



BOARD MEETING MINUTES

Tuesday, March 26, 2024, at 6:00 pm
District Office Building
62 Plaza Drive
Highlands Ranch, CO 80129

Remote Meeting Information:

Zoom Link: <https://us02web.zoom.us/j/82740666922>

Phone: 1-346-248-7799

Meeting ID: 827 4066 6922

Guidelines for effective interaction:

- Participate. Ask questions. All input is valid.
- Share thoughts respectfully. Be honest and candid.
- Seek first to understand all sides of an issue.
- Be respectful of others.
- No defensiveness. Respect constructive criticism.

Agenda:

1. Call to Order

Chairperson Anderson called the meeting to order at 6:02 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Members Present	Mark Dickerson <i>Director</i> , Andy Jones <i>Director</i> , Carolyn Schierholz <i>Director</i> , Nancy Smith <i>Director</i> , Renee Anderson <i>Chairperson of the Board</i> , David Simonson <i>Director</i> , Eric Rysner <i>Director</i>
Members Absent	None
Staff	Janet Grovenor, Stephanie Stanley, Forrest Dykstra, Heather Morgan, Ken Standen, John Donakowski, Kristi Robinson, Neil Alderson, Ryan Edwards, Zach Cartaya, Tyler Ensign

4. Guest Presentations

- a) South Metro Fire Rescue Update – Mike Dell’Orfano, Chief Government Affairs Officer

Mike Dell'Orfano, Chief Government Affairs Officer presented an update to the board on South Metro Fire Rescue. Mike gave a brief overview of total response by incident types sharing that they are still able to get to calls in eight minutes or less. He also shared that the week of April 15-18, 2024, is National Public Safety Telecommunicators Week and spoke about all of the incredible work they do as first responders.

The board thanked him for his time and all of the great work South Metro Fire Rescue does for the community.

5. Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

There were no online or public comments or questions.

6. Reaffirmation of Disclosure

There were no changes.

7. Staff Presentations

There were no staff presentations.

8. Discussion Items

a) Executive Session – Jim Collins, Collins Cole Flynn Winn & Ulmer, PLLC

Jim Collins from Collins Cole Flynn Winn & Ulmer, PLLC came to present to the board the recent article from the Special District Association of Colorado regarding Executive Session. Jim said that the board is currently doing things correctly.

b) Highlands Ranch Community Association Parking Enforcement – Stephanie Stanley

General Manager Stanley said she heard back from General Manager Mike Bailey at the Highlands Ranch Community Association earlier today and he asked her to defer this topic until a later time.

c) Highlands Ranch Senior Center Timeline – Stephanie Stanley

General Manager Stanley informed the board that she met with staff today to get an update on where we are at with the Senior Center. Waner Construction will be out of the job site the last week of July. Staff needs at least one month in the building to set things up, so we are looking at the end of August for our grand opening.

Director Schierholz asked if there were any penalties in the contract or any incentives to which she was told that was being looked into.

Director Jones inquired about a “pre-grand opening” or something where we could cut a ribbon. Staff said they would get back to him on this request.

d) Topics for Board to Board with Highlands Ranch Community Association – Stephanie Stanley

General Manager Stanley reminded the board that they have a board to board with Highlands Ranch Community Association on April 23rd and asked them for any topics they would like to discuss so that she can prepare an agenda. The board members shared that they would like to follow up on Westridge Rec Center landscaping, parking enforcement and a tree replacement program. General Manager Stanley asked that any additional topics be emailed to her, and she will put something together and share with the board for their review.

e) 2024 GM Priorities – Stephanie Stanley

General Manager Stanley presented the summary of the feedback received from the board on the 2024 priority list. The board was aligned on most items. Stephanie will track and provide updates on all priorities throughout the year.

f) Douglas County referral request regarding the name change of Lucent Boulevard (Referral: SB2024-016) – Stephanie Stanley

General Manager Stanley provided the board with a hard copy of the referral received from Douglas County in regard to the name change of Lucent Boulevard to Kendrick Castillo Way. The board had questions regarding the cost to the Metro District, Douglas County (DC), Colorado Department of Transportation (CDOT), and businesses along Lucent. Staff provided estimated cost of changing street name signs and CDOT signage. Funds are currently being raised for memorial artwork for Kendrick Castillo to be placed at Civic Green Park, scholarships, and replacement of signage. At this time not enough funds have been raised to cover the cost of signage. The board expressed concern over the potential use of property tax to replace the signs as well as potential cost to businesses in the area. The board directed General Manager Stanley to prepare a response letter in opposition to the name change for the board to review and submit feedback so the letter can be sent to Douglas County by April 12, 2024.

