

# HIGHLANDS RANCH METROPOLITAN DISTRICT STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, November 18, 2015, in the District Boardroom and opened the meeting at 6:42 p.m.

**ATTENDANCE** (Chairman in bold face: \* = absent \*\*=excused absence)

#### **BOARD OF DIRECTORS**

R. Owens\*\*

A. Dreher

V. Starkey

C. Schierholz

N. Smith

R. Anderson

J. Worley

# **STAFF**

Terry Nolan, General Manager
Bruce Lebsack, Director of Finance and Administration
Carrie Ward, Director of Parks, Recreation and Open Space
Jeff Case, Director of Public Works
Sherry Eppers, Community Relations Manager
Stephanie Stanley, Financial Reporting Analyst
Forrest Dykstra, Manager of Developmental Engineering
Brian Muller, Park Planning and Facilities Manager
Dirk Ambrose, Parks and Parkways Manager
Camille Mitchell, Administrative Assistant

#### **OTHERS**

John Kilrow, Metro 5 Board Member

#### **GUEST PRESENTATIONS**

None

#### PUBLIC COMMENT

None

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#### STAFF PRESENTATIONS

Dirk Ambrose gave a presentation on parkway landscape maintenance contracts outlining the selection process and recommending the 2016 contractors. Jim Worley requested to know the name of the Brickman supervisor who would be working directly with Metro District. (Addendum No. 1)

Carrie Ward presented a summary presentation on the Highlands Ranch Outdoor Plan 2015 Update and asked the Board for comments. It is anticipated that the board will consider a resolution to accept t the plan with periodic updates as needed during the December Board Meeting. (*Addendum No. 2*)

### **DISCUSSION ITEMS**

None

## **AGENDA ITEMS**

HRMD - 156 (Consent)

Ratify October 2015 Cash & Investment Transactions including Expenditures

HRMD – 157 (*Consent*)

Adopt Resolution No. 15-157

Approve Rejection of all bids for Northridge Park Renewal Phase 1

Carry Ward requested the rejection of all bids in order to divide the project into trade specific jobs allowing both large and smaller contractors an opportunity to bid. This bidding process may allow for more competitive bids.

HRMD − 158 (*Consent*)

Adopt Resolution No. 15-158

Approve Rejection of all bids for Elevation Signs Renovations

Brian Muller gave a presentation illustrating the changes to be made to the elevation signs, the bids received and a revised budget which is the driving force behind the request to reject the bids. (Addendum No. 3 and No. 4)

HRMD − 159 (*Consent*)

Adopt Resolution No. 15-159

Approve 2016 Parkway Maintenance Contracts

HRMD – 160 (*Consent*)

Adopt Resolution No. 15-160

Approve Parkway Landscape Renovations appropriation and contracts

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HRMD – 161 (*Consent*)

Adopt Resolution No. 15-161

Approve an increase in the appropriation for Chum Howe House and a funding request from Douglas County

Jeff Case used a slide to show some of the areas in Chum Howe House that need repairs and hazmat mitigation. (Addendum No. 5)

HRMD – 162 (*Consent*)

Adopt Resolution No. 15-162

Approve 2016 Study Session and Board Meeting Schedule

HRMD − 163 (*Consent*)

Adopt Resolution No. 15-163

Approve 2016 Holiday Schedule

## **PUBLIC COMMENT**

None

Meeting concluded at 7:31 p.m.