



HIGHLANDS RANCH METROPOLITAN DISTRICT
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, January 24, 2018 in the District boardroom and opened the meeting at 6:00 p.m.

ATTENDANCE (Chairman in bold face: * = absent **=excused absence)

BOARD OF DIRECTORS

J. Worley
A. Dreher
V. Starkey
C. Schierholz**
N. Smith
R. Anderson
M. Dickerson

STAFF

Stephanie Stanley, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Forrest Dykstra, Manager of Developmental Engineering
Brian Muller, Park Planning and Facilities Manager
Brittany White, Park Planner
Tom Rose, Financial Reporting Analyst
Camille Mitchell, Administrative Assistant

OTHERS

Sue Frommelt, Karen Burch, Grace Vogt, and Devon Miller, residents of Highlands Ranch

GUEST PRESENTATIONS

None

PUBLIC COMMENT

Sue Frommelt and Devon Miller expressed their appreciation to the Board for their commitment to finding a temporary location for an active adult/senior center. The Board reiterated their desire to find an appropriate facility, but reminded the audience that this is a long process.

STAFF PRESENTATIONS

Jeff Case and Stephanie Stanley gave a presentation on In-tract Water and Sewer Line Assessment which covered: (*Addendum 1*)

1. Historical background on the residential water and sewer lines construction and ownership
2. Current maintenance and operations of the lines

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3. Next steps for replacement of in-tract lines
 - a. An Intergovernmental Agreement with Centennial Water and Sanitation District to manage replacements
 - b. Identify funding sources

The Board directed staff to move forward with an Intergovernmental Agreement with Centennial Water and Sanitation District.

DISCUSSION ITEMS

Carrie Ward requested use of Mansion Reserve Funds for maintenance projects as outlined in the Mansion Fund Request for Use of Reserves Memorandum dated January 16, 2018. (*Addendum 2*) The Board agreed that staff should move forward with these maintenance projects.

AGENDA ITEMS

HRMD – 100 (*Consent*)
Ratify December 2017 Cash & Investment Transactions including Expenditures

HRMD – 101 (*Consent*)
Adopt Resolution No. 18-101
Approve High Line Canal Trail Connection to Chatfield State Park Concept Plan

HRMD – 102 (*Consent*)
Adopt Resolution No. 18-102
Approve Red-tail Park Retaining Wall Replacement
(*Addendum 3*)

HRMD – 103 (*Consent*)
Adopt Resolution No. 18-103
Approve designated posting locations

COMMENTS

Allen Dreher:

1. Asked staff how a temporary senior center will be funded. Stephanie described the various funding resources that may be available.
2. Asked staff if there was more information available regarding the strategy used in some communities of providing high speed internet service by installing fiber along water lines in Highlands Ranch. Jeff indicated that he has not investigated that approach any further; however, if there is any information of value, staff will report back.

Nancy Smith:

1. Requested an update on the sites approved by the Board to help improve cell coverage. Jeff reported that staff has been working with Verizon on the 17 new sites to finalize the design. These sites are in the approval process with Douglas County.
2. Inquired about the fence replacement and repair along Wildcat Reserve Parkway and asked about the stain color.

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- a. PROS staff will be meeting with Highlands Ranch Community Association to discuss their new fence program and how our two entities can coordinate fence esthetics.
- b. Staff will email board members with a schedule of planned maintenance for the fencing along Wildcat Reserve Parkway.

Jim Worley requested information on the bidding process and guidelines. Staff will present this information at the next Finance Workshop.

Staff presented the Board with an option to have business cards available to inform voters on websites to find information on the upcoming South Metro Fire Unification election. Board directed staff to have business cards printed.

Meeting concluded at 7:15 p.m.