



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

November 28, 2017

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 4:33 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

STAFF

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Sherry Eppers, Community Relations Manager

Kari Lares, Community Relations Coordinator

Forrest Dykstra, Manager of Developmental Engineering

Rick Hinman, Manager of Revenue and Assets

Camille Mitchell, Administrative Assistant

OTHERS

Richard Lyons and John Chmil, Lyons Gaddis Attorneys & Counselors

Chris Blackwood and Marc McClure, PFM Asset Management LLC

Tim Stover, Littleton Fire Rescue Fire Marshall

Andrew Cohen, Webb Strategic Communications

Emily Coop, Norm and Fran Fox, David and Pamela Flemming, Highlands Ranch residents

Executive Session

At 4:34 p.m. board member Dickerson motioned to move to an Executive Session for negotiations related matters regarding fire and emergency related services pursuant to §24-6-402(4)(e), C.R.S. and conference with attorney for the purpose of receiving legal advice pursuant to §24-6-402(4)(b) C.R.S. Board member Starkey seconded the motion. Motion passed 7-0. Executive Session closed at 5:58 p.m. Regular board meeting resumed at 6:00 p.m.

Board Meeting Minutes

November 28, 2017

Page 2

Approval of Business Agenda *(Anderson/Dreher) 7-0 motion passed*

Public Comments or Questions

David and Pamela Flemming expressed their support for a senior center.

General Business *(Schierholz/Anderson) 7-0 motion passed*

HRMD – 164

Adopt Resolution No. 17-164

Approve Memorandum of Understanding with South Metro Fire Rescue regarding future fire and emergency services

Motion

Board member Schierholz motioned to approve a termination letter with the City of Littleton and the Littleton Fire Protection District regarding fire and emergency services. Board member Anderson seconded the motion. Motion passed 7-0. (Addendum 1)

Special Presentations

- Chris Blackwood and Marc McClure from PFM Asset Management presented a review of the District's investment performance as of September 30, 2017 quarter end. *(Addendum 2)*
- Fire Marshall Tim Stover gave a quarterly update for Littleton Fire Rescue

Reaffirmation of Disclosure

No changes

Staff Presentations

None

Discussion Items

Andrew Cohen from Webb Strategic Communications discussed timelines for the May 8, 2018 Inclusion Election for South Metro Fire Rescue Fire Protection District. Topics discussed were:

- White paper FAQ by December 28, 2017
- Notice of hearings published in Highlands Ranch and Littleton Fire Protection District
- South Metro Fire Rescue holding hearings in January 2018
- Establish an issues committee
- Fire Fighters' Union and community involvement
- Media coverage
- Fact sheets and handouts
- January 17, 2018 transition date for factual pro/con communications
- Ballot certification by March 9, 2018

Discussion ensued regarding mill levy as it relates to fire and emergency services with South Metro Fire Rescue.

Board Meeting Minutes

November 28, 2017

Page 3

The Board discussed topics of consideration for discussion at their Thursday, November 30, 2017 meeting with Littleton City Council. The topic of most interest was to encourage the City of Littleton to unify with South Metro Fire Rescue.

Approval of Board Meeting Minutes *(Schierholz/Dickerson) 7-0 motion passed*

- Highlands Ranch Metro District and Centennial Water & Sanitation District Joint Board Meeting Minutes October 25, 2017
- Board Meeting Minutes October 25, 2017
- Budget Workshop Minutes November 3, 2017

Received and Filed *(Starkey/Dickerson) 7-0 motion passed*

- Finance Workshop Notes November 15, 2017
- Study Session Minutes November 15, 2017

Public Hearing

A Public Hearing opened at 7:16 p.m. regarding:

- 2017 Revised Budget
- 2018 Proposed Budget
- 2018 Proposed Mill Levy, Rates and Fees

Norm and Fran Fox were present in support of funding for Johnny's Pond improvements. Public Hearing closed at 7:17 p.m.

Approved the following Consent Agenda Items *(Starkey/Schierholz) 7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 155

Ratify October 2017 Cash & Investment Transactions including Expenditures

HRMD – 156

Adopt Resolution No. 17-156

Approve Colorado Lottery Division reauthorization support

HRMD – 157

Adopt Resolution No. 17-157

Approve 2018 Parkway Maintenance Contract

HRMD – 158

Adopt Resolution No. 17-158

Approve 2017 – 2018 Parkway Fence Replacement Program

Board Meeting Minutes

November 28, 2017

Page 4

HRMD – 159

Adopt Resolution No. 17-159

Approve Dad Clark Gulch trail crossing DC2.0-1 to DC2.0-2

Channel Stabilization

HRMD – 161

Adopt Resolution No. 17-161

Approve Capital Projects Rescissions and Adjustments

HRMD – 162

Adopt Resolution No. 17-162

Approve 2018 Study Session and Board Meeting Schedule

HRMD – 163

Adopt Resolution No. 17-163

Approve 2018 Holiday Schedule

Special Reports

District Staff: None

Legal Counsel: None

Chairperson: None

Individual Directors:

Vicky Starkey and Jim Worley both expressed their gratitude to Carolyn Schierholz, Renee Anderson, Terry Nolan and staff for their diligence and dedication to support positive changes in fire and emergency services.

Carolyn Schierholz will request a change in the frequency of the Littleton Fire Rescue review meetings.

Public Comments or Questions

None

Adjournment (*Dickerson/Schierholz*) 7-0 motion passed

At 7:28 p.m. motion to adjourn. Adjournment declared by Chairman Worley