



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

November 27, 2018

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:02 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher**

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Tom Rose, Financial Reporting Analyst

Camille Mitchell, Administrative Assistant

OTHERS

Chief Jeff Tasker, Littleton Fire Rescue

Sue Frommelt, Lola Dodson, Kim Pallas, and Karen Burch, Highlands Ranch residents

Special Presentations

Chief Jeff Tasker of Littleton Fire Rescue provided the final quarterly update. Topics covered were:

- Administrative staff will have the offices broken down by December 21st.
- An update on the progress of Station 20.
- Station 20 will have a type 3 brush truck and fire engine.
- Calls are up during the holidays.
- South Metro Fire Rescue will be transitioning to the black over red color for their mobile equipment.

Public Comments or Questions

None

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Reaffirmation of Disclosure

No changes

Staff Presentations

None

Discussion Items

None

Approval of Board Meeting Minutes *(Dickerson/Smith) 6-0 motion passed*

Regular Board Meeting Minutes for October 30, 2018

Received and Filed

- Joint Board Meeting with CWSD Minutes for October 29, 2018 *(Schierholz/Dickerson) 5-0-1 motion passed; Nancy Smith abstained*
- Budget Workshop Minutes for November 2, 2018 *(Dickerson/Schierholz) 5-0-1 motion passed; Jim Worley abstained*
- Study Session Minutes for November 14, 2018 *(Anderson/Schierholz) 5-0-1 motion passed; Nancy Smith abstained*

Public Hearing

A Public Hearing opened at 6:12 p.m. regarding:

- 2018 Revised Budget
- 2019 Proposed Budget
- 2019 Proposed Mill Levy, rates and fees

There were no comments from the public. Public Hearing closed at 6:13 p.m.

Approval of Business Agenda *(Starkey/Schierholz) 6-0 motion passed*

Mark Dickerson moved to postpone the General Business item of appointing the Highlands Ranch Metro District Director representative for the South Metro Fire Rescue Authority Board to the December 11, 2018 board meeting. Carolyn Schierholz seconded the motion.

Approved the following Consent Agenda Items *(Starkey/Dickerson) 6-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 156

Ratify October 2018 Cash & Investment Transactions including Expenditures

HRMD – 157

Adopt Resolution No. 18-157

Approve Amendment to the Highlands Ranch Metro District Rules and Regulations

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HRMD – 158

Adopt Resolution No. 18-158

Approve appropriation and contract for Dad Clark Trail Replacement

HRMD – 159

Adopt Resolution No. 18-159

Approve Intergovernmental Agreement with UDFCD for Dad Clark Channel Stabilization

HRMD – 160

Adopt Resolution No. 18-160

Approve traffic control for Lucent Boulevard and Park Central Drive

HRMD – 161

Adopt Resolution No. 18-161

Approve West Big Dry Channel Stabilization construction and intergovernmental agreement

HRMD – 162

Adopt Resolution No. 18-162

Approve 2019 Compensation Plan Guide

HRMD – 163

Adopt Resolution No. 18-163

Approve 2019 Holiday Schedule

HRMD – 164

Adopt Resolution No. 18-164

Approve Emergency Services Asset Conveyance Agreement

HRMD – 165

Adopt Resolution No. 18-165

Approve resolution supporting Douglas County Gives Day

General Business Items

Postponed until December 11, 2018 board meeting.

Special Reports

District Staff:

Stephanie Stanley recommended extending the current audit contract for 2018 with Haynie and Co. and explained that staff plans to send out a request for proposals in 2019. The Board agreed to the extension.

Legal Counsel: None

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Chairperson: None

Individual Directors:

- Renee Anderson updated the Board on the Douglas County Youth Initiative's (DCYI) planning meeting. DCYI has partnered with a church to provide programs for underprivileged kids to participate in soccer. The partnership helped provide uniforms and transportation for 70 children.
- Renee also said CASA, Court Appointed Special Advocate, is looking for mentors. Mentors would have to attend a seven hour training class.
- Carolyn Schierholz attended the South Metro Fire Rescue (SMFR) board meeting. SMFR is currently working on budgets.

Public Comments or Questions

Kim Pallas thanked the Board for providing the funding for the senior center.

Adjournment (*Dickerson/Schierholz*) *6-0 motion passed*

At 6:21 p.m. motion to adjourn. Adjournment declared by Chairman Worley.