



BOARD MEETING MINUTES

Tuesday, April 30 at 6:00 pm
District Office Building
62 Plaza Drive
Highlands Ranch, CO 80129

Remote Meeting Information:

Zoom Link: <https://us02web.zoom.us/j/82836794179>

Phone: 1-346-248-7799

Meeting ID: 828 3679 4179

Guidelines for effective interaction:

- Participate. Ask questions. All input is valid.
- Share thoughts respectfully. Be honest and candid.
- Seek first to understand all sides of an issue.
- Be respectful of others.
- No defensiveness. Respect constructive criticism.

Agenda:

1. Call to Order

Chairperson Anderson called the meeting to order at 6:10 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Members Present	Mark Dickerson Director, Andy Jones Director, Carolyn Schierholz Director, Nancy Smith Director, Renee Anderson Chairman of the Board, David Simonson Director, Eric Rysner Director
Members Absent	None
Staff	Janet Grovenor, Stephanie Stanley, Forrest Dykstra, Heather Morgan, Sherry Eppers, Dirk Ambrose, Ken Standen, Courtney Kuhlen, John Donakowski, Kristi Robinson, Neil Alderson, Ryan Edwards, Zach Cartaya, Tyler Ensign, Jill Hall

Also in attendance was Kathryn Winn, legal counsel from Collins Cole Flynn Winn and Ulmer and 22 people from the public

4. Guest Presentations

a) Douglas County Public Works/Engineering Update – Janet Herman, Director of Public Works, Douglas County

Janet Herman and Dan Roberts from Douglas County Public Works presented an update to the board on various projects around Highlands Ranch to include 2023 completed construction projects of traffic installation, pipe repair and drainage projects. Some of the other 2023 projects included traffic operations and safety projects to include safety and improvements by schools and pedestrian safety enhancements as well as 2024/2025 construction projects like the U.S. 85 widening from Highlands Ranch Parkway to C-470, Quebec/University/Lincoln intersection reconstruction and County Line Road widening and reconstruction to name just a few.

The board was specifically concerned about traffic safety on major corridors like Highlands Ranch Parkway and getting cars to slow down so it is safer for students to get to school. They were told that Douglas County is getting ready to install advanced flashing when a light turns from yellow to red causing the beacon to flash. This information will be pushed out to the community, but Janet Herman will not do so until these projects have been put into place. She assured the board that once this project is completed this will be shared via sites like Word of Mouth, Facebook, etc.

Director Smith asked if Douglas County would consider installing a traffic signal at the entrance to the Highlands Ranch Senior Center since even though it won't meet it warrants there is a concern about seniors needing to turn left onto Highlands Ranch Parkway at that location. Janet Herman suggested that the Metro District send a letter to Douglas County requesting a traffic signal. She agreed that it probably would not meet warrants but understood Director Smith's concerns.

The board thanked them for their update and all that they do in and around our community.

Director Dickerson asked Chairperson Anderson if they could move HRMD 24-121: Older American's Month Proclamation up in the meeting due to the number of people in attendance who came to hear the proclamation read. The decision was unanimous by the other board members, so this item was moved up on the agenda.

Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

There were no online or public comments or questions.

5. Reaffirmation of Disclosure

There were no changes.

6. Staff Presentations

There were no staff presentations.

7. Discussion Items

a) Engagement Letter from Lyons Gaddis. P.C.

General Manager Stanley let the board know that they each had a copy of the engagement letter from Lyons Gaddis, P.C. in front of them. This letter is to serve as special conflict counsel to the Highlands Ranch Metro District as we navigate the terms of the Intergovernmental Agreement with South Suburban Parks and Recreation on the proposed pickleball site. Staff is looking for direction from the board. The board felt confident that this was the right move and said to proceed.

Motion by Schierholz / Second by Dickerson

7 – 0 Motion Pass Abstain: None Absent: 0

8. Approval of Board Meeting Minutes

a) Regular Board Meeting Minutes for March 26, 2024

Motion by Dickerson / Second by Rysner

7 – 0 Motion Pass Abstain: None Absent: 0

9. Receive and File

a) Study Session Minutes for April 24, 2024

General Manager Stanley let the board know that they each had a revised copy of the Study Session minutes in front of them. She received feedback back from Director Schierholz that her comments were not reflected accurately in the minutes so General Manager Stanley presented them with a red lined version to accurately reflect what Director Schierholz said at the Study Session meeting.

