



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

July 26, 2016

Allen Dreher called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Jim Worley **

Vicky Starkey **

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Rick Owens

STAFF

Terry Nolan, General Manager

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial and Budgeting Analysis Manager

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Brian Muller, Park Planning Manager

Kari Larese, Community Relations Coordinator

John Whalen, Public Works Engineering Intern

Rachelle Gabrielson, Public Works Engineering Intern

Kayleigh Bernier, Community Relations Intern

Camille Mitchell, Administrative Assistant

OTHERS

Mike Bailey, Highlands Ranch Community Association

AJ Stapleton, Founder of ReCycle and Highlands Ranch Resident

Jeremy Baker, Susan and Ryan Montgomery, residents of Highlands Ranch

Introductions

Forrest Dykstra introduced our summer engineering interns John Whalen and Rachelle Gabrielson and Kari Larese introduced Community Relations intern, Kayleigh Bernier.

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Special Presentations

Allen Dreher presented a check to AJ Stapleton of Project ReCycle. The check for \$4,496.98 represented the proceeds from the District's annual Ice Cream Social fund raising event. Mr. Stapleton said the funds will be used to refurbish bicycles and donate them to displaced children as part of the Dream Bike Program and Bikes for Tykes. Mr. Stapleton thanked the District. Allen thanked the volunteers and staff for making the Ice Cream Social such a huge success.

Mike Bailey gave an update of the Highlands Ranch Community Association.

Public Comments or Questions

Boy Scouts Jeremy Baker and Ryan Montgomery, attending to meet merit badge requirements, introduced themselves.

Reaffirmation of Disclosure

None

Staff Presentations

Terry Nolan gave a presentation on 2017 Goals. The Board concurred with the goals as presented. (*Addendum 1*)

Discussion Items

Carolyn Schierholz invited the Board to the grand opening of the Littleton Fire Station No. 19 on August 13th, 10:30 a.m. to 12:30 p.m.

Carolyn also gave a Littleton Fire Protection District update. She asked the Board:

1. If they would be in support of stationing one of the reserve ambulances at Station No. 18 and manning it with the staff originally slated for the Quick Cars and placing the Quick Cars in reserve instead. The Board was in support of this recommendation.
2. If they would be interested in amending the current budget so that an ambulance can be ordered in 2016 for delivery in late 2017. The Board decided to wait and order the ambulance in 2017 as originally agreed to in the visioning workshop and as shown in the 2017 goals presentation.
3. If they would be in support of including an additional 1.5 FTEs for the communication center in the 2017 LFR budget. The cost would be partially offset by additional revenues anticipated from Cunningham Fire who currently pays \$300,000 for communication services. The Board supported this proposal.
4. Invited the Board to attend the Littleton Fire Rescue (LFR) budget discussion with the Littleton City Council as a show of support for LFR.

Approval of Board Meeting Minutes – 06/28/16 (*Owens/Anderson*) 5-0 motion passed

Received and Filed (*Smith/Shcierholz*) 5-0 motion passed

- 2016 Visioning Workshop notes 06/25/2016 (*Approved as amended*)

Public Hearing

None

Approval of Business Agenda (*Owens/Schierholz*) 5-0 motion passed

Approved the following Consent Agenda Items (*Owens/Schierholz*) 5-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 139

Ratify June 2016 Cash & Investment Transactions including Expenditures

General Business Item

HRMD – 140 (*Anderson/Schierholz*) 5-0 motion passed

Adopt Resolution No. 16-140

Approve appropriation for repairs to the Historic Park windmill

(Addendum 2)

Special Reports

District Staff:

Jeff Case gave an update on the C-470 expansion

1. Design/build contract has been awarded and construction will start with the center section.
2. Construction should start in late October or early November.
3. Douglas County has indicated that the construction will impact University Boulevard elevations and this may affect District plans to proceed with the median repairs and landscaping this fall.
4. CDOT and the contractor will both create websites to provide timely updates on the progress of the project and closures. We will get the links for these resources and place them on the Metro District website.

Legal Counsel: None

Chairperson: None

Individual Directors:

The Board received a copy of a news report on the proposed reduced hours for the Highlands Ranch motor vehicle office. The consensus of the Board was that they believe this is a significant reduction in service and are already concerned about the wait times. They asked Allen Dreher to contact County Commissioner Dave Weaver to express their concern.

Public Comments or Questions

None

Adjournment

At 8:10 p.m. motion to adjourn (*Owens/Schierholz*) was declared by Treasurer Allen Dreher