



**FINANCE WORKSHOP NOTES**  
Wednesday November 18, 2015

**Directors:**

- R. Owens\*\***
- V. Starkey**
- A. Dreher**
- C. Schierholz**
- N. Smith**
- R. Anderson**
- J. Worley**

**Absent\*\***

**Staff:** T. Nolan, B. Lebsack, J. Case, C. Ward, S. Stanley, B. Muller, F. Dykstra, and M. Salanty

Others: Chris Blackwood (PFMAM)

**1. PFM Asset Management Investment Presentation**

Chris Blackwood Director of PFM Asset Management LLC (PFMAM) presented an economic update and a summary of the District's portfolio and investment strategy as of September 30, 2015. (*See addendum: PFM HRMD Finance Workshop Presentation 11-18-15*)

**2. 2016 Budget – Capital Improvements Presentation**

Stephanie Stanley and Bruce Lebsack presented the 2016 Budget Capital Improvements section that was continued from the workshop of November 6, 2015. (*See addendum: 2016 Budget – Capital Improvements Presentation*)

- a. A review of major repair fund projects for 2016 – 2019. The proposed projects will require an increase in the transfer from the General Fund during the period.
- b. Discussion on capital projects anticipated for 2016 – 2018
  - o Based on early estimates Pipe 51 will exceed facility plan costs and will significantly reduce the reserve for cost change
- c. Conservation Trust Fund projections included reserves for a regional park which could be used for the proposed park in the "Big Idea."
- d. Stormwater capital projects will be accounted for in the capital fund and funded with the stormwater fee by transferring the appropriation amounts from the Stormwater Fund to the Capital Projects Fund in order to simplify the accounting process. Urban Drainage has identified 2016 capital and maintenance projects planned for partnership with the District.

**3. Audit Engagement Letter**

At the August finance meeting the Board approved the extension of the audit contract with Haynie. The Board was advised that Bruce had executed the engagement letter for the 2015 audit.

**4. Rescissions**

Rescissions and adjustments for the quarter were presented. Staff recommended an appropriation of \$330 for the Mansion Furnishings, Fixture, and Equipment for the final amounts for the Four Winds equipment. Board will vote on the recommendation at the Board meeting.