



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

June 28, 2016

Jim Worley called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. **The Pledge of Allegiance** was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: \* = absence; \*\*= excused absence)

**Jim Worley**

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Rick Owens

**STAFF**

Terry Nolan, General Manager

Jim Collins, Attorney

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial and Budgeting Analysis Manager

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Camille Mitchell, Administrative Assistant

**OTHERS**

Holly Nicholson-Kluth, Douglas County Undersheriff

Genevieve and Bryan Cozad (Boy Scout), Highlands Ranch residents

**Special Presentations**

Under Sheriff Holly Nicholson-Kluth gave a quarterly update for the Douglas County Sheriff's department.

**Public Comments or Questions**

None

**Reaffirmation of Disclosure**

No changes

***Board Meeting Minutes***  
***June 28, 2016***  
***Page 2***

**Staff Presentations**

None

**Discussion Items**

None

**Approval of Board Meeting Minutes – 05/31/2016** (*Starkey/Dreher*) *6-0-1 motion passed*  
*Carolyn Schierholz abstained*

**Received and Filed** (*Owens/Schierholz*) *7-0 passed*

- Backcountry Wilderness Area Tour – Metro District and HRCA Boards June 10, 2016 Notes
- Study Session Minutes – 06/22/2016
- Fire and Emergency Services Workshop notes June 22, 2016

**Public Hearing**

None

**Approval of Business Agenda** (*Dreher/Schierholz*) *7-0 motion passed*

Agenda approved with the following changes:

- Added BC 16-138 approve appropriations for two change orders for East Big Dry Creek (Reach BDE 5E) Quebec to Highlands Ranch Boundary Channel Stabilization to General Business

**Approved the following Consent Agenda Items** (*Starkey/Dreher*) *7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 134

Ratify May 2016 Cash & Investment Transactions including Expenditures

HRMD – 135

Adopt Resolution No. 16-135

Approve Broadway and University Medians and Entry Monuments Landscaping with Logo Enhancements

HRMD – 136

Adopt Resolution No. 16-136

Approve C470 Water Quality Intergovernmental Agreement

**General Business Items**

HRMD – 137 (*Owens/Starkey*) 7-0 motion passed  
Adopt Resolution No. 16-137  
Approve an appropriation for Mansion roof replacement

HRMD – 138 (*Dreher/Schierholz*) 7-0 motion passed  
Adopt Resolution No. 16-138  
Approve an appropriation for two change orders for East Big Dry Creek (Reach BDE 5E) Quebec to Highlands Ranch Boundary channel stabilization (*Addendum 1*)

**Special Reports**

District Staff:

- Jeff Case showed a video of the removal of the Historic Park windmill which was necessary for repairs due to recent weather damage.
- Carrie asked those who will be participating in the Independence Day parade to meet at the Target parking lot at 8:45 a.m.

Legal Council: Jim Collins answered questions regarding conflict of interest statements

- After each regular election, Collins Cockrel & Cole send a Conflict of Interest Disclosure Statements and Legal Requirements memorandum to each Board member as a reminder to review their current status to determine if there is a need to submit a Conflict of Interest Disclosure Statement (CIDS) to the Board and to the Secretary of State.
- It is not necessary to write and submit a new CIDS for every board meeting in which there may be a perceived conflict. The single submittal will be sufficient. Each meeting the Board members are asked to reaffirm their disclosure statement which allows for any additional disclosure.
- Jim will write a CIDS for Vicky Starkey for her review and approval.

Chairperson:

- Jim Worley and Vicky Starkey will be out of town for the July board meeting. Allen Dreher will be conducting the board meeting in their absence.

Individual Directors:

**Public Comments or Questions**

The board thanked the public for coming and encouraged Bryan in his communications merit badge endeavor.

**Adjournment**

At 6:59 p.m. motion to adjourn (*Starkey/Schierholz*) was declared by Chairman Worley