



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

December 9, 2015

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **= excused absence)

Rick Owens

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Jim Worley

STAFF

Terry Nolan, General Manager

John Smith, Attorney

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial Reporting Analyst

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Brian Muller, Park Planning Manager

Camille Mitchell, Administrative Assistant

OTHERS

Holly Nicholson-Kluth, Douglas County Undersheriff

Biff Baird, Exhibit Design Associates

Special Presentations

Undersheriff Holly Nicholson-Kluth gave a quarterly update for the Douglas County Sheriff Department.

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

Staff Presentations

Carrie Ward introduced Biff Baird from Exhibit Design Associates to present the Community Historic Interpretive Plan. (*Addendum #1*)

Discussion Items

None

Approval of Board Meeting Minutes - 11/24/15 (Anderson/Schierholz) 7-0 motion passed

Received and Filed (Starkey/Schierholz) 7-0 motion passed

- Budget Workshop Notes – 11/07/15
- Finance Workshop Notes – 11/18/15
- October's Continued Board Meeting Minutes – 11/18/15

Public Hearing

None

Approval of Business Agenda (Dreher/Starkey) 7-0 motion passed

An executive session was added to the agenda.

Approved the following Consent Agenda Items (Schierholz/Worley) 7-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 166

Ratify November 2015 Cash & Investment Transactions including Expenditures

General Business Items

HRMD – 167 (Dreher/Anderson) 7-0 motion passed

Adopt Resolution No. 15-167

Approve Elevation Signs

HRMD – 168 (Starkey/Dreher) 7-0 motion passed

Adopt Resolution No. 15-168

Approve Pipe 51 Phase II

HRMD – 169 (Schierholz/Worley) 7-0 motion passed

Adopt Resolution No. 15-169

Approve Acceptance of property from Englewood

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HRMD – 170 (*Starkey/Dreher*) 7-0 motion passed

Adopt Resolution No. 15-170

Approve 2016 Budget adoption

Stephanie Stanley gave a presentation highlighting the changes to the proposed 2016 budget. (Addendum #2)

HRMD – 171 (*Schierholz/Worley*) 7-0 motion passed

Adopt Resolution No. 15-171

Approve 2016 Fees Schedule

HRMD – 172 (*Dreher/Worley*) 5-0-2 motion passed

Adopt Resolution No. 15-172

Approve 2016 Election Matters

Carolyn Schierholz and Nancy Smith abstained.

HRMD – 173 (*Schierholz/Anderson*) 7-0 motion passed

Adopt Resolution No. 15-173

Amend 2015 Budget and Appropriation

Special Reports

District Staff:

- 2015 Achievements Presentation (*Addendum #3*)

Legal Council: None

Chairperson: None

Individual Directors:

- Nancy asked when we will hire a Mansion Manager to replace our outgoing manager. Terry expects to have someone within the next two months.

Public Comments or Questions

None

Executive Session (*Schierholz/Worley*) 7-0 motion passed

A motion for executive session called per §24-6-402(4)(f), C.R.S. regarding personnel matters to discuss General Manager's performance appraisal was made at 7:39 p.m.

Adjournment

At 8:51 p.m. motion to adjourn (*Starkey/Schierholz*) was declared by Chairman Owens

Submitted by Camille Mitchell – December 11, 2015