

Park Vendor Permit Application

3280 Redstone Park Circle, Highlands Ranch, CO 80129 Phone: 303-791-2710 | Fax: 303-470-9516

Email: parkreservations@highlandsranch.org

Permit Fee: One-time - \$35.00 Monthly - \$175.00 Seasonal - \$400.00

Applicant Instructions

Make/Model/Description

Please complete this entire application prior to accessing Metro District property with a motor vehicle or vending equipment. Submit the completed application via email to parkreservations@highlandsranch.org. Your application will be processed within five business days. ***Please note, this application does not guarantee a vendor permit will be granted.

| Owner or Company Information | | | | | | | |
|--|--|--|---------------|-----------------------------|---------------------|--|--|
| Company or Owner Name: | | Phone: | | | | | |
| Compa | any/Owner Address: | | | | ····· | | |
| Contact Name: | | | | | | | |
| Contac | ct Email Address: | | | | | | |
| Sales Tax License #: | | | | ☐ Nonprofit | | | |
| Insura | nce, Inspections & Backgr | ound Checks | | | | | |
| 1. | Attach a copy of insurance and complete the following information: Policy #: | | | | | | |
| | Name of Insured: | Insurar | nce Provider: | | | | |
| | 2. Attach a copy of a public health permit/license from Douglas County Health Department , or another approved public health department: Permit/License/ID #: | | | | | | |
| 3. | Will you be vending from a food truck equipped with appliances that produce smoke or grease-laden vapors? ☐ Yes ☐ No | | | | | | |
| | If yes, all food trucks equipped with these appliances operating in South Metro Fire Rescue's jurisdiction | | | | | | |
| | are required to possess a valid <u>SMFR Operational Permit</u> . | | | | | | |
| 4. | 4. A criminal background check must be completed on all company owner(s)/staff or operators working i | | | | | | |
| Metro District parks. Background checks may be completed for a nominal fee online at \underline{C} | | | | al fee online at <u>Col</u> | <u>orado Bureau</u> | | |
| | of Investigation. | | | | | | |
| Vehicl | es to be Used | | | | | | |
| | | other equipment, which will be unglots and are not permitted wit | | | proved | | |
| Make/Model/Description | | License Plate # | | | | | |
| Make/Model/Description | | License Plate # | | | | | |

License Plate #

| Products & Services | | | | | | | |
|--|-------------------------------------|------------------------|--|--|--|--|--|
| Please describe the type of products or services you will be vending: | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Location Information | | | | | | | |
| Please select vending frequency: | ☐ One-time ☐ One month | ☐ Full season | | | | | |
| At which location(s) are you reques | sting to sell? | | | | | | |
| Please list date(s) and time(s) of access for vending: | | | | | | | |
| Date | Time | | | | | | |
| | | | | | | | |
| Date | Time | | | | | | |
| Date | Time | | | | | | |
| Conditions of Vending Permit | | | | | | | |
| a) Vendor must meet with a Metro District representative prior to service. b) Access is permitted for purpose, location, date(s) and time(s) as authorized by this permit. c) Permit must be displayed at all times in windows of all vehicles and equipment when vending. d) Permittee must abide by all park rules and regulations as posted. e) The permittee is responsible for policing the area as assigned for trash and maintaining an environment free from litter associated with their operations. Permits may be withdrawn if vending causes consistent o continuous litter. f) Vending during special events is excluded unless specifically approved by the Metro District. | | | | | | | |
| I have read and fully accept all re | esponsibility for the terms and con | ditions of this permit | | | | | |
| Signature of Applicant | Data | | | | | | |
| _ | Date | 00 00 (22222 52) | | | | | |
| Fee paid: \$35.00 (one-time fee |) \$175.00 (monthly fee) \$40 | 0.00 (season fee) | | | | | |

| ee paid: | \$35.00 (one-time fee) | \$175.00 (monthly fee) | \$400.00 (season fee |)) |
|-----------|------------------------|------------------------|----------------------|--------------------------|
| | | | | |
| | | METRO DISTRICT USE | ONLY | |
| Approved: | Approved by: | | Date: | _ Fees collected: Yes No |
| Denied: | Notes: | | | |