



HIGHLANDS RANCH METROPOLITAN DISTRICT
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, May 24, 2017, in the District boardroom and opened the meeting at 6:05 p.m.

ATTENDANCE (Chairman in bold face: * = absent **=excused absence)

BOARD OF DIRECTORS

J. Worley
A. Dreher
V. Starkey
C. Schierholz
N. Smith
R. Anderson

STAFF

Terry Nolan, General Manager
Bruce Lebsack, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Rick Hinman, Manager of Revenue and Assets
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Roxie Fox, Administrative Assistant
Camille Mitchell, Administrative Assistant

OTHERS

Nick Warnick and Christine Mcleod, Haynie & Company
Ken Hensley, Highlands Ranch Resident

GUEST PRESENTATIONS

Rick Hinman and Nick Warnick presented the auditor's report stating that when complete they had an unmodified opinion and that Metro District qualifies for application for the GFOA award for 2016. It was recommended that the District develop an information technology (IT) security policy, approved by management, and updated annually. (*Addendum 1*)

PUBLIC COMMENTS

None

STAFF PRESENTATIONS

None

DISCUSSION ITEMS

There were no changes to the project tracker.

AGENDA ITEMS

HRMD – 127 (*Consent*)
Ratify April 2017 Cash & Investment Transactions including Expenditures

HRMD – 128 (*Consent*)
Adopt Resolution No. 17-128
Approve cell site lease agreements with Verizon Wireless

HRMD – 129 (*Consent*)
Adopt Resolution No. 17-129
Approve appropriation for Mansion outbuilding improvements
(*Addendum 2*)

HRMD – 130 (*General*)
Adopt Resolution No. 17-130
Approve 2016 Audited Financial Statements

COMMENTS

- Jim Worley thanked Ken for attending the meeting.
- Carolyn Schierholz complimented staff on the refurbished Historic Park windmill and commented that she has heard from several residents how well they like it.
- Carrie Ward updated the Board on the progress of the senior services feasibility study
 - Stakeholder interviews have begun
 - Carrie will schedule one-on-one interviews between Ballard*King & Associates and board members
 - After preliminary information comes back, Carrie will have a presentation for the Board
- Terry Nolan addressed the Board on the fire unification proposal stating it is inadequate and recommended sending a letter to the South Metro Fire Rescue Board of Directors' chair and South Metro Fire Rescue's fire chief indicating the fire partners' suggestions for how to proceed. A draft copy of the letter was given the directors for their consideration and approval. After one recommended change, the Board approved the letter. He also recommended suspending the services of our consultant at least until the partners receive an adequate proposal. The Board agreed with this decision.
(*Addendum 3*)
- Carolyn Schierholz gave an update on contracting with South Metro Fire Rescue for dispatch services. The City of Littleton has been delaying this change but is now moving it forward in accordance with requests from the Metro District and Littleton Fire Protection District.
- There was a discussion about when to conduct the community survey. The Board concurred that it should be conducted in November after receiving an adequated fire unification proposal, completing the Priority Based Budgeting process and reviewing their vision priorities.
- It was decided that the Board Retreat will require only one day and will be on Friday, June 9th from 1:00 p.m. to 5:00 p.m.

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- Terry updated the Board on the recognition plans for our outgoing board member, Rick Owens. At the May board meeting, Rick will be presented with a signed and framed resolution thanking him for his service to Highlands Ranch. At a later date, if he is willing, a luncheon will be held in his honor and a commemorative bench will be installed at a mutually agreeable location within Highlands Ranch.
- It was decided that the solicitation for applicants for Rick Owens' vacated seat will be published in the Highlands Ranch Herald, on Metro's website and on YourHub with letters of interest due back by Thursday, June 22nd.
- Allen Dreher acknowledged and thanked Carrie Ward for the excellent High Line Canal Conservancy tour she coordinated and recommended all board members attend one of the meetings to see their great work. Carrie will provide the latest information of the Conservancy's phased plans for the canal to the Board.
- Lora Thomas is recommending the reallocation of the Justice Center sales tax. Terry asked the Board what questions they would like him to ask her on their behalf. The Board responded:
 - How will the tax reallocation impact unincorporated Douglas County?
 - Specifically, for what will the funds be used?
 - How this proposal might impact Wildcat Regional.
- It was recommended that the Board to Board meeting be postponed until both Highlands Ranch Community Association and Metro District have appointed their new board members.
- On Memorial Day, 40 American flags will be lining Highlands Ranch Parkway from Ridgeline to Lucent. These flags will be lining the parkway on 7 major holidays. The Knights of Columbus are responsible for the flag display.
- The ground breaking for the new Arapahoe/Douglas crime lab was held this week.

Meeting concluded at 7:42 p.m.