



HIGHLANDS RANCH METROPOLITAN DISTRICT  
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, August 22, 2018 in the District boardroom and opened the meeting at 6:05 p.m.

**ATTENDANCE** (Chairman in bold face: \* = absent \*\*=excused absence)

**BOARD OF DIRECTORS**

**J. Worley**  
A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
R. Anderson  
M. Dickerson

**STAFF**

Terry Nolan, General Manager  
Stephanie Stanley, Director of Finance and Administration  
Carrie Ward, Director of Parks, Recreation and Open Space  
Jeff Case, Director of Public Works  
Sherry Eppers, Community Relations Manager  
Forrest Dykstra, Manager of Developmental Engineering  
Carolyn Peters, Recreation Manager  
Nick Adamson, Natural Resources Manager  
Ken Standen, Construction and Facilities Maintenance Manager  
Diana Schorege, Administrative Assistant  
Tom Rose, Financial Reporting Analyst

**OTHERS**

Ken MacKenzie – Urban Drainage  
Douglas County Sheriff Deputy Nate West  
Douglas County Sheriff Deputy Justin Russ  
Douglas County Sheriff Sgt. Chuck Buckner  
Douglas County Sheriff Captain Troy McCarty  
Karen Burch, Judy Lawrence, Jan Dzengelewski, and Janet Gibley – Highlands Ranch residents

**GUEST PRESENTATIONS**

- Urban Drainage and Flood Control District presentation on the services they provide for our community. They are looking for support on their November Election question requesting a mill levy increase. (*Addendum 1*)

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- STACC Enforcement Team – Sgt. Chuck Buckner presented on the purpose and progress of the STACC Enforcement Team. They are focusing on prevention of criminal activity and apprehension of criminals in Douglas County.

### **PUBLIC COMMENT**

- Karen Burch thanked the Board for its work on the future senior center

### **STAFF PRESENTATIONS**

- No presentations

### **DISCUSSION ITEMS**

- The Board will discuss their position on the upcoming election regarding funding for the Urban Drainage and Flood Control District at the September Study Session.

### **AGENDA ITEMS**

HRMD – 139 (*Consent*)

Ratify July 2018 Cash & Investment Transactions including Expenditures

HRMD – 140 (*Consent*)

Adopt Resolution No. 18-140

Approve 2017 Parkway Fence Replacement Schedule A – Final Payment

HRMD – 141 (*Consent*)

Adopt Resolution No. 18-141

Approve Johnny's Pond Improvements

HRMD – 142 (*Consent*)

Adopt Resolution No. 18-142

Approve Amendment to Highlands Ranch Water and Wastewater Agreement  
(*Addendum 2*)

HRMD – 143 (*Consent*)

Adopt Resolution No. 18-143

Approve Capital Project Appropriation Rescissions and Adjustments

HRMD – 144 (*Consent*)

Adopt Resolution No. 18-144

Approve contract purchase orders with AM Signal and WL Contractors to replace illuminated street name signs at the Lucent- Plaza intersection (*Addendum 3*)

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### **FINANCE WORKSHOP CONCLUSION**

- Tom Rose presented the Financial Results through July 31, 2017. Property Tax revenue is on track with budget while Specific Ownership Tax is greater than budget. Operating Expenses are in line with the budget. There were no internal control items to report. (*Addendum 4*)
  
- Stephanie Stanley spoke on the Priority Based Budgeting system. The renewal for software has doubled from last year and is currently \$20,000. Several options were discussed: 1) use Excel spreadsheets; 2) investigate possibility of another vendor; 3) negotiate lower fee with current vendor. Stephanie will inform the Board of her findings in September. (*Addendum 5*)

### **PUBLIC COMMENTS**

- Karen Burch thanked the staff for its work on the future senior center

Meeting concluded at 7:55 p.m.