



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

August 25, 2015

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:35 p.m. **The Pledge of Allegiance** was recited.

**Roll call** was taken

**Board of Directors:** (Chairman in bold face: \* = absence; \*\*=excused absence)

**Rick Owens**

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Jim Worley\*\*

**STAFF**

Terry Nolan, General Manager

John Smith, Attorney

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial Reporting Analyst

Brian Muller, Park Planning Manager

Forrest Dykstra, Manager of Developmental Engineering

Camille Mitchell, Administrative Assistant

**OTHERS**

Jeff Tasker, LFR Chief

Highlands Ranch residents John and Julie Cooper, Betsy Goldstein, Dennis and Nel Epperly, Cindy Shinnars, Katie Kinse, Nancy and Scott Willett, Patty and Pat Ingle, Diane Dykstra, and Kularb Marphall

Jim Toepfer, former President of Mission Viejo Company of Colorado and current Highlands Ranch resident

**Special Presentations**

Littleton Fire Rescue Chief Jeff Tasker gave a quarterly update. Some of the issues he spoke on were the Care Car program and the effort to secure insurance contracts to partially reimburse the cost of the service provided. LFR just signed with Cigna and United Health Care has expressed an interest in contracting with them too.

### **Staff Presentations**

Carrie Ward presented staff's recommendation for the 2015-2016 Broadway Fence Replacement program. After conducting a neighborhood meeting on July 23, 2015 and considering public comments and concerns, staff recommended - (***Addendum 1 and 2***)

- A. Broadway from Dad Clark Drive to Northridge Road –
  - Postpone project, retain two-rail fence
- B. Broadway from Northridge Park to Burgundy Drive –
  - Proceed with project, six-foot Trex

### **Public Comments or Questions**

John and Julie Cooper, Betsy Goldstein, Dennis and Nel Epperly, Cindy Shinnars, Patty and Pat Ingle, Diane Dykstra, Katie Kinse, and Jim Toepfer, residents of Highlands Ranch, all shared with the Board their opinions and preferences regarding the 2015-2016 Broadway Fence Replacement project. Betsy Goldstein submitted information regarding the effectiveness of six-foot high Trex as a sound barrier. (***Addendum 3***)

After listening to the public comments, considering staff's recommendation and discussion among Board members, the Board directed staff to move forward with their recommendations.

Allen Dreher asked Carrie regarding the current two-rail fence, if it is possible to speed up the maintenance and repair process. Carrie said that a standard letter has been sent to the residents whose fence is directly involved with this project asking them to remove landscaping and other obstructions on and near their fence. As soon as these are removed, maintenance and repairs can begin.

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

Forrest Dykstra recapped the 2015 Household Chemical Roundup. This year's highlights were shorter lines, less traffic congestion, and additional volunteers making the 2015 Household Chemical Roundup more streamlined. They did process fewer cars which may be attributable to the long wait times incurred the past two years. Renee suggested that in future years the community be notified that the process has been improved and the wait time is shorter. (***Addendum 4***)

### **Discussion Items**

Nancy Smith asked Carolyn Schierholz, who was on the Legal Services Review Committee, what the distinguishing factors were that led the committee to recommend Collins, Cockrel and Cole to serve the District as our legal counsel, Carolyn said their answers were clear and succinct. Their law firm also had experienced attorneys with breadth of knowledge including

***Board Meeting Minutes***

***August 25, 2015***

***Page 3***

knowledge of water law. The committee's decision to recommend Collins, Cockrel & Cole was unanimous.

Renee Anderson asked what, if any, decision has been made regarding a resident's request for a street-light to be installed in their neighborhood. There is no precedent set for the District to install street-lights in a residential neighborhood once the neighborhood has been built.

**Approval of Board Meeting Minutes – 07-28-15 (Starkey/Dreher) 6-0 motion passed**

**Received and Filed (Dreher/Schierholz) 6-0 motion passed**

Metro District and County Commissioners Board to Board notes 07/27/2015

Metro Board to HRCa Board minutes 08/11/2015

**Public Hearing**

None

**Approval of Business Agenda (Starkey/Dreher) 6-0 motion passed**

Agenda was modified to:

- Move the Broadway fence replacement presentation before the Public Comment place on the agenda
- Add a motion to approve a change in Metro's legal service provider under General Business and after BC 143 on the agenda

**Approved the following Consent Agenda Items (Dreher/Starkey) 6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD - 140

Ratify July 2015 Cash & Investment Transactions including Expenditures

**General Business Items**

HRMD – 141 - (Anderson/Starkey) 6-0 motion passed

Adopt Resolution No. 15-141

Approve Storm Drainage Pipe 79 & channel stabilization final payment and ratification of Change Order No. 1

*Forrest Dykstra gave a PowerPoint presentation illustrating the effectiveness of the Pipe 79 Channel improvements after the August 10, 2015 storm. (Addendum 5)*

HRMD – 142 - (Starkey/Schierholz) 6-0 motion passed

Adopt Resolution No. 15-142

Approve Grant of Easement to Xcel Energy

**Board Meeting Minutes**

**August 25, 2015**

**Page 4**

HRMD – 143 - *(Starkey/Schierholz) 6-0 motion passed*

Adopt Resolution No. 15-143

Approve 2015 Capital project appropriation and rescissions and adjustments

A motion was made by Rick Owens, seconded by Vicky Starkey, to accept the recommendation of the legal review committee to change providers of legal services to Collins, Cockrel & Cole and to authorize the General Manager to negotiate a letter of engagement with Collins, Cockrel & Cole for their services to begin January 1, 2016. *(Owens/Starkey) 6-0 motion passed.*

**Special Reports**

District Staff:

- Jeff Case said the Colorado Department of Transportation (CDOT) has made public the final draft of the C470 widening project. CDOT will conduct a public meeting on August 26, 2015 at the Lonetree Arts Center from 6:00 p.m. – 8:00 p.m.
- Bruce Lebsack indicated that we just received the preliminary assessed value (AV) numbers. AV increase of 17.8% will be slightly higher than the previous estimate. Despite the lower CPI for the first half of 2015, the combined CPI plus growth available pursuant to TABOR will still allow for approximately a 10% increase in total tax revenue as previously discussed by the Board. Details regarding the AV will be sent out as soon as they are compiled.

Legal Counsel: None

Chairperson:

- Rick reminded everyone that this Thursday, August 27, is the year end concert.

Individual Directors:

- Vickey Starkey said the Douglas County Commissioners voted and approved the Highlands Ranch land development project for the new business park.

**Public Comments or Questions**

None

**Adjournment**

At 8:16 p.m. motion to adjourn *(Dreher/Smith)* was declared by Chairman Owens

Submitted by Camille Mitchell – August 26, 2015