Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. *The Pledge of Allegiance* was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face:  * = absence; **= excused absence)

**Jim Worley**
Vicky Starkey
Allen Dreher
Carolyn Schierholz
Nancy Smith
Renee Anderson
Mark Dickerson

**STAFF**
Terry Nolan, General Manager
Stephanie Stanley, Director of Finance & Administration
Jeff Case, Director of Public Works
Carrie Ward, Director of Parks, Recreation & Open Space
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Camille Mitchell, Administrative Assistant

**OTHERS**
Chris Blackwood, PFM Asset Management LLC
Chief Christopher Armstrong, Littleton Fire Rescue *(Agenda stated Littleton Fire Protection District which was incorrect.)*
Bill Gilliam, Karen Burch, Carole Schoffhausen, Janet Gibley, and Sue Frommelt, residents of Highlands Ranch

**Special Presentations**
Chris Blackwood gave two presentations. The first was a review of the investment performance for quarter-end December 31, 2017 in which he discussed economic and market updates, both national and local. He also discussed the District’s portfolio characteristics and investment strategies along with the portfolio holdings. *(Addendum 1)*

The second presentation Chris gave was a review of the District’s investment policy with PFM’s recommended changes, potential benefits and diversification limits. *(Addendum 2)*
Chief Christopher Armstrong presented the Littleton Fire Rescue quarterly update. He also thanked the Board for their continued support of the fire and emergency services unification process. The Chief invited board members to attend the March 13, 2018 Littleton City Council Study Session in which staff will present the pre-inclusion agreement with South Metro Fire Rescue.

**Public Comments or Questions**

Bill Gilliam asked the board members two questions:

1. Did the Board adopt a resolution of commitment to the active adult center? Jim Worley explained that the Board authorized the funding of an Active Adult Feasibility Study. From this study an action plan was drawn up which staff is now executing. Staff has been working on establishing a workgroup. The workgroup will meet for the first time in March and will have regularly scheduled meetings after that. The District’s website and newsletters will have regular updates. Jim also encouraged the public to sign up for email updates.
2. Is it advisable for members of the senior community to continue to attend District board meetings? Jim said the public is always welcome and appreciated, but the senior services/active adult topic will not be a topic of discussion in every meeting. The meeting agendas are posted to the District’s website no fewer than 24 hours before the meetings.

**Reaffirmation of Disclosure**

No changes

**Staff Presentations**

None

**Discussion Items**

In memory of Bruce Lebsack and appreciation of the entire finance team, Renee Anderson presented a framed photo of Bruce and his staff to Stephanie Stanley from all the board members.

**Approval of Board Meeting Minutes** (*Schierholz/Dickerson*) 7-0 motion passed
Regular Board Meeting Minutes, January 30, 2018

**Received and Filed** (*Anderson/Dickerson*) 7-0 motion passed
Study Session Minutes, February 21, 2018

**Public Hearing**

None

**Approval of Business Agenda** (*Dickerson/Schierholz*) 7-0 motion passed
Approved the following Consent Agenda Items *(Dreher/Starkey)* 7-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 104
Ratify January 2018 Cash & Investment Transactions including Expenditures

HRMD – 105
Adopt Resolution No. 18-105
Approve appropriation for Mansion driveway pavers and landscaping

HRMD – 106
Adopt Resolution No. 18-106
Approve appropriation for Parkway Landscape Conversion Study

HRMD – 107
Adopt Resolution No. 18-107
Approve Parkway Maintenance Contract modifications

HRMD – 108
Adopt Resolution No. 18-108
Approve Grant of Easement to Centennial Water and Sanitation District for Mirabelle services

HRMD – 109
Adopt Resolution No. 18-109
Approve Marcy Gulch Mountain Vista to Wildcat Channel Stabilization

HRMD – 110
Adopt Resolution No. 18-110
Approve Capital Project Appropriation Rescissions and Adjustments

HRMD – 111
Adopt Resolution No. 18-111
Approve resolution in support of inclusion in South Metro Fire Rescue

HRMD – 112
Adopt Resolution No. 18-112
Approve resolution to encourage the City of Littleton to unify with South Metro Fire Rescue

**General Business Items**
None
**Special Reports**

District Staff: None

Legal Counsel: None

Chairperson:
Jim Worley will be out of town next week. If there are any concerns, contact Vicky Starkey.

Individual Directors:
Renee Anderson gave an update on the Douglas County Open Data Initiative.

Nancy Smith asked what the next step is in trying to acquire the parcel of land the District is interested in for a possible ice arena. Allen Dreher advised staff get an appraisal of the parcel.

Carolyn Schierholz informed board members she will be meeting with Debbie Brinkman, mayor of the City of Littleton, Fire Chief Bob Baker of South Metro Fire Rescue and Fire Chief Jerry Rhodes of Cunningham Fire Protection District on Monday, March 5, 2018.

**Public Comments or Questions**

Janet Gibley asked if the members of the board were term limited. They are not.

**Executive Session**

None

**Adjournment** *(Dreher/Schierholz) 7-0 motion passed*

At 6:50 p.m. motion to adjourn. Adjournment declared by Chairman Worley.