



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

February 27, 2018

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Camille Mitchell, Administrative Assistant

OTHERS

Chris Blackwood, PFM Asset Management LLC

Chief Christopher Armstrong, Littleton Fire Rescue (*Agenda stated Littleton Fire Protection District which was incorrect.*)

Bill Gilliam, Karen Burch, Carole Schoffhausen, Janet Gibley, and Sue Frommelt, residents of Highlands Ranch

Special Presentations

Chris Blackwood gave two presentations. The first was a review of the investment performance for quarter-end December 31, 2017 in which he discussed economic and market updates, both national and local. He also discussed the District's portfolio characteristics and investment strategies along with the portfolio holdings. (*Addendum 1*)

The second presentation Chris gave was a review of the District's investment policy with PFM's recommended changes, potential benefits and diversification limits. (*Addendum 2*)

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Chief Christopher Armstrong presented the Littleton Fire Rescue quarterly update. He also thanked the Board for their continued support of the fire and emergency services unification process. The Chief invited board members to attend the March 13, 2018 Littleton City Council Study Session in which staff will present the pre-inclusion agreement with South Metro Fire Rescue.

Public Comments or Questions

Bill Gilliam asked the board members two questions:

1. Did the Board adopt a resolution of commitment to the active adult center? Jim Worley explained that the Board authorized the funding of an Active Adult Feasibility Study. From this study an action plan was drawn up which staff is now executing. Staff has been working on establishing a workgroup. The workgroup will meet for the first time in March and will have regularly scheduled meetings after that. The District's website and newsletters will have regular updates. Jim also encouraged the public to sign up for email updates.
2. Is it advisable for members of the senior community to continue to attend District board meetings? Jim said the public is always welcome and appreciated, but the senior services/active adult topic will not be a topic of discussion in every meeting. The meeting agendas are posted to the District's website no fewer than 24 hours before the meetings.

Reaffirmation of Disclosure

No changes

Staff Presentations

None

Discussion Items

In memory of Bruce Lebsack and appreciation of the entire finance team, Renee Anderson presented a framed photo of Bruce and his staff to Stephanie Stanley from all the board members.

Approval of Board Meeting Minutes (*Schierholz/Dickerson*) *7-0 motion passed*

Regular Board Meeting Minutes, January 30, 2018

Received and Filed (*Anderson/Dickerson*) *7-0 motion passed*

Study Session Minutes, February 21, 2018

Public Hearing

None

Approval of Business Agenda (*Dickerson/Schierholz*) *7-0 motion passed*

Approved the following Consent Agenda Items (Dreher/Starkey) 7-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 104

Ratify January 2018 Cash & Investment Transactions including Expenditures

HRMD – 105

Adopt Resolution No. 18-105

Approve appropriation for Mansion driveway pavers and landscaping

HRMD – 106

Adopt Resolution No. 18-106

Approve appropriation for Parkway Landscape Conversion Study

HRMD – 107

Adopt Resolution No. 18-107

Approve Parkway Maintenance Contract modifications

HRMD – 108

Adopt Resolution No. 18-108

Approve Grant of Easement to Centennial Water and Sanitation District for Mirabelle services

HRMD – 109

Adopt Resolution No. 18-109

Approve Marcy Gulch Mountain Vista to Wildcat Channel Stabilization

HRMD – 110

Adopt Resolution No. 18-110

Approve Capital Project Appropriation Rescissions and Adjustments

HRMD – 111

Adopt Resolution No. 18-111

Approve resolution in support of inclusion in South Metro Fire Rescue

HRMD – 112

Adopt Resolution No. 18-112

Approve resolution to encourage the City of Littleton to unify with South Metro Fire Rescue

General Business Items

None

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Special Reports

District Staff: None

Legal Counsel: None

Chairperson:

Jim Worley will be out of town next week. If there are any concerns, contact Vicky Starkey.

Individual Directors:

Renee Anderson gave an update on the Douglas County Open Data Initiative.

Nancy Smith asked what the next step is in trying to acquire the parcel of land the District is interested in for a possible ice arena. Allen Dreher advised staff get an appraisal of the parcel.

Carolyn Schierholz informed board members she will be meeting with Debbie Brinkman, mayor of the City of Littleton, Fire Chief Bob Baker of South Metro Fire Rescue and Fire Chief Jerry Rhodes of Cunningham Fire Protection District on Monday, March 5, 2018.

Public Comments or Questions

Janet Gibley asked if the members of the board were term limited. They are not.

Executive Session

None

Adjournment (*Dreher/Schierholz*) 7-0 motion passed

At 6:50 p.m. motion to adjourn. Adjournment declared by Chairman Worley