Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. *The Pledge of Allegiance* was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: * = absence; **= excused absence)

Jim Worley
Vicky Starkey**
Allen Dreher
Carolyn Schierholz**
Nancy Smith
Renee Anderson
Mark Dickerson

**STAFF**
Terry Nolan, General Manager
Jeff Case, Director of Public Works
Carrie Ward, Director of Parks, Recreation & Open Space
Stephanie Stanley, Financial and Budgeting Analysis Manager
Sherry Eppers, Community Relations Manager
Cammie Ellis, Human Resources Manager
Camille Mitchell, Administrative Assistant

**OTHERS**
Charlie Propernick and Liz Lambert, Bonfils Blood Center
Alex Dewind, Highlands Ranch Herald
Jacob Stauber, High Line Canal Conservancy

**Public Comments or Questions**
None

**Reaffirmation of Disclosure**
No changes

**Staff Presentations**
Carrie Ward gave an update on Phase II of the High Line Canal Conservancy Vision Plan outlining four major components (*Addendum I*):

1. Existing Conditions and Gap Analysis
2. Framework and zone plan definition
3. Landscape design guidelines
4. Signage and wayfinding plan
Stephanie Stanley provided a financial forecast update. (*Addendum 2*)

Stephanie Stanley provided a Priority Based Budget update. She outlined the scoring quartiles based on the Board’s results statements.

**Special Presentations**
Jim Worley presented a check to Charlie Propernick of Bonfils Blood Center. The check for $3,434.90 represented the proceeds from the District’s annual Ice Cream Social fund raising event. Charlie thanked the District. Jim thanked the volunteers and staff for making the Ice Cream Social such a huge success.

**Discussion Items (Dreher/Dickerson) 5-0 motion passed**
Board made a motion to recommend and approve the nomination of Terry Nolan to serve on the Colorado Special Districts Property and Liability Pool Board of Directors.

**Approval of Board Meeting Minutes (Anderson/Dreher) 5-0 motion passed**
- Board Meeting Minutes July 25, 2017
- Special Board Meeting Minutes August 1, 2017

**Received and Filed (Dickerson/Dreher) 5-0 motion passed**
- Study Session Minutes August 23, 2017

**Public Hearing**
A Public Hearing opened at 6:34 p.m. regarding the Highlands Ranch Filing 158 including all lots, tracts and streets. There were no comments from the public. The Public Hearing closed at 6:35 p.m.

**Approval of Business Agenda**

**Approved the following Consent Agenda Items (Dreher/Dickerson) 5-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

- HRMD – 142
  Ratify July 2017 Cash & Investment Transactions including Expenditures

- HRMD – 143
  Adopt Resolution No. 17-143
  Approve appropriation for Fox Creek Restroom replacement

- HRMD – 145
  Adopt Resolution No. 17-145
  Approve acceptance of property from Douglas County

- HRMD – 146
  Adopt Resolution No. 17-146
  Approve Capital Project appropriation rescissions and adjustments
General Business Items

HRMD – 144 (Dickerson/Dreher) 5-0 motion passed
Adopt Resolution No. 17-144
Approve inclusion of Filing 158, all lots, tracts and streets

Special Reports

District Staff:
Terry Nolan updated the Board on:
1. Bruce Lebsack’s retirement after 36 years of service effective August 18, 2017;
2. The District’s desire to hire Bruce as a consultant based on his knowledge and financial acumen;
3. The position he held as Director of Finance and Administration has been posted internally;
4. One application was received for this position;
5. The interview will be conducted on August 30, 2017.

Stephanie Stanley requested the Board approve a shift of funding from wages line item to professional services line item for consultation fees.

   Renee Anderson motioned to allow staff to transfer savings from wages line item to professional services line item for 2017 revised budget. Allen Dreher seconded the motion; motion passed 5-0.

Bruce will be recognized at the October joint All Hands meeting. The District will also recognize Bruce formally at an event which will be hosted at the Mansion, the date to be determined.

Legal Counsel: None
Chairperson: None
Individual Directors:
Renee Anderson:
1. Thanked Forrest Dykstra and Kari Larise for the highly successful chemical roundup they coordinated.
2. Carolyn Schierholz and Renee reported on the August 28th Littleton Fire Protection District Board (LFPD) meeting they attended. The LFPD Board would like to meet with the Metro District Board in September.

Public Comments or Questions
None

Executive Session (Dickerson/Smith) 5-0 motion passed
Mark Dickerson motioned to move to an executive session for personnel matters related to the General Manager pursuant to §24-6-402(4)(f), C.R.S. Nancy Smith seconded the motion; motion passed 5-0. Board moved to Executive Session at 6:43p.m. Executive Session concluded at 7:20 p.m.

Adjournment
At 7:22 p.m. motion to adjourn (Dickerson/Dreher) 5-0 motion passed. Adjournment was declared by Chairman Worley.