



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

March 27, 2018

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Dirk Ambrose, Parks and Parkways Manager

Nick Adamson, Natural Resource Manager

Tom Rose, Financial Reporting Analyst

Camille Mitchell, Administrative Assistant

OTHERS

Steve Johnson, Douglas County Chief Deputy for Law Enforcement Bureau

Karen Burch, Janet Gibley, and Sylvia Rodriguez, Highlands Ranch residents

Special Presentations

Douglas County Chief Deputy for Law Enforcement Bureau gave the Sheriff's department quarterly update. Topics included:

1. Crimes of opportunity are on the rise in Highlands Ranch.
2. April 1, 2018 the department will be implementing their new enforcement program, STACC Enforcement Team (SET) program. Six deputies will be specifically assigned to this program.
3. The department will acquire four ARP Smart Trailers in 2018. The trailers will be equipped with an automated license reader.
4. The Forensic Crime Lab is expected to be given a temporary occupancy permit in mid-September with processing to start in mid-November.

Board Meeting Minutes

March 27, 2018

Page 2

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

Staff Presentations

Dirk Ambrose provided an update on Central Park construction. The presentation showcased the progress of the various special features of the park. The end of July is the estimated completion date.

Harlan Stritchko presented the new Highlands Ranch Mansion and Historic Park logo and website. His presentation covered the scope of the project, the cohesiveness of having one brand and the new user friendly, easily navigated website.

Discussion Items

None

Approval of Board Meeting Minutes *(Anderson/Dickerson) 7-0 motion passed*

Regular Board Meeting Minutes, February 27, 2018

Received and Filed *(Anderson/Schierholz) 7-0 motion passed*

Study Session Minutes, March 21, 2018

Approval of Business Agenda *(Starkey/Schierholz) 7-0 motion passed*

Approved the following Consent Agenda Items *(Dreher/Dickerson) 7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 113

Ratify February 2018 Cash & Investment Transactions including Expenditures

HRMD – 114

Adopt Resolution No. 18-114

Approve appropriation for Service Center Improvements Preliminary Design project

HRMD – 115

Adopt Resolution No. 18-115

Approve April 20, 2018 as Arbor Day in Highlands Ranch

HRMD – 116

Adopt Resolution No. 18-116

Approve appropriation for Big Dry Creek 0.5 Links Golf Course (Glen Eagles Drive to C470) Channel Stabilization

Board Meeting Minutes

March 27, 2018

Page 3

HRMD – 117

Adopt Resolution No. 18-117

Adopt revisions to the Highlands Ranch Development Guidelines, the Highlands Ranch Water and Sewer Standard Specifications and approve amendments to Exhibit A of the Highlands Ranch Rules and Regulations

General Business Items (*Dreher/Dickerson*) 7-0 motion passed

HRMD – 118

Adopt Resolution No. 18-118

Approve the 2018 Investment Policy Update

Special Reports

District Staff: None

Legal Counsel: None

Chairperson: None

Individual Directors:

- Allen Dreher asked when the financials with respect to the senior workgroup will be presented to the Board. Staff will bring this issue to the Board at their June retreat.
- Nancy Smith asked if, post-election, if the funds identified for the new fire station would be available for other capital needs. Staff will check to see if any commitments were made that would prevent the District from using these funds for another purpose.
- Renee Anderson requested we delve into the Priority Based Budgeting results in relation to the scope and priorities of the long range planning in June.
- Mark Dickerson expressed his appreciation of the new Mansion and Historic Park website and asked if the District has plans to update the Metro District website. Staff plans to update the website and will incorporate a funding request in the 2019 proposed budget.

Public Comments or Questions

Resident Gibley asked if the District has a tree maintenance program and if the trees that were removed on Highlands Ranch Parkway will be replaced. Carrie Ward explained that regular tree maintenance and pruning is part of our ongoing forestry program. Tree replacement is assessed case by case with consideration of current landscape maturity, utilities in the area, and other mitigating factors. Trees are not necessarily replaced on a one for one basis.

Resident Rodriguez asked if the native grasses in the open space will be mowed for fire mitigation. Carrie Ward explained that the District owns and manages over 2000 acres of open space and we do not mow the native grasses in these areas. The District has trail and fence mows only. More information regarding Open Space management practices may be found on our website, highlandsranch.org.

Adjournment (*Schierholz/Anderson*) 7-0 motion passed

At 7:07 p.m. motion to adjourn. Adjournment declared by Chairman Worley