



BOARD MEETING MINUTES

Tuesday, July 30, 2024, at 6:00 pm
District Office Building
62 Plaza Drive
Highlands Ranch, CO 80129

Remote Meeting Information:

Zoom Link: <https://us02web.zoom.us/j/87082642451>

Phone: 1-346-248-7799

Meeting ID: 870 8264 2451

Guidelines for effective interaction:

- Participate. Ask questions. All input is valid.
- Share thoughts respectfully. Be honest and candid.
- Seek first to understand all sides of an issue.
- Be respectful of others.
- No defensiveness. Respect constructive criticism.

Agenda:

1. Call to Order

Chairperson Anderson called the meeting to order at 6:11 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Members Present	Mark Dickerson Director, Andy Jones Director, Carolyn Schierholz Director, Nancy Smith Director, Renee Anderson Chairman of the Board, David Simonson Director, Eric Rysner Director
Members Absent	None
Staff	Janet Grovenor, Stephanie Stanley, Sherry Eppers, Dirk Ambrose, Ken Standen, Jill Hall, John Donakowski, Kristi Robinson, Neil Alderson, Ryan Edwards, Carolyn Peters, Forrest Dykstra

Also in attendance were three citizens from the community.

4. Guest Presentations

a) Douglas County Sheriff's Office Update – Chief Michael McIntosh

Chief McIntosh updated the board with recent stats for the month of July in Highlands Ranch. He also shared a few incidents of interest which included a black bear roaming through a Highlands Ranch neighborhood! He also shared that the Community Response Team (CRT) has a new member named Olive who is their first office CRT Therapy Dog. Sheriff Weekly gave Olive the Oath of Office and soon Olive will be out in the community helping the citizens.

The board thanked Chief McIntosh for his time and for everything the Sheriff's office does for the community.

b) Douglas County School District Update – Superintendent Erin Kane

Douglas County School District Superintendent Erin Kane met with the board to provide them with the district's current data and future plans as population changes impact school needs. She thanked the board and the community for the passing of 5A which allows for pay increases for teachers and staff as well as increased security support. She addressed a current challenge of having a lack of schools in growth areas sharing that growing new communities are school voids which is causing larger student populations at schools that sit close to these boundary lines. She shared that the school district is currently in the process of community engagement and policy development to pair some schools in Highlands Ranch for the 2026-2027 school year, which will result in additional opportunities for students and more efficient use of funds. The board asked various questions which Superintendent Kane answered.

The board thanked her for her presentation and her time and for everything she does for the schools in Highlands Ranch and Douglas County.

5. Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

Kim Pallas – 7267 Mountain Brush Lane let the board know that the Douglas County Sheriff's Office will be cooking at the October luncheon for the seniors and would like the Metro District to help with recognition in the form of publicity via videos and publications. We have the best Sheriff's department in the world, and I would like some recognition for them in addition to what I have planned. I am just asking for some support.

There were no online comments or questions.

6. Reaffirmation of Disclosure

There were no changes.

7. Staff Presentations

There were no staff presentations.

8. Discussion Items

c) Senior Center Timeline – Stephanie Stanley

General Manager Stanley started her discussion by showing some updated photos of the Senior Center to the board which shows significant progress with drywall and exterior roof. Last month we had some updated information from our contractor and wanted time to digest it before we proposed new opening dates. Part of this process is understanding when the contractor can safely turn the building over to us, how long does staff need to be adequately trained and get furniture in place before we can safely open the doors to the community. At this time, we are looking at opening the later part of October with a ribbon cutting ceremony on October 25th which is a Friday. Inaugural members of the Senior Center will also get a sneak peek into the building which will take place before the grand opening on October 25th. That information will be communicated to those members who can sign up for a time slot to tour the facility.

9. Approval of Board Meeting Minutes

a) Regular Board Meeting Minutes for June 25, 2024

Motion by Dickerson / Second by Simonson

6 – 0 Motion Pass Abstain: 1 Absent: 0

Director Rysner abstained from this vote as he was absent for this board meeting.