9. Approval of Board Meeting Minutes

a) Regular Board Meeting Minutes for February 27, 2024

Motion by Simonson / Second by Dickerson

7 – 0 Motion Pass

Abstain: None

Absent: 0

10. Receive and File

a) Study Session Minutes for March 20, 2024

Motion by Dickerson / Second by Rysner

7 – 0 Motion Pass

Abstain: None

Absent: 0

11. Approval of Business Agenda

Motion by Jones / Second by Schierholz

7 – 0 Motion Pass

Abstain: None

Absent: 0

12. Consent Business

- a) HRMD-24-114: Ratification of February 2024 Cash and Investment Transactions – Tom Rose
- b) HRMD-24-116: Highlands Ranch Mansion Rental Fee Increase – Harlan Stritchko and Neil Alderson
- c) HRMD-24-117: Pickleball Court Project – Forrest Dykstra and Ken Standen
- d) HRMD-24-118: Quebec Street Median Renovation – Forrest Dykstra

Motion by Simonson / Second by Dickerson

7 – 0 Motion Pass

Abstain: None

Absent: 0

13. General Business

- a) HRMD-24-115: Arbor Day 2024 – Nick Adamson

Chairperson Anderson read Resolution 24-115 for Arbor Day 2024.

Motion by Dickerson / Second by Simonson

7 – 0 Motion Pass

Abstain: None

Absent: 0

14. Special Reports

- a) District Staff

General Manager Stanley said she has not heard back from all of the board members on which date they can meet with the Douglas County Commissioners. After a brief discussion with the board, they landed on June 19th for this meeting. Janet will send out a calendar invite to all.

- b) Legal Counsel

Nothing from Legal Counsel.

- c) Chairperson

Chairperson Anderson informed the board that the Douglas County Commissioners had on their Consent Agenda to award a grant to the Highlands Ranch Metro District in the amount of \$25,000 to support senior services. She asked if this was in addition to a grant from the Douglas County Community Foundation to which General Manager Stanley told her that it was.

Chairperson Anderson also let the board know that our current legal firm may not be submitting a proposal in response to our Request for Qualifications.

- d) Directors

Director Smith said that she had a tour of the Senior Center today and felt the rooms were big enough and she was extremely impressed with how it is looking so far.

Director Simonson toured the new dining area at the Vi today and said it was going to be great when finished. He thanked Dave Dieterich for the tour.

Director Dickerson thanked Directors Jones, Schierholz, and Anderson for their help on Saturday with the assembly at Douglas County High School.

Director Schierholz thanked staff for the tour of the Senior Center but would like to see more plugs in the storage rooms.

Director Jones said that the KPI's he has been working on with Director Schierholz should have been emailed to all board members and asked to have all input back within the next three weeks.

15. Public Comments and Questions: Limit three minutes per person

For online attendees, please use the Q&A feature to comment. Provide your full name and address with your comment.

Kim Pallas (7267 Mountain Brush Lane) I do not think spending money on renaming Lucent Boulevard is a good idea and would rather see that money used for future scholarships. Also thanked Jill Hall and Forrest Dykstra for all that they are doing for the seniors in the community.

Dave Dieterich (Vi, Highlands Ranch) regarding changing the street name of Lucent Boulevard who is going to change all of the software and apps for navigation purposes?

There were no online comments.

16. Highlands Ranch Metropolitan District Adjourned

Chairperson Anderson invited a motion to adjourn the meeting. Director Dickerson made the first and Director Rysner made the second.

The meeting was adjourned at 8:02.

Motion by Dickerson / Second by Rysner

7 – 0 Motion Pass

Abstain: None

Absent: 0