



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

September 27, 2016

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley

Vicky Starkey

Allen Dreher

Carolyn Schierholz (by phone)

Nancy Smith

Renee Anderson

Rick Owens

STAFF

Terry Nolan, General Manager

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial and Budgeting Analysis Manager

Forrest Dykstra, Manager of Developmental Engineering

Camille Mitchell, Administrative Assistant

OTHERS

Tony Spurlock, Douglas County Sheriff

Jennifer Price, AT&T

Boy Scout Troop 690

Special Presentations

- Douglas County Clerk and Recorder, Merlin Klotz, addressed the Board on changes to his operations based on changes within the Department of Motor Vehicles.
- Sheriff Tony Spurlock gave a quarterly update which included
 - An update on Officer Dan Brite whose condition continues to improve.
 - The County Commissioner approved the Forensic DNA Crime Lab, a partnership between Douglas County, Arapahoe County and the City of Aurora.

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

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Staff Presentations

None

Discussion Items

- Carrie Ward reviewed the Mansion Reserve Memo requesting use of reserve funding for Mansion related 2016 projects that are not covered by the draft reserve policy and are not in the operations budget.

Approval of Board Meeting Minutes – 08/30/16 *(Dreher/Starkey) 6-0 motion passed (Carolyn Schierholz abstained)*

Received and Filed

Study Session Minutes – 09/19/16 *(Starkey/Dreher) 6-1 motion passed (Schierholz – nay vote)*

Public Hearing

None

Approval of Business Agenda *(Starkey/Dreher) 7-0 motion passed*

Approved the following Consent Agenda Items *(Anderson/Dreher) 7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 148

Ratify August 2016 Cash & Investment Transactions including Expenditures

HRMD – 149

Adopt Resolution No. 16-149

Approve appropriation for Diamond K Park Playground Renovation and construction contract

HRMD – 150

Adopt Resolution No. 16-150

Approve Northridge Park Renewal Phase 1 Restroom Renovation change orders and release of retainage and final payment

HRMD – 151

Adopt Resolution No. 16-151

Approve appropriation for Chum Howe House roof replacement and construction contract

HRMD – 152

Adopt Resolution No. 16-152

Approve appropriation for Falcon Park Parking Lot Project and construction contract

HRMD – 153

Adopt Resolution No. 16-153

Approve dedication of property and construction easements to Centennial Water and Sanitation for Zone 4C Pump Station

HRMD – 155

Adopt Resolution No. 16-155

Approve termination and amendments to certain District agreements that Highlands Ranch Metropolitan District No. 5 was a party to

General Business Items

HRMD – 154 (*Anderson/Owens*) 7-0 motion passed

Adopt Resolution No. 16-154

Approve appropriation for Mansion storm damage repairs

HRMD – 156 (*Dreher/Owens*) 7-0 motion passed

Adopt Resolution No. 16-156

Approve appropriation and contract for Remington Bluff trail crossing repairs
(*Addendum 1*)

HRMD – 157 (*Owens/Dreher*) 7-0 motion passed

Adopt Resolution No. 16-157

Approve Douglas County Emergency Operations Plan revisions

Special Reports

District Staff: None

Legal Counsel: None

Chairperson:

- Jim Worley indicated he thought the SDA Conference was valuable.

Individual Directors:

- Allen Dreher attended a breakout session at the SDA Conference regarding special districts and broadband service. Staff will review the handout and report back if they determine there is any feasible application in Highlands Ranch.
- Rick Owens asked for an update on the potential funding from Douglas County on the Historic Park Windmill. Terry sent a letter requesting funding to the County Manager. As yet there has been no response. Rick Owens will try to contact Jill Repella.
- Renee Anderson remarked on the successful Highlands Ranch Golf Tournament which raised \$13,500 plus another \$1,200 in yellow ball and mulligan sales. She also commented that the Highlands Ranch Rec Foundation has provided funding for upgrades to the Mansion interpretive program as well as updating and adding new furniture.

Public Comments or Questions

The leader of Troop 690 asked the Board to talk about the services Highlands Ranch Metro District provides. An information card describing the District's functions, services, finances and revenue sources was handed out to each Boy Scout in response to this request. He also asked if the District has ever participated in any Eagle Scout projects, which we have. Carrie Ward

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informed him that he can contact the Metro District Parks Recreation and Open Space office as well as the Public Works department for more information on those projects and potential for future projects..

Executive Session

The executive session was not held because of malfunctioning recording equipment and was postponed until an October Board meeting.

Adjournment

At 7:24 p.m. motion to adjourn (*Starkey/Dreher*) was declared by Chairman Worley.