Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. The Pledge of Allegiance was recited.

Tour Ambulance
The newly acquired ambulance purchased by the District was available for touring.

Roll call was taken

Board of Directors: (Chairman in bold face: *= absence; **= excused absence)
Jim Worley
Vicky Starkey
Allen Dreher
Carolyn Schierholz
Nancy Smith
Renee Anderson **
Rick Owens

STAFF
Terry Nolan, General Manager
Jim Collins, Attorney
Jeff Case, Director of Public Works
Carrie Ward, Director of Parks, Recreation & Open Space
Stephanie Stanley, Financial and Budgeting Analysis Manager
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Brian Muller, Park Planning Manager
Camille Mitchell, Administrative Assistant

OTHERS
Jon Klassen, CWSD Water Conservation and Efficiency Coordinator

Special Presentations
None

Public Comments or Questions
None

Reaffirmation of Disclosure
No changes
Staff Presentations
Jeff Case gave a presentation on streetlight cellular antenna monopoles along arterials in Highlands Ranch and community design standards. (Addendum 1) Staff recommended the following:
- Maximum 20-inch diameter pole
- Maximum 24-inch diameter antenna shroud
- Streetlight arm remains at 35 feet
- Total pole height not to exceed 50 feet
- Full notification to neighbors adjacent to pole on conversion of existing sites or new sites
- Resolution to be presented in January

Discussion Items
None

Approval of Board Meeting Minutes – 11/29/2016 (Owens/Dreher) 6-0 motion passed

Received and Filed
None

Public Hearing
None

Approval of Business Agenda (Starkey/Schierholz) 6-0 motion passed

Approved the following Consent Agenda Items (Owens/Dreher) 6-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 174
Ratify November 2016 Cash & Investment Transactions including Expenditures

General Business Items

HRMD – 175 (Starkey/Dreher) 6-0 motion passed
Adopt Resolution No. 16-175
Approve Final Payment and Acceptance and Release of Retainage and ratify Change Order No. 1 for Diamond K Park playground (Addendum 2)

HRMD – 176 (Starkey/Schierholz) 6-0 motion passed
Adopt Resolution No. 16-176
Approve appropriation of funds and reimbursement to Douglas County School District for Shea Stadium turf replacement
HRMD – 177 (Dreher/Schierholz) 6-0 motion passed
Adopt Resolution No. 16-177
Approve Final Payment and Acceptance and Release of Retainage for Falcon Park parking lot

HRMD – 178 (Schierholz/Starkey) 6-0 motion passed
Adopt Resolution No. 16-178
Approve Retirement Board actions – citizen representative and approve restated IGA agreement

HRMD – 179 (Schierholz/Starkey) 6-0 motion passed
Adopt Resolution No. 16-179
Approve 2017 Fees Schedules with fund balance designations per GASB 54

HRMD – 180 (Schierholz/Dreher) 6-0 motion passed
Adopt Resolution No. 16-180
Approve 2016 Budget amendments

HRMD – 181 (Dreher/Starkey) 6-0 motion passed
Adopt Resolution No. 16-181
Approve 2017 Budget, Certify 2016 mill levy to be collected in 2017 and appropriate funds

Jim Worley thanked the finance staff for a job well done on the 2017 budget.

Special Reports
District Staff:
- Terry Nolan thanked the Board for another year of excellent service.

Legal Counsel: None
Chairperson: None

Individual Directors:
- Board members Smith and Schierholz made a request to extend the summer water budget due to the unseasonably warm, dry weather. Water conservation expert, Jon Klassen, spoke to the Board about the actual winter watering needs, which are far less than the perceived needs. He also explained the various resources Centennial Water and Sanitation District (CWSD) provide the customer for wise water consumption which include
  - Water conservation e-newsletter
  - Water Wise guide mailed to every resident and posted on the CWSD's website
  - On every water bill there is a water use budget for the current and next month’s water consumption.

The Board majority did not support extending the summer water budget.

Public Comments or Questions
None
Executive Session
At 7:31 p.m. a motion was made to move to an executive session per §24-6-402(4)(f), C.R.S. regarding personnel matters. (Starkey/Schierholz)
At 8:33 p.m. a motion was made to move out of the executive session. (Schierholz/Smith)

Adjournment
At 8:34 p.m. motion to adjourn (Dreher/Schierholz) was declared by Chairman Worley