



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

September 29, 2015

Allen Dreher called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 p.m. **The Pledge of Allegiance** was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: \* = absence; \*\*=excused absence)

**Rick Owens** \*\*  
Vicky Starkey \*\*  
Allen Dreher  
Carolyn Schierholz  
Nancy Smith  
Renee Anderson  
Jim Worley

**STAFF**

Terry Nolan, General Manager  
John Smith, Attorney  
Bruce Lebsack, Director of Finance & Administration  
Jeff Case, Director of Public Works  
Carrie Ward, Director of Parks, Recreation & Open Space  
Stephanie Stanley, Financial Reporting Analyst  
Sherry Eppers, Community Relations Manager  
Forrest Dykstra, Manager of Developmental Engineering  
Camille Mitchell, Administrative Assistant

**OTHERS**

Holly Nicholson-Kluth, Douglas County Undersheriff  
Kurt Huffman, Highlands Ranch resident  
Christopher Armstrong, Chief Littleton Fire Rescue  
Bonnie Alexander, Highlands Ranch resident  
Andrea Clements, Highlands Ranch resident  
Wagster family, Highlands Ranch residents

**Public Comments or Questions**

Kurt Huffman addressed the Board on three topics.

1. Requested the Board's assistance in getting a street-light on Forrest Drive repaired.
2. Requested that trees be trimmed back around two working street-lights on Forrest Drive.  
(*Addendum #1*)
3. Requested a street-light be installed on Mallard Street. (*Addendum #2*)

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The Board's response to Mr. Huffman's concerns were

1. While it is not within Metro District's purview to repair street-lights, the Board directed staff to continue to push on Xcel to try to expedite the repair. It was noted that because the problem with the street-light appears to be underground based on the tag that Xcel attached to the pole, the repair will take longer.
2. Metro District does not have the authority to require homeowners to trim their trees. The Board directed staff to find out from Xcel if they can deal with this concern. It was also suggested that the Highlands Ranch Community Association (HRCA) may have some bylaws regarding tree trimming and that Mr. Huffman contact Mike Bailey, Director of Community Improvement Services and Property Management with HRCA.
3. The Metro District has heard from two other residents who are opposed to putting in a street-light on Mallard Street. If all affected residents approve the addition of a street-light, Metro District would consider allowing the installation per Mr. Huffman's proposal.

### **Special Presentations**

The Douglas County Sheriff department quarterly update was given by Undersheriff Holly Nicholson-Kluth. She spoke about the increase in trespasses since June mostly involving automobile break-ins. She stressed the need for people to remove all personal belongings from their car and to close and lock all garage doors.

Douglas County statistics are also showing a rise in drug related offences, robberies and non-resident crime. In order to combat this, Douglas County is proposing to create another district. This would make the existing districts smaller with fewer people per district and more officers per capita. She also emphasized the need for Neighborhood Watch organizations.

Renee Anderson commented that the Neighborhood Watch program has lost some of its momentum and asked if the Sheriff Department has plans to revitalize this program.

Undersheriff Nicholson-Kluth said the department has just hired a new Community Relations Manager who will be addressing this issue.

Littleton Fire Rescue Chief Christopher Armstrong and Highlands Ranch residents Bonnie Alexander and Andrea Clements addressed the Board regarding the Care Car program. Chief Armstrong presented statistical data covering potential transport savings with the Care Car over a nine month time period. (*Addendum #3*) Both Bonnie Alexander and Andrea Clements endorsed the Care Car program and shared their personal experience as recipients of the Care Car service.

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

None

### **Discussion Items**

None

**Approval of Board Meeting Minutes – 08/25/2015 (Anderson/Schierholz) 5-0 motion passed**

**Received and Filed**

Study Session Minutes – 09/21/2015 (Schierholz/Anderson) 5-0 motion passed

**Public Hearing**

None

**Approval of Business Agenda (Worley/Schierholz) 5-0 motion passed**

**Approved the following Consent Agenda Items (Worley/Schierholz) 5-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 144

Ratify August 2015 Cash & Investment Transactions including Expenditures

HRMD – 145

Adopt Resolution No. 15-145

Approve appropriation for the elevation signs and approve a design contract with Bates Engineering, Inc.

HRMD – 146

Adopt Resolution No. 15-146

Approve Channel Stabilization West Big Dry Creek, Cresthill Lane to C470 appropriation and contract amendment with Muller Engineering

HRMD – 147

Adopt Resolution No. 15-147

Approve Pipe 51, Phase II appropriation and contract amendment with Muller Engineering

HRMD – 148

Adopt Resolution No. 15-148

Approve Engagement letter with Collins, Cockrel & Cole

**General Business Items**

None

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**Special Reports**

District Staff: None

Legal Council: None

Chairperson:

- Allen Dreher thanked the public for attending the meeting.
- Allen also asked that we keep Vicky's son, Mike, in our thoughts and prayers for a quick recovery.

Individual Directors:

- Renee Anderson recognized Dave Parks for the outstanding job he did with the golf tournament. It was very successful and approximately \$16,000 was raised for the Highlands Ranch Park & Recreation Foundation.
- Renee attended the annual Douglas County Youth Congress. Students were asked to draw up a list of questions for their government leaders. Once Renee receives a copy of their results, she will forward it to all Board members.
- Carolyn Schierholz suggested further discussion of Care Cars be postponed until all board members were present.
- Jim Worley recognized Rick for receiving the SDA Board Member of the Year award and that not only was it well deserved, but that the award was a positive reflection on all of Highlands Ranch Metro District.

**Public Comments or Questions**

None

**Adjournment**

At 7:39 p.m. motion to adjourn (*Worley/Schierholz*) was declared by Allen Dreher.

Submitted by Camille Mitchell – September 30, 2015