



**2019 Visioning Workshop Minutes
February 22, 2019**

The Highlands Ranch Metro District Board of Directors (“Board”) met at the Metro District offices boardroom on Friday, February 22, 2019, at 1:00 p.m.

The following Board members were present:

Renee Anderson, Mark Dickerson, Allen Dreher, Carolyn Schierholz, Nancy Smith, Vicky Starkey and Jim Worley

The following staff members were present:

Terry Nolan, Jeff Case, Carrie Ward, Stephanie Stanley, Sherry Eppers, Tom Rose, and Camille Mitchell

The following public was present:

Sue Frommelt

Introduction/Agenda

Terry Nolan presented the agenda for the day establishing the format and desired outcomes for the session.

Mission, Vision and Guiding Principles

The Board reviewed the District’s Mission Statement, Vision Statement, and Guiding Principles and made one change to the Vision Statement; delete fire and emergency services.

Results Statements and Role of Highlands Ranch Metro District

The Board reviewed their Priority Based Budgeting Results Statements, the government-type services provided in Highlands Ranch and the role of the Metro District. The Board directed staff to add language in the result statement definitions to expand on the guiding principle of innovation.

Initiatives

Terry reviewed major initiatives previously identified by the Board as well as new initiatives for funding considerations.

Initiatives assumed in the financial model:

- In-tract line replacement funding in the first year
- Parkway landscape conversion
- Historic Park Phase II
- Fly ‘n B House Interior
- Additional FTE to handle social media
- More frequent fence staining
- PROS Service Center Improvements

Financial Forecast 2019-2026

Stephanie Stanley discussed future revenue forecasts along with opportunities and challenges for consideration. Using a forecasting tool Stephanie presented several scenarios of funding options to allow

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the Board to see the financial impacts over the next seven years. Board reviewed impacts on both capital funds and general funds (operations). After reviewing several funding alternatives and based on the prior discussions the Board agreed to the following:

- Not to retire the debt early.
- Transfer \$500,000 annually from the General Fund to the Major Repair Fund for in-tract water and wastewater line replacement.
- Transfer an additional \$500,000 annually from the General Fund to the Major Repair Fund for maintaining current assets and infrastructure.
- Use of \$12 million as a project estimate for the Highlands Ranch Senior Center.
- There will be no citizen survey conducted in 2019. There is, however, a survey sent to all recreation program participants and to Mansion clients. The Board would like to receive the results of these surveys.
- Not to set aside any funding for Wildcat Regional Park .

C470 Monuments Design Concepts

Carrie Ward presented five concept designs for C470 monuments for consideration. The Board liked elements from each of the designs and asked staff to take their preferred elements and incorporate them into a few more design choices.

Concluding Remarks

In closing, Terry recapped the board's decisions and action items.

Decisions:

- Delete the provision of fire and emergency services from the District's Mission Statement.
- Not to retire the debt early.
- Transfer of funds from the General Fund to the Major Repair Fund as stated above.
- There will be no citizen survey conducted in 2019.
- Wildcat Regional Park will not be funded at this time.

Action Items:

- Work "innovation" into the Results Statements.
- Share survey results from recreation program participants and Mansion clients.
- Review staff organizational structure.

The Workshop concluded at 3:16 p.m.