10. Receive and File

a) Study Session Minutes for July 24, 2024

Motion by Dickerson / Second by Jones

7 – 0 Motion Pass Abstain: None Absent: 0

11. Approval of Business Agenda

Motion by Jones / Second by Simonson

7 – 0 Motion Pass Abstain: None Absent: 0

12. Consent Business

- a) HRMD-24-140: Ratification of June 2024 Cash and Investment Transactions – Tom Rose
- b) HRMD-24-141: 2023 Parkway Landscape Conversion Final Payment – Dirk Ambrose
- c) HRMD-24-142: Dad Clark Gulch DCW 5.0 Summit View to Wildcat Reserve Parkway - Forrest Dykstra and John Donakowski
- d) HRMD-24-143: Toepfer Park Improvements - Forrest Dykstra

Motion by Dickerson / Second by Simonson

7 – 0 Motion Pass Abstain: None Absent: 0

13. General Business

a) HRMD-24-144: Senior Center Request for Ratification – Forrest Dykstra

Manager of Engineering Forrest Dykstra further explained this request to the board letting them know this will enhance the audio quality by adding additional wireless microphones and speakers in the multi-purpose rooms to increase coverage.

Chairperson Anderson asked Director Jones if he had any additional comments as he was the one who requested this item be placed on General Business to which he said General Manager Stanley had answered all of his questions he just wanted the public to hear that.

Motion by Dickerson / Second by Rysner

7-0 Motion Pass

Abstain: None

Absent: 0

b) HRMD-24-145: Engagement Letter to Collins Cole Flynn Winn & Ulmer – Stephanie Stanley

General Manager Stanley reminded the board that at last month's meeting they had a brief discussion about an engagement letter with Collins Cole Flynn Winn & Ulmer. At that time the board was unsure what Centennial Water and Sanitation District was going to be doing and if they were going to stay with Tim Flynn. CWSD discussed at their most recent meeting that they will be retaining Tim Flynn who has left to go with another firm. Legal Counsel Jim Collins told the board that an engagement letter would be coming out in two days with Tim's name removed. Director Smith said that she is still uncertain about this decision and wants an attorney who will tell her the laws clearly not vague answers. She doesn't feel like she can support this. General Manager Stanley said she appreciates that feedback and when she met with our legal counsel last fall with Chairperson Anderson, they were able to share the feedback of what was going well and what could be better. That led to a few changes being made, one being that legal counsel now attends all of our board meetings which has helped her understand all of the boards needs and expectations. Director Simonson shared that he is more on board now than before this process started because making their comments known has helped clear the muddy water, so he is onboard with this. Chairperson Anderson called for a motion to vote. Directors Smith and Schierholz voted no on this motion.

Motion by Rysner / Second by Simonson

7-0 Motion Pass

Abstain: None

Absent: 0

14. Special Reports

a) District Staff

General Manager Stanley reminded the board of our last popsicle pop-up event on August 1st at 11:00 at Civic Green Park. She also reminded them that our annual ice cream social was on Wednesday, August 7th from 5-8pm at Civic Green Park and if any of the board members would like to help sell tickets, please let her know. This year's event is raising funds for Shop with a Cop.

b) Legal Counsel

Nothing from Legal Counsel.

c) Chairperson

Nothing from Chairperson Anderson.

d) Directors

Director Jones wanted the community to know that we held a board retreat last week. He appreciates all of the time and work that staff put into a terrific day of board and staff coming together.

Director Rysner thanked the staff for an awesome retreat. He appreciated the team building and he learned a lot and felt good leaving.

15. Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

There were no online or public comments or questions.

16. Highlands Ranch Metropolitan District Adjourned

Chairperson Anderson invited a motion to adjourn the meeting. Director Simonson made the first and Director Rysner made the second.

The meeting was adjourned at 7:53PM.

Motion by Simonson / Second by Rysner

7 – 0 Motion Pass

Abstain: None

Absent: None