



HIGHLANDS RANCH METROPOLITAN DISTRICT
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, November 15, 2017 in the District boardroom and opened the meeting at 6:00 p.m.

ATTENDANCE (Chairman in bold face: * = absent **=excused absence)

BOARD OF DIRECTORS

J. Worley
A. Dreher
V. Starkey
C. Schierholz
N. Smith
R. Anderson
M. Dickerson

STAFF

Terry Nolan, General Manager
Stephanie Stanley, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Cammie Ellis, Human Resources Manager
Forrest Dykstra, Manager of Developmental Engineering
Brian Muller, Park Planning and Facilities Manager
Dirk Ambrose, Parks and Parkways Manager
Carolyn Peters, Recreation Manager
Brittany White, Park Planner
Jodie McCann, Senior Outreach Coordinator
Camille Mitchell, Administrative Assistant

OTHERS

Alex Dewind, Highlands Ranch Herald
Donna Scott and Susan Squyer, Douglas County Community Foundation
Ken Ballard, Ballard*King Associates
Chris Kastelic, Sink Combs Dethlefs
Barb Komdat, Developmental Pathways
Del Roy Miller, Ron Winter, Jim Lustig, Lola Dodson, Mike Mlcikas, Karen Burch, John Schmisek, Mark and Linda Kasper, Craig and Sue Frommelt, , and Pat Ryan, Highlands Ranch Residents

GUEST PRESENTATIONS

- Donna Scott and Susan Squyer from the Douglas County Community Foundation spoke to the Board to raise awareness for Colorado Gives Day and Douglas County

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Gives, a program of the Douglas County Community Foundation. The funds raised help support non-profit organizations within Douglas County. Donna and Susan also wanted to encourage Douglas County residents to participate in the Douglas County Kick-Off Celebration on Wednesday, November 29, 2017 at the Schomp Mini Dealership. (*Addendum 1*)

- Ken Ballard of Ballard*King Associates and Chris Kastelic of Sink Combs Dethlefs presented the Active Adult Services Feasibility Study Draft Report (“the Study”).

(*Addendum 2*)

They covered:

- Goals of the Study
- Market areas
- Demographics
- Market analysis
- Community input
- Active adult center trends and needs
- Short term, mid-term and long term action plans
- Next steps

PUBLIC COMMENT

Ron Winter spoke on behalf of the Highlands Ranch Seniors Club to encourage the District to consider moving forward with an active adult senior program and facility.

STAFF PRESENTATIONS

Forrest Dykstra recapped the 2017 Household Chemical Roundup. This was the 19th annual household chemical roundup and each year the amount of participants and the quantity of materials collected has increased. Try-County Health is working on a proposal to build a permanent facility in Douglas County. (*Addendum 3*)

DISCUSSION ITEMS

None

AGENDA ITEMS

HRMD – 155 (*Consent*)

Ratify October 2017 Cash & Investment Transactions including Expenditures

HRMD – 156 (*Consent*)

Adopt Resolution No. 17-156

Approve Colorado Lottery Division reauthorization support

HRMD – 157 (*Consent*)

Adopt Resolution No. 17-157

Approve 2018 Parkway Maintenance Contract

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HRMD – 158 (*Consent*)
Adopt Resolution No. 17-158
Approve 2017 – 2018 Parkway Fence Replacement Program
(*Addendum 4*)

HRMD – 159 (*Consent*)
Adopt Resolution No. 17-159
Approve Dad Clark Gulch trail crossing DC2.0-1 to DC2.0-2
Channel Stabilization (*Addendum 5*)

HRMD – 160 (*Consent*)
Adopt Resolution No. 17-160
Approve 2018 Compensation Plan Guide

HRMD – 161 (*Consent*)
Adopt Resolution No. 17-161
Approve Capital Projects Rescissions and Adjustments

HRMD – 162 (*Consent*)
Adopt Resolution No. 17-162
Approve 2018 Study Session and Board Meeting Schedule

HRMD – 163 (*Consent*)
Adopt Resolution No. 17-163
Approve 2018 Holiday Schedule

COMMENTS

Jim Worley:

- Thanked all staff involved in the successful retirement event for Bruce Lebsack.
- Recommended the Board meeting scheduled for Tuesday, November 28th begin at 4:30 p.m. and open with an executive session to discuss fire and emergency negotiations related matters. All board members agreed.

The Board requested staff set up a board to board meeting with Highlands Ranch Community Association for January.

Meeting concluded at 7:54 p.m.