



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES AND  
JOINT BOARD MEETING MINUTES WITH  
LITTLETON FIRE PROTECTION DISTRICT  
62 PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

September 26, 2017

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: \* = absence; \*\*= excused absence)

**Jim Worley**

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Mark Dickerson

**STAFF**

Terry Nolan, General Manager

Stephanie Stanley, Director of Finance & Administration

Jeff Case, Director of Public Works

Sherry Eppers, Community Relations Manager

Cammie Ellis, Human Resources Manager

Dirk Ambrose, Parks and Parkways Manager

Camille Mitchell, Administrative Assistant

**OTHERS**

Tony Spurlock, Douglas County Sheriff

Keith Gardner, David Zierk, Mike Jacoby, Jim Albee, and David Oppenheim, Littleton Fire Protection District Board of Directors

Cindy Hathaway, Littleton Fire Protection District Administrator

Richard Petau, Highlands Ranch Resident

Paul Desalvo, Littleton firefighter

Joel Heinemann, Littleton firefighter

**Special Presentations**

Sheriff Tony Spurlock gave a quarterly update of the Douglas County Sheriff's Department. Topics included:

- Elevated crime in the northwest region of Highlands Ranch
- Coordinating fraud investigations with Littleton Police Department, the Secret Service and Arapahoe County
- Colorado Bureau of Investigations asset forfeiture dollars are being used for anti-fraud education for seniors and anti-bullying education in schools

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- Emergency Vehicle Operations Center driving courses will be open to Metro District
- Cooperation with FedEx and UPS in sting operations against ‘porch pirate’ activities.
- Cameras for personal property should be high definition cameras
- The Crime Lab is moving forward and is scheduled to open October 2018

**Public Comments or Questions**

Richard Petau, Highlands Ranch resident and 30 year firefighter, addressed the Board to request their support of additional fire inspectors and battalion chiefs and to endorse Chief Armstrong as a knowledgeable resource on fire and emergency service delivery.

**Reaffirmation of Disclosure**

No changes

**Staff Presentations**

None

**Discussion Items**

None

**Approval of Board Meeting Minutes** *(Starkey/Schierholz) 7-0 motion passed*

- Regular Board Meeting Minutes – August 29, 2017

**Received and Filed** *(Dickerson/Schierholz) 7-0 motion passed*

- Study Session Minutes – September 20, 2017

**Public Hearing**

None

**Approval of Business Agenda** *(Dickerson/Schierholz) 7-0 motion passed*

*Board Communication 150, Amendment to the January 17, 2012 Fire and Emergency Services Agreement, was moved from Consent to General Business.*

**Approved the following Consent Agenda Items** *(Starkey/Schierholz) 7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 147

Ratify August 2017 Cash & Investment Transactions including Expenditures

HRMD – 149

Adopt Resolution No. 17-149

Approve Acceptance of Property Tract A.4.1 in Highlands Ranch Filing No. 114-A

**General Business Items**

HRMD – 148 (*Starkey/Schierholz*) 7-0 motion passed  
Adopt Resolution No. 17-148  
Approve Appropriation 2017 Parkway Landscape Renovations projects

HRMD – 150 (*Dreher/Starkey*) 7-0 motion passed  
Adopt Resolution No. 17-150  
Approve Amendment to the January 17, 2012 Fire and Emergency Services Agreement,  
Paragraph 5

**Special Reports**

District Staff:

Terry Nolan

1. Acknowledged the success of the annual Highlands Ranch Park & Recreation Foundation golf tournament fundraiser which raised \$13,000.
2. Recommended a letter be sent to the City of Littleton requesting they include in their 2018 budget funds to add battalion chiefs and fire inspectors. The Board supports this recommendation.

Legal Counsel: None

Chairperson: None

Individual Directors:

**Public Comments or Questions**

None

**Joint Board Meeting with Littleton Fire Protection District Board of Directors**

**Discussion Topic**

Terry Nolan gave a presentation of the possible governance options for fire and emergency services. (*Addendum 1*)

**Executive Session**

Board member Dickerson made a motion to move to an Executive Session for negotiations related matters regarding fire and emergency services pursuant to §24-6-402(4)(e), C.R.S. and for personnel related matters regarding the General Manager pursuant to §24-6-402(4)(f), C.R.S. Board member Dreher seconded the motion. *Motion passed 7-0*. Executive Session began at 7:10 p.m.

Board member Anderson moved to close Executive Session. Board member Schierholz seconded the motion. *Motion passed 7-0*. Executive Session closed at 8:44 p.m.

**Adjournment**

At 8:45 p.m. motion to adjourn (*Dickerson/Dreher*) 7-0 motion passed. Adjournment was declared by Chairman Worley.