



3280 Redstone Park Circle  
Highlands Ranch, Colorado 80129  
303-791-2710 Fax: 303-791-3047  
www.highlandsranch.org

**Application fee of \$15/vehicle (\$23/vehicle for nonresidents), payable to HRMD, must accompany each application.**

## Event Access Permit Application

### 1. Organization Information:

Event: \_\_\_\_\_

Date(s): \_\_\_\_\_ Time (s): \_\_\_\_\_

Organization Representative Name: \_\_\_\_\_

Phone #'s: Office: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Access Information:** Access must be on designated trails/paths.

Site/Location: \_\_\_\_\_

Reason For Access: \_\_\_\_\_

### 2. Vehicles to be Used:

Describe all vehicles to be used, including trailers & other equipment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 3. Conditions of Access Permit:

- a) The permittee agrees to hold the Highlands Ranch Metro District harmless and indemnify the District from any actions resulting from this temporary access.
- b) In the event of damage, the permittee will immediately notify the METRO DISTRICT Contact person. The permittee is responsible for coordination of repairs, and inspection of damages.
- c) The permittee shall restore the property as near as reasonably possible to its original condition and repair any improvements damaged as a result of the above access within (5) working days of access. All landscape repairs will be completed by an ALCC certified contractor with prior approval by the Metro District.
- d) If repairs or replacements are not satisfactorily completed within (5) working days, the District will complete the work as necessary to return the site to its original condition. The Permittee agrees to pay for labor, materials, and all associated costs of such repairs and/or replacement, plus an administrative fee of 20%. The permittee will be billed for costs of repairs.

**I agree to the above conditions. Once approved I will display the permit in the window of all vehicles.**

\_\_\_\_\_  
Signature of Applicant, Title

\_\_\_\_\_  
Date

**METRO DISTRICT USE ONLY**

Permit Status:     Approved                       Denied (fee refunded)

By: \_\_\_\_\_ Date: \_\_\_\_\_