



HIGHLANDS RANCH METROPOLITAN DISTRICT  
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, February 21, 2018, in the District boardroom and opened the meeting at 6:00 p.m.

**ATTENDANCE** (Chairman in bold face: \* = absent \*\*=excused absence)

**BOARD OF DIRECTORS**

**J. Worley**  
A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
R. Anderson  
M. Dickerson

**STAFF**

Terry Nolan, General Manager  
Stephanie Stanley, Director of Finance and Administration  
Carrie Ward, Director of Parks, Recreation and Open Space  
Jeff Case, Director of Public Works  
Sherry Eppers, Community Relations Manager  
Forrest Dykstra, Manager of Developmental Engineering  
Brian Muller, Park Planning and Facilities Manager  
Dirk Ambrose, Parks and Parkways Manager  
Brittany White, Park Planner  
Camille Mitchell, Administrative Assistant  
Tom Rose, Financial Reporting Analyst

**OTHERS**

Residents – Candice & Michael Whiteman, Karen Burch, Julie and Dan Meyer, Mary Durdin, Lou Gracheck, Sharon Swiderski, Linda and Mike Micikas

**GUEST PRESENTATIONS**

None

**PUBLIC COMMENT**

1. Karen Burch expressed her excitement and gratitude for the work being done to expand senior services.
2. Lou Gracheck discussed his belief that Highlands Ranch residents expect “top notch” facilities. Lou also expressed support for a senior services center.

**STAFF PRESENTATIONS**

- Brian Muller gave a presentation on parkway fence staining projects for 2018 – 2021 and the change in stain color to match the TREX fence. (*Addendum 1*)
- Brian Muller gave an update on the C-470 Monument design, current recommendation, budget considerations, concept enhancements and next steps. The board majority supported the proposed design including the column and directed staff to obtain updated cost estimates and include in 2019 budget. (*Addendum 2*)
- Dirk Ambrose gave a presentation on the Landscape Renovation Projects which covered the criteria for selection, projects that have been completed and pending projects for 2018. (*Addendum 3*)

**DISCUSSION ITEMS**

- The Board discussed the proposed solution for payout of excess vacation time to Littleton Fire employees when they transfer to South Metro Fire Rescue at the end of 2018. The City proposed use of funds budgeted for the eight vacant firefighter positions at Littleton Fire Rescue that will not be filled. The board majority supported the City's proposal. (*Addendum 4*)

**AGENDA ITEMS**

HRMD – 104 (*Consent*)  
Ratify January 2018 Cash & Investment Transactions including Expenditures

HRMD – 105 (*Consent*)  
Adopt Resolution No. 18-105  
Approve appropriation for Mansion driveway pavers and landscaping (*Addendum 5*)

HRMD – 106 (*Consent*)  
Adopt Resolution No. 18-106  
Approve appropriation for Parkway Landscape Conversion Study (*Addendum 6*)

HRMD – 107 (*Consent*)  
Adopt Resolution No. 18-107  
Approve Parkway Maintenance Contract modifications

HRMD – 108 (*Consent*)  
Adopt Resolution No. 18-108  
Approve Grant of Easement to Centennial Water and Sanitation District for Mirabelle services (*Addendum 7*)

HRMD – 109 (*Consent*)  
Adopt Resolution No. 18-109  
Approve Marcy Gulch Mountain Vista to Wildcat Channel Stabilization

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HRMD – 110 (*Consent*)  
Adopt Resolution No. 18-110  
Approve Capital Project Appropriation Rescissions and Adjustments

HRMD – 111 (*Consent*)  
Adopt Resolution No. 18-110  
Approve resolution in support of inclusion in South Metro Fire Rescue

HRMD – 112 (*Consent*)  
Adopt Resolution No. 18-112  
Approve resolution to encourage the City of Littleton to unify with  
South Metro Fire Rescue

**COMMENTS**

Stephanie Stanley provided an update to the Board on the local government investment pool, CSIP. Staff plans to invest in the term product to increase return on investment from 1.55% to 2%.

Terry presented an update on discussions with South Suburban Park and Recreation (SSPR) on the potential partnership on a new ice arena. SSPR has shared with staff the feasibility study done by Ballard and King for a new ice arena and field house. SSPR is interviewing architects to work on site specific potential designs.

Terry explained changes to the project tracker format to identify completion date delays of a month or more. Jeff and Carrie provided details on the three projects that have had such delays:

1. Dad Clark Gulch in Historic Park Channel Stabilization has been put on hold as the area is currently stable and other areas are more in need of improvements.
2. C-470 monument replacement has been updated to reflect the schedule approved during Major Repair Fund budget discussions.
3. The 2017-2018 parkway fence replacement project completion date was moved a month later due to a later start on the project because of our rejection of the initial bid.

In response to a question by Nancy Smith, Carrie advised the Board that Carolyn Peters is working to establish the Senior Services Working Group. Letters have been sent to organizations requesting participation. The first meeting for the group will be in mid-March.

Board discussed recognition of Deputy Parrish's service. The Board supports the Sherriff's concept of naming the communication towers at Central Park "ZP3". The Board is also supportive of funding a recognition plaque on Metro District land at Central Park. Staff recommended that proceeds from this year's Ice Cream Social go to the Fallen Officer's Fund.

Nancy Smith thanked Brian Muller for his service and many contributions during his time with the District.

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Terry Nolan proposed the Board consider a having a vision workshop in June to discuss long range forecast. The Board agreed to a workshop to be held on the afternoon of Friday, June 8<sup>th</sup>.

Meeting concluded at 8:13 p.m.