Chairperson Anderson took a motion to approve the minutes as amended by Director Schierholz. Director Jones made the first and Director Dickerson made the second. The minutes will be amended to reflect this note. Director Simonson abstained from this vote as he was absent from the Study Session meeting.

Motion by Jones / Second by Dickerson

6 – 0 Motion Pass Abstain: Simonson Absent: 0

10. Approval of Business Agenda

Motion by Rysner / Second by Schierholz

7 – 0 Motion Pass Abstain: None Absent: 0

11. Consent Business

- a) HRMD-24-119: Ratification of March 2024 Cash and Investment Transactions – Tom Rose
- b) HRMD-24-120: Marcy Park Playground Renovation – Tyler Ensign
- c) HRMD-24-122: Senior Center Approve Transfer and Acceptance Property – Forrest Dykstra
- d) HRMD-24-123: Reciprocal License Agreement – Forrest Dykstra

Motion by Dickerson / Second by Simonson

7 – 0 Motion Pass

Abstain: None

Absent: 0

12. General Business

a) HRMD-24-121: Older American's Month Proclamation – Jill Hall

Senior Center Manager Jill Hall requested the board adopt resolution 24-121 recognizing May 2024 as Older Americans Month in Highlands Ranch. Director Jones read the proclamation.

Motion by Dickerson / Second by Simonson

7 – 0 Motion Pass

Abstain: None

Absent: 0

13. Special Reports

a) District Staff

General Manager Stanley let the board know that some staff will be moving to the 300 Plaza building on Friday to include Human Resources, Community Relations, and Administrative Staff. She let the board know there may be a brief period where we don't have access to phones, but we will make sure we check voice mail and emails and respond as soon as we can. She also thanked Director Ken Standen and the Facilities team for helping us with the move on Friday. She also asked the board who will be attending the 4th of July parade just to get an idea. Director Smith asked for a list of what staff will be housed at 300 Plaza. General Manager Stanley said she will email that out to the board.

b) Legal Counsel

Nothing from Legal Counsel.

c) Chairperson

Nothing from Chairperson Anderson.

d) Directors

Director Schierholz asked Legal Counsel Jim Collins with the recent roll out of laptops to the board and having to do multi-factor authentication which she thinks is a great idea, depending on how we do it we would have to use our personal cell phones to unlock the HRMD laptop. Does that mean that our personal cell phones could be subpoenaed if the judge decides it is necessary because of its use for unlocking the laptop? Jim told her no, that simply for unlocking the laptop there is no communication that would be in violation of the open meetings law. Director Schierholz asked if Jim felt it was defensible because she happens to have a car where her cell phone is the key to her car, and she

wouldn't be able to drive her car if a judge took it. Jim assured her that he felt very strongly about his answer.

Director Smith asked staff if we can offer an incentive to Waner Construction to finish the Senior Center early? General Manager Stanley said she would speak with Ryan and Forrest and get back to her.

Director Simonson thanked staff for the new technology and said we can avoid a lot of problems by using district email. Director Dickerson seconded those words.

Director Rysner also thanked staff and said he felt a lot safer using the district device and email.

Director Jones said a watched pot never boils. Just because you don't see it happening doesn't mean it isn't happening. This was in reference to the Senior Center and work being done on it.

14. Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

There were no online or public comments or questions.

15. Executive Session

- a) Pursuant to Section 24-6-402(4)(b), C.R.S., for the purpose of conferring with legal counsel and obtaining legal advice regarding the Gee and Canada complaint.

Director Dickerson read the statute for the Executive Session. Chairperson Anderson invited a motion to move into Executive Session. Director Dickerson made the motion. The vote was unanimous.

Chairperson Anderson called for a 5-minute recess to allow the public to leave and let staff clean up before Executive Session.

The board went into Executive Session at 7:15PM.

Chairperson Anderson invited a motion to leave Executive Session. The motion was made by Director Simonson. The second was made by Director Dickerson.

The board left Executive Session at 8:00PM.

16. Highlands Ranch Metropolitan District Adjourned

Chairperson Anderson invited a motion to adjourn the meeting. Director Dickerson made the first and Director Simonson made the second.

The meeting was adjourned at 8:01PM.

Motion by Dickerson / Second by Simonson

7 – 0 Motion Pass

Abstain: None

Absent: 0