Vicky Starkey called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. The Pledge of Allegiance was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Rick Owens **
Vicky Starkey
Allen Dreher
Carolyn Schierholz
Nancy Smith
Renee Anderson
Jim Worley

STAFF
Terry Nolan, General Manager
Kathryn Winn, Attorney
Bruce Lebsack, Director of Finance & Administration
Jeff Case, Director of Public Works
Carrie Ward, Director of Parks, Recreation & Open Space
Stephanie Stanley, Financial Reporting Analyst
Sherry Eppers, Community Relations Manager
Camille Mitchell, Administrative Assistant

OTHERS
Tony Spurlock, Douglas County Sheriff
Alice Bradburn and Kiffrey Rasmusson, Highlands Ranch Residents

Special Presentations
Sheriff Tony Spurlock gave a quarterly update for the Douglas County Sheriff department.

Public Comments or Questions
Alice Bradburn thanked the board for their service to the community.

Reaffirmation of Disclosure
No changes
Staff Presentations
Dirk Ambrose addressed the feasibility of landscape conversion to the southeast corner of Broadway and Highlands Ranch Parkway. After hearing the presentation, the Board asked staff to investigate the following items and bring back more options.
   a. Sharing irrigation infrastructure with the church that is adjacent to the open space property
   b. Consider other landscaping options
   c. Include estimated costs
This project has not been funded in the current 2016 budget so staff will present a budget request for the 2017 budget. *(Addendum 1)*

Discussion Items

- Terry Nolan presented Littleton Fire Rescue’s request to exempt Lockheed/Meadowbrook calls from the expense allocation formula. This will preclude the City and the LFPD from paying a larger share of the budget because of the calls generated in these areas. This is appropriate because the City and the LFPD are paying the costs for Station 19 which will serve these areas. The board gave their consent to not include the calls in the operations portion of the formula.
- Brian Muller presented staff’s suggested fence replacement areas for 2017/18 and 2019/20. The board approved the timeline, but recommended changing the area priorities as follows:
  - The section along Dad Clark be moved to the 2019/20 schedule
  - The South University and Quebec sections be moved to the 2017/18 schedule
These alterations will be evaluated as part of the 2017 budget process. *(Addendum 2)*
- Discussed potential date for the visioning workshop. The board concurred with the staff recommendations that the earliest this could be scheduled is in June on a Saturday. Date options will be sent out.
- Brian Muller gave a status update on the Broadway median project. This large project will be bid as one landscape project with awarding the contract in June and starting work in July. Staff was asked to bring back conceptuals of this project.
- Brian Muller gave a status update on the entry monuments timeline and the C470 monuments.
  - The week of April 18th the six monuments will have the updated logos and lettering installed. Once the installations are complete, staff will install the up-lighting.
  - Wall monuments – we will get a proposal from Gordon Signs for the wall monument work which will not include masonry work
  - Anticipate bids for demolition of the furthest east and west C470 monuments in the fall.
  - All stone will be salvaged from the demolition to be reused for repairs to the two remaining C470 monuments
- Carolyn requested that the damage to the monument at C470 just east of Broadway receive temporary repairs until the projected updates are complete.
- Jeff Case gave a status report on the Cheese Ranch channel stabilization.
- The Board discussed the Fire Partners Social and concluded that there will be an agenda and that they would like it in late June or early July.
Received and Filed
HRCA/HRMD Joint Board Meeting Minutes – 02/25/2016 (Anderson/Schierholz) 5/0/1 motion passed. Allen Dreher abstained

Public Hearing
None

Approval of Business Agenda (Schierholz/Smith) 6/0 motion passed

Approved the following Consent Agenda Items (Worley/Schierholz) 6-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 113
Ratify February 2016 Cash & Investment Transactions including Expenditures

General Business Items

HRMD – 109 (Dreher/Worley) 6-0 motion passed
Adopt Resolution No. 16-109
Approve Highlands Ranch Outdoors Plan
A motion was made to amend the Highlands Ranch Outdoors Plan (Schierholz/Smith, 6-0 motion passed) with the following changes:
From Carolyn:
- Adding Board priorities to chapter 1, page 7
- Adding Entry monuments to Parkway Section list of responsibilities
- Editing Parkway Section Overview to reflect condition of parkway landscape
- Add updated Entry Monuments and Medians to 2015 – 2018 Strategic Plan
- Edit 2015 – 2016 Strategic Plan to reflect Wildcat Regional Park lower in priorities

From Renee:
- Make sure that new Pickleball Courts and programs are added in the appropriate areas of the HRO Plan
- Renee asked if the staffing information was included in the Open Space Section Overview and stated that she would send an email to Carrie with her specific recommendation for editing this information.

HRMD – 114 (Anderson/Worley) 6-0 motion passed
Adopt Resolution No. 16-114
Approve April 15, 2016 as Arbor Day
HRMD – 115 (Dreher/Worley) 6-0 motion passed
Adopt Resolution No. 16-115
Approve Acceptance of property from Englewood

HRMD – 116 (Dreher/Schierholz) 6-0 motion passed
Adopt Resolution No. 16-116
Approve Dedication of Right-of-Way to Douglas County for Quebec/Lincoln improvements

Renee asked staff to confirm they have conducted outreach to the residents that will be impacted by the associated construction

HRMD – 117 (Dreher/Smith) 6-0 motion passed
Adopt Resolution No. 16-117
Approve Channel Stabilization East Marcy Gulch south of Wildcat appropriation

HRMD – 118 (Dreher/Schierholz) 6-0 motion passed
Adopt Resolution No. 16-118
Approve West Big Dry Creek Cresthill Lane to C470 channel stabilization appropriation and contract (Addendum 3)
Recommendations for construction will be brought to the board in late summer

HRMD – 119 (Dreher/Anderson) 6-0 motion passed
Adopt Resolution No. 16-119
Approve Highlands Ranch Mansion 2016 rental rates

Special Reports
District Staff:
1. Bruce gave an update on the progress of refinancing the debt
   a. Only Metro 2 and Metro 3 outstanding debt will be refinanced at this time.
   b. It is anticipated that we will close on May 13th with the interest rate currently estimated at 2%
   c. Net present value savings will be almost 10% of value
2. General Manager received approval to send an email response to a resident’s inquiry.

Legal Council:
1. Kathryn Winn addressed the ramifications of using an electronic forum for communicating with multiple board members. The board was not receptive to instituting an electronic forum.

Chairperson: None
Individual Directors:
1. Renee followed up on the sign at Promenade being installed on Metro property in a utility easement. It was determined there was a previous agreement to install the sign and that all liability for the sign rests with the owner of the business center.
2. Renee commended Xcel for their prompt response in fixing a streetlight.
3. Board members discussed a few of the aspects of the proposed Xcel gas regulator station and it was determined that further discussion will be postponed until the staff has completed the process of looking for a more favorable location.
Public Comments or Questions
Kiffrey Rasmussen indicated that one of the citizen questions for Xcel was how much it will cost Xcel to insure the Xcel gas regulator station. He also stated there were still a lot of unknowns regarding the Xcel gas regulator station.

Adjournment
At 8:55 p.m. motion to adjourn (Dreher/Schierholz, 6-0 motion passed) was declared by Vice Chair Vicky Starkey

Submitted by Camille Mitchell – April 5, 2016