parkways Manager

Ken Standen, Construction and Facilities Maintenance Manager

Michele Salanty, Accounting Manager

Jodie McCann, Active Adult Coordinator

Camille Mitchell, Administrative Assistant

OTHERS

Chief Mike Dell'Orfano, South Metro Fire Rescue

Christine McLeod, Haynie & Company

Fifteen Highlands Ranch residents

Special Presentations

- Chief Mike Dell'Orfano gave a quarterly update of South Metro Fire Rescue (SMFR). The Chief began by commending the coordinated efforts and utilization of manpower and resources of the first responders during the STEM shooting. He also acknowledged that the consistent training with surrounding law enforcement agencies is crucial for responding to these types of emergencies. Chief Dell'Orfano recognized this type of

cross training would not be possible without the regional-minded elected officials bringing resources together.

Other topics:

- SMFR's boundaries are expanding as other service areas vote to be included in the district.
- Station No. 20 is in the submittal process with Douglas County and is on track for completion mid-year of 2020.
- A SMFR fact sheet was distributed as well as a response times fact sheet specific to Highlands Ranch. The data in the sheet specific to Highlands Ranch will be more accurate as they get a new baseline with 2019 information. (*Addendum 1*)
- All parcels in the Back Country are now included in the SMFR service area.
- Stephanie Stanley introduced Christine McLeod from the auditing firm Haynie & Company. McLeod gave a brief overview of the audit and the audit process regarding the 2018 Audited Financial Statements. McLeod said Haynie & Company will be writing a clean, unmodified opinion of the 2018 Audited Financial Statements. Stephanie followed with a review of the results of the 2018 Audited Financial Statements. (*Addendum 2*)

Public Comments or Questions

- Jim Worley received a memo from Steve Taraborelli regarding the Highlands Ranch Senior Center to be included in the minutes. (*Addendum 3*)
- One resident asked for relief on her wastewater fee increase due to special circumstances. Stephanie Stanley will reach out to assist her.
- One resident asked the Board to consider, with respect to the Senior Center, the broad variety of needs in the active adult community, to collect broad data including the thoughts of the under-represented. She also thanked the Board for listening to the active adult community.

Reaffirmation of Disclosure

No changes

Staff Presentations

No Items

Discussion Items

Carrie Ward gave a project update on the Senior Center site selection. She provided the Board with a memorandum outlining the process of the site selection to date, the meetings with agencies and property owners conducted since the last update, and an outline of the next steps for June. (*Addendum 4*)

Approval of Board Meeting Minutes (*Dickerson/Starkey*) 7-0 motion passed

Regular Board Meeting Minutes for April 30, 2019

Received and Filed

Senior Center Workshop Minutes for April 30, 2019 (*Dickerson/Dreher*) 7-0 motion passed
Nancy Smith moved to amend the minutes by adding the following language:
She wants the motion to say, "fitness programs are not to duplicate what HRCA and other

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entities are able to offer.” Plus she is concerned about the mention of the Study because the Board did not adopt it; and she prefers using “stage of life” rather than any specific age for possible users of the Senior Center. She also expressed her desire to separate the health and wellness from the fitness and recreation programming.

Mark Dickerson seconded the motion to add the language. 7-0 motion passed.

Study Session Minutes for May 22, 2019 (Schierholz/Starkey) 7-0 motion passed

Finance Workshop Minutes of May 22, 2019 (Schierholz/Starkey) 7-0 motion passed

Approval of Business Agenda (Dreher/Dickerson) 7-0 motion passed

Approved the following Consent Agenda Items (Starkey/Dickerson) 7-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 123

Ratify April 2019 Cash & Investment Transactions including Expenditures

HRMD – 125

Adopt Resolution No. 19-125

Approve Capital Project Appropriation Rescissions and Adjustments

General Business Items

HRMD – 118 (Dickerson/Smith) 7-0 motion passed

Adopt Resolution No. 19-118

Approve Intent of the Highlands Ranch Senior Center

HRMD – 124 (Dreher/Anderson) 7-0 motion passed subject to Carolyn Schierholz’s review of her questions with Stephanie Stanley.

Adopt Resolution No. 19-124

Motion to Receive and File 2018 Audited Financial Statements

Special Reports

District Staff:

Terry Nolan:

1. Asked the board members for topics for the agenda for the Board to Board meeting with the County Commissioners scheduled for June 11th.
 - a. Carolyn Schierholz recommended including a 5G/small cell update from the Commissioners on the County’s efforts.
 - b. Jim Worley asked the board members to get their comments to Terry by Friday, May 31st.

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2. Sought the Board's direction on a draft letter to the Douglas County School District regarding possible acquisition of land they own adjacent to Toepfer Park. The Board directed Terry to send the letter.

Legal Counsel: None

Chairperson: None

Individual Directors: None

Public Comments or Questions

One resident had difficulty hearing and asked the Board to speak up in future meetings.

Adjournment (*Dickerson/Anderson*) 7-0 motion passed

At 6:48 p.m. motion to adjourn. Adjournment declared by Chairman Worley