HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO  80129

February 23, 2016

Vicky Starkey called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. The Pledge of Allegiance was recited.

Roll call was taken

Board of Directors: (Chairman in bold face:  *= absence; **= excused absence)
Rick Owens **
Vicky Starkey
Allen Dreher
Carolyn Schierholz
Nancy Smith
Renee Anderson
Jim Worley

Staff
Bruce Lebsack, Director of Finance & Administration
Jim Collins, Attorney
Jeff Case, Director of Public Works
Carrie Ward, Director of Parks, Recreation & Open Space
Stephanie Stanley, Financial Reporting Analyst
Sherry Eppers, Community Relations Manager
Forrest Dykstra, Manager of Developmental Engineering
Camille Mitchell, Administrative Assistant

Others
Jeff Kappes, Highlands Ranch Metro District No. 5
Christopher Armstrong, Littleton Fire Chief
Wendy and Nick Zizka, residents of Highlands Ranch

Special Presentations
The quarterly update of the Littleton Fire Rescue was presented by Chief Armstrong.

Public Comments or Questions
None

Reaffirmation of Disclosure
No changes

Staff Presentations
None
Discussion Items
None

Approval of Board Meeting Minutes – 01/27/2016 (Worley/Anderson) 5-0-1 Allen Dreher abstained - motion passed

Received and Filed (Dreher/Schierholz) 6-0 motion passed
Study Session Minutes – 02/17/2016
Continued January Board Meeting Minutes – 02/17/2016

Public Hearing
None

Approval of Business Agenda (Worley/Dreher) 6-0 motion passed

Approved the following Consent Agenda Items (Dreher/Smith) 6-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 107
Ratify January 2016 Cash & Investment Transactions including Expenditures

HRMD – 108
Adopt Resolution No. 16-108
Approve 2016 Open Space Trail Maintenance Mowing contract

HRMD – 110
Adopt Resolution No. 16-110
Approve Appropriation and contracts for Northridge Park Renewal Phase 1 restroom construction

HRMD – 112
Adopt Resolution No. 16-112
Approve 2016 Capital Project Appropriation Rescissions and Adjustments

General Business Items

HRMD – 111 (Dreher/Schierholz) 6-0 motion passed
Adopt Resolution No. 16-111
Approve Mansion roof replacement appropriation and contract (Addendum 1)
Special Reports
District Staff: None
Legal Council: None
Chairperson: None
Individual Directors:
Carolyn Schierholz initiated a discussion on the following topics:

1. Review of the Project Tracker Report. Carolyn suggested the following amendments:
   a. Add C-470 monument renovation (*the board agreed even though it will not occur in 2016*)
   b. Add the Broadway median improvements (*these improvements are already included as part of the University Median Renovation Project which has already had a Board Communication approved. It will not be added separately but the name will be changed to reflect both medians*)
   c. Elevating the priority level of parkway improvements (*staff advised that these are miscellaneous projects that occur year to year and do not rise to the same level of prioritization*)
   d. Followed-up on the request to improve the appearance of the southeast corner of Highlands Ranch Parkway and Broadway and to add it to the Project Tracker (*Bruce commented that this would be a future budget item for consideration and, as such, is not yet ready for tracking*)

2. Suggested Metro host a social event at the Mansion for our partners. The Board agreed it was a good idea and asked the staff to coordinate this event.

3. Carolyn asked what the Board would like her to contribute at the next Fire Partners Committee regarding a proposal that would effectively require full amendment and rewrite of the 2012 agreement. It was recommended that:
   a. We still need a written communication that would define a general framework for such an amendment.
   b. Any such framework should give careful consideration to:
      i. How the budget process and other decision making would be structured
      ii. How the voting on expenditures will be conducted

Public Comments or Questions
None

Adjournment
At 7:19 p.m. motion to adjourn (*Worley/Schierholz*) was declared by Vice Chair Starkey

Submitted by Camille Mitchell – February 24, 2016