



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

October 30, 2018

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Tom Rose, Financial Reporting Analyst

Camille Mitchell, Administrative Assistant

OTHERS

Harriett Lamair, Highline Canal Conservancy

Ken Joseph, Highlands Ranch Community Association

Sue Frommelt, Joey Veckler, Alex Hinds, Afton Anderson, Highlands Ranch residents

Special Presentations

- Harriett Lamair gave an update on projects for the High Line Canal Conservancy which included additional trail heads and enhancements, directional and interpretive signage, environmental guidelines, health and education program plan, and long term permanent protection and maintenance plan and governance model. (*Addendum 1*)
- Ken Joseph gave a Highlands Ranch Community Association quarterly update. The update included some of the new features of the Eastridge and Northridge Recreation Centers. (*Addendum 2*)

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Public Comments or Questions

None

Reaffirmation of Disclosure

Jim Worley submitted a letter of disclosure to the Board which will be filed with the Secretary of State.

Staff Presentations

None

Discussion Items

None

Approval of Board Meeting Minutes (*Dickerson/Dreher*) *7-0 motion passed*
Regular Board Meeting Minutes for September 25, 2018

Received and Filed (*Starkey/Dickerson*) *7-0 motion passed*
Senior Center Workshop Minutes for September 19, 2018
Study Session Minutes for October 24, 2018

Approval of Business Agenda (*Schierholz/Dreher*) *7-0 motion passed*

Approved the following Consent Agenda Items (*Dickerson/Dreher*) *7-0 motion passed*
Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 150

Ratify September 2018 Cash & Investment Transactions including Expenditures

HRMD – 151

Adopt Resolution No. 18-151

Approve appropriation and consulting contract for Big Dry Creek – West Fork channel stabilization

HRMD – 152

Adopt Resolution No. 18-152

Approve acceptance of property - Track I Filing 119A

HRMD – 153

Adopt Resolution No. 18-153

Approve West Fork Disc Golf Course – GOCO Grant application

HRMD – 154

Adopt Resolution No. 18-154

Approve Foothills Park Playground Replacement

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General Business Items (*Dreher/Starkey*) 7-0 motion passed

HRMD – 155

Adopt Resolution No. 18-155

Approve 2019 Study Session and Board Meeting schedule

Special Reports

District Staff: None

Legal Counsel: None

Chairperson: None

Individual Directors: None

2019 Budget – Capital Projects

Stephanie Stanley reviewed the 2019 Capital Projects Budget, the sources of funding and projected projects. (*Addendum 3*)

1. Conservation Trust Fund funded by lottery proceeds. Proposed projects:
 - a. Trail projects
 - b. Community Parks
 - c. Mansion and Historic Park improvements
 - d. Disc Golf
 - e. ADA Transition Plan
2. Major Repair Fund funded by General Fund transfer and cell site lease revenue. Proposed projects:
 - a. Fence replacement
 - b. Medians, entries and parkway landscape
 - c. Playgrounds, restrooms and parks
3. Capital Projects Fund funded by System Development fee and interest income. Proposed projects:
 - a. Streetlights on Wildcat Reserve Parkway and Plaza Drive
 - b. Sidewalks
 - c. Traffic signals
 - d. Trails
 - e. Community enhancements
4. Water and Sewer Reserve Fund funded by a transfer from the General Fund.
 - a. Water line replacements

Carolyn Schierholz pointed out that the south facing fence along Summit View needs to be re-stained and inquired if we should re-stain all south facing fences more frequently.

Public Comments or Questions

Alex Hinds asked a few questions of the Board:

- Is it important for citizens to attend board meetings? Chairman, Jim Worley explained that the citizen input is valued and they are welcomed and encouraged to attend all meetings.

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- How the public finds out about the meetings? Community Relations Manager, Sherry Eppers, explained that the dates and times of all board meetings can be found on the District's website at highlandsranch.org as well as the Messenger magazine published three times per year. The meeting times and dates are also posted at the District's office building.
- How are projects proposed? Board Chairman, Jim Worley said staff will assess the needs of the District and bring them to the Board for consideration, approval and funding. There are also occasions when a board member or citizen may present a request or concern to the Board for consideration.

Joey Veckler asked how a citizen can request an acceleration lane could be added to a busy street. Manager of Engineering, Forrest Dykstra explained that the District provides many services for the community, but that Douglas County is responsible for road maintenance, repairs and traffic engineering. They can be contacted by phone or through their website at www.douglas.co.us.

Allen Dreher encouraged the students to utilize the High Line Canal Trail and explained how the District has an opportunity to make it a permanent asset for future generations by partnering with the High Line Canal Conservancy.

Jim Worley thanked the public in attendance for coming and encouraged them to return.

Adjournment (*Anderson/Dickerson*) 7-0 motion passed

At 7:20 p.m. motion to adjourn. Adjournment declared by Chairman Worley