



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

July 25, 2017

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:00 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher**

Carolyn Schierholz

Nancy Smith

Renee Anderson

STAFF

Terry Nolan, General Manager

Jim Collins, Attorney

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial and Budgeting Analysis Manager

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Cammie Ellis, Human Resources Manager

Carolyn Peters, Recreation Manager

Camille Mitchell, Administrative Assistant

OTHERS

Ken Joseph, Highlands Ranch Community Association

Alex Dewind, Highlands Ranch Herald

Dennis Seymour, Alex Gorjidoz, Shawn Hanrahan, Highlands Ranch residents

Special Presentations

Ken Joseph gave a quarterly update of the Highlands Ranch Community Association. His presentation highlighted the renovations at both the tennis pavilion and the Northridge Recreation Center. (*Addendum 1*)

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

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Staff Presentations

None

Discussion Items

None

Approval of Board Meeting Minutes *(Starkey/Schierholz) 5-0 motion passed*

- Board Meeting Minutes June 27, 2017

Received and Filed *(Schierholz/Anderson) 5-0 motion passed*

- Study Session Minutes July 19, 2017
- Special Board Meeting Minutes July 19, 2017

Public Hearing

None

Approval of Business Agenda *(Starkey/Schierholz) 5-0 motion passed*

Approved the following Consent Agenda Items *(Starkey/Schierholz) 5-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 138

Ratify June 2017 Cash & Investment Transactions including Expenditures

General Business Items

HRMD – 139 *(Schierholz/Worley) 5-0 motion passed*

Adopt Resolution No. 17-139

Approve Northridge Park Renewal Phase II Ballfield and Facility Improvements

Contractor said time constraints were not a factor in their bid; therefore, they were not willing to negotiate a lower price.

HRMD – 140 *(Starkey/Schierholz) 5-0 motion passed*

Adopt Resolution No. 17-140

Approve 2017 Capital Improvement Plan and Basic System Development Fees

Stephanie Stanley presented supplemental information regarding the future collections vs. calculated collections of the System Development Fees. (Addendum 2)

Special Reports

District Staff: None

Legal Counsel: None

Chairperson: None

Individual Directors:

Carolyn Schierholz:

1. Station 14 will have a peak time ambulance staffed by September 5th.
2. As a result of the additional medic units added in accordance with the Master Plan, Level 1 and Level 0 times are down dramatically from 2016.
3. National standards for business inspection frequency are not being met. Chief Armstrong would like to hire two more inspectors. The Metro District supports the Chief's request and will compile a list of points supporting his request for the next Review Committee.
4. The question was asked, "Should we charge inspection fees?" Staff will canvas other fire districts to determine if they charge inspection fees. Mr. Collins' told the Board that the District can charge for inspections that are required in the fire code.
5. Staff will follow up with Littleton Fire Protection District to see if they will be sending a letter of support for the hiring of two more fire inspectors.

The Board agreed to discuss negotiations related to fire and emergency services in an executive session during the special Board meeting scheduled for August 1st.

Renee Anderson attended Centennial Water and Sanitation District's July board meeting. At this meeting Metro District asked for a change in their water budget method, requesting a yearly water budget to allow them to use water as they determine is needed Metro is in the early stages of looking at options to convert some turf areas to low water use plant materials.

Jim Worley thanked Sherry for her kind words for his Relay for Life welcome speech.

Renee also reminded everyone of the August 12th Chemical Roundup and thanked staff for making it better every year.

Public Comments or Questions

None

Executive Session *(Starkey/Schierholz) 5-0 motion passed*

Vicky Starkey made a motion to go into executive session to discuss negotiations related to fire and emergency services pursuant to §24-6-402(4)(e), C.R.S. Carolyn Schierholz seconded the motion. Executive session concluded at 6:59 p.m.

Discussion Items

Board discussed the process they will use in conducting board member interviews during the August 1st Special Board Meeting.

Adjournment

At 7:14 p.m. motion to adjourn *(Anderson/Shcierholz)* was declared by Chairman Worley