



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

December 12, 2017

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: \* = absence; \*\*= excused absence)

**Jim Worley**

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

**STAFF**

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Tom Rose, Financial Reporting Analyst

Camille Mitchell, Administrative Assistant

**OTHERS**

Sheriff Tony Spurlock, Douglas County Sheriff

Richard Lyons, Lyons Gaddis Attorneys & Counselors

Berti Ibrahim, David Rabb and Jim Remley, residents of Highlands Ranch

**Special Presentations**

Sheriff Tony Spurlock gave a Douglas County Sheriff's Office quarterly update. He gave updates on:

- Success of the STACC program for reduced traffic accidents
- Assaults are down in Highlands Ranch
- Residential burglaries on the rise
- Auto theft on the rise
- 730 incidents of auto trespass in 2017
- Citizen volunteers an important component in the safety of the community

## ***Board Meeting Minutes***

***December 12, 2017***

***Page 2***

- The Board of County Commissioners supports eleven additional FTEs which equates to two posts and 11 people
- Four full time detectives in the investigations department dedicated to fraud investigations
- Working on creating a Financial Crimes Task Force
- The importance of locking your car door

### **Public Comments or Questions**

Jim Remley addressed the Board thanking them, Terry Nolan and staff for moving forward with unifying Metro District's fire and emergency services with South Metro Fire Rescue. Renee Anderson invited Mr. Remley to attend the open house and public forums that will be conducted on this topic.

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

- Stephanie Stanley introduce Metro District's new financial reporting analyst, Tom Rose.
- Terry Nolan gave a presentation, *2017 Accomplishments*, highlighting some of the District's achievements for the year. (***Addendum 1***)

### **Discussion Items**

Carolyn Schierholz felt the 35 mph signs on University and C470 area may be too far back from the construction zone and asked staff to investigate.

Nancy Smith recommended the Board to Board meeting with Highlands Ranch Community Association take place in the District office building's boardroom. The Board majority agreed.

### **Approval of Board Meeting Minutes (Smith/Dickerson) 7-0 motion passed**

Regular Board Meeting Minutes November 28, 2017

### **Received and Filed**

None

### **Public Hearing**

None

### **Approval of Business Agenda (Dickerson/Schierholz) 7-0 motion passed**

### **Approved the following Consent Agenda Items (Schierholz/Dickerson) 7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

***Board Meeting Minutes***  
***December 12, 2017***  
***Page 3***

HRMD – 160  
Adopt Resolution No. 17-160  
Approve 2018 Compensation Plan Guide

HRMD - 165  
Ratify November 2017 Cash & Investment Transactions including Expenditures

**General Business Items**

HRMD – 166 (*Dreher/Shcierholz*) *7-0 motion passed*  
Adopt Resolution No. 17-166  
Approve final payment Broadway median, University median and entry monuments landscaping with logo enhancements

HRMD – 167 (*Starkey/Dickerson*) *7-0 motion passed*  
Adopt Resolution No. 17-167  
Approve 2018 budget, certify the 2017 mill levy to be collected in 2018 and appropriate funds

HRMD – 168 (*Dreher/Schierholz*) *7-0 motion passed*  
Adopt Resolution No. 17-168  
Approve 2018 Fees Schedules with fund balance designations per GASB 54

HRMD – 169 (*Starkey/Schierholz*) *7-0 motion passed*  
Adopt Resolution No. 17-169  
Approve 2017 Budget amendment

HRMD – 170 (*Dreher/Schierholz*) *7-0 motion passed*  
Adopt Resolution No. 17-170  
Approve amendment to Exhibit A to the Highlands Ranch Water & Wastewater Agreement

HRMD – 172 (*Schierholz/Dreher*) *7-0 motion passed*  
Adopt Resolution No. 17-172  
Approve 2018 Election Matters

**Special Reports**

District Staff: None

Legal Counsel:

Richard Lyons stated that South Metro will need to mail a notice to registered voters in Highlands Ranch regarding fire and emergency services unification by December 28, 2017.

Chairperson: None

Individual Directors: None

***Board Meeting Minutes***  
***December 12, 2017***  
***Page 4***

**Public Comments or Questions**

None

**Executive Session**

At 6:55 p.m. board member Schierholz motioned to move to an Executive Session for negotiations related matters regarding fire and emergency related services pursuant to §24-6-402(4)(e), C.R.S. and conference with attorney for the purpose of receiving legal advice regarding contract negotiations pursuant to §24-6-402(4)(b) C.R.S., and for personnel matters regarding Terry Nolan pursuant to §24-6-402(4)(f), C.R.S. Board member Starkey seconded the motion. Motion passed 7-0. Executive Session recessed at 7:38 p.m. Regular board meeting resumed at 7:39 p.m.

General Business Continued

HRMD – 171 (*Schierholz/Anderson*) 7-0 motion passed

Adopt Resolution No. 17-171

Approve Fire and Emergency Services Pre-Inclusion Agreement with South Metro Fire Rescue (SMFR)

*Agreement approved with the following two changes:*

- 1. Page 3, Section 1(ii) “property taxes by 6.00 mills” will be changed to property taxes by 7.00 mills.*
- 2. Exhibit A, #1 “property tax mill levy 6.00 mills” will be changed to property tax mill levy to 7.00 mills.*

**Executive Session**

Executive Session resumed at 7:49 p.m. and closed at 8:19 p.m.

**Adjournment** (*Dreher/Starkey*) 7-0 motion passed

At 8:20 p.m. motion to adjourn. Adjournment declared by Chairman Worley