



HIGHLANDS RANCH METROPOLITAN DISTRICT  
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, March 22, 2017, in the District boardroom and opened the meeting at 6:00 p.m.

**ATTENDANCE** (Chairman in bold face: \* = absent \*\*=excused absence)

**BOARD OF DIRECTORS**

**J. Worley**  
A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
R. Anderson  
R. Owens

**STAFF**

Terry Nolan, General Manager  
Carrie Ward, Director of Parks, Recreation and Open Space  
Jeff Case, Director of Public Works  
Sherry Eppers, Community Relations Manager  
Stephanie Stanley, Financial and Budgeting Analysis Manager  
Forrest Dykstra, Manager of Developmental Engineering  
Camille Mitchell, Administrative Assistant

**OTHERS**

Kevin Van Winkle, Colorado State Representative, House District 43  
Chris Blackwood, PFM Asset Management LLC  
Marc McClure, PFM Asset Management LLC  
John Kaufman, General Manager of CWSD

**GUEST PRESENTATIONS**

Representative Kevin Van Winkle provided general information, an overview of legislative actions, and answered questions from the Board. Representative Van Winkle began by identifying his role stating that the people of House District 43 are “the boss.” Topics discussed:

1. There are currently over 500 bills that have been introduced during this general session
2. More than 50% of bills introduced become law
3. Transportation funding /CDOT/RTD
4. Construction Defects
5. Annexation protection
6. Judicial Performance bill
7. Storage Condo Units bill

## **Study Session Minutes**

**March 22, 2017**

**Page 2 of 3**

Chris Blackwood of PFM Asset Management introduced the Local Government Investment Pool Initiative (LGIP). (*Addendum 1*) Chris gave an overview of the LGIP:

1. Term portfolio
2. Liquid portfolio
3. The program implementation and governance
4. PFM Asset Management LLC's experience with LGIPs

### **PUBLIC COMMENT**

None

### **STAFF PRESENTATIONS**

Terry Nolan presented a fire and emergency decision matrix which summarized key points to consider for possible unification with South Metro Fire Rescue. Terry solicited the Board's comments and suggestions which resulted in the addition of two columns titled 1. contract with the COL and Highlands Ranch and 2. solely run by Highlands Ranch. (*Addendum 2*)

### **DISCUSSION ITEMS**

Terry made a recommendation to retain Lyons Gaddis as special counsel relating to possible fire and emergency unification. The board agreed with this recommendation.

Terry recommended Metro, in partnership with the City of Littleton and the Littleton Fire Protection District retain Center for Public Safety Management (CPSM) as an independent consultant for unification negotiations. The board agreed with this recommendation.

Nancy Smith provided the election results for Highlands Ranch Community Association: Jim Allen was elected and Brock Norris was re-elected to serve two-year terms.

### **AGENDA ITEMS**

HRMD – 118 (*Consent*)

Ratify February 2017 Cash & Investment Transactions including Expenditures

HRMD – 119 (*Consent*)

Adopt Resolution No. 17-119

Approve 2017 Arbor Day

*Arbor Day in Highlands Ranch will be celebrated on April 18<sup>th</sup> at Plum Valley Park from 2-4 p.m. with volunteers from Specialized Loan Services.*

HRMD – 120 (*Consent*)

Adopt Resolution No. 17-120

Approve Verizon cell site leases

(*Addendum 3*)

HRMD – 121 (*Consent*)

Adopt Resolution No. 17-121

Approve Local Government Investment Pool participant

**Study Session Minutes**

**March 22, 2017**

**Page 3 of 3**

**COMMENT**

Renee Anderson thanked the Parks, Recreation and Open Spaces (PROS) department for the new sign at the Hound Hill dog park. She also expressed concern for the dog waste problem on the open space trails and asked how Metro addresses this problem. Metro's PROS department deals with problem areas by employing the following strategies:

1. An information sign program
2. Increased ranger patrols

Nancy Smith asked about the Highlands Ranch Community Association's reception of the design of the new drop off area at Northridge Recreation Center. Carrie stated that challenges are being addressed by HRCA and District staff and adjustments are being made to the design. She can bring some design drawings to the next meeting if the Board is interested.

Meeting concluded at 7:49 p.m.