



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

July 28, 2015

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:32 p.m. **The Pledge of Allegiance** was recited.

Roll call was taken

Board of Directors: (Chairman in bold face: * = absence; **=excused absence)

Rick Owens

Vicky Starkey

Allen Dreher

Carolyn Schierholz

Nancy Smith

Renee Anderson

Jim Worley

STAFF

Terry Nolan, General Manager

John Smith, Attorney

Bruce Lebsack, Director of Finance & Administration

Jeff Case, Director of Public Works

Carrie Ward, Director of Parks, Recreation & Open Space

Stephanie Stanley, Financial Reporting Analyst

Sherry Eppers, Community Relations Manager

Forrest Dykstra, Manager of Developmental Engineering

Dirk Ambrose, Parks Manager

Camille Mitchell, Administrative Assistant

OTHERS

Dave Vasquez, Met. 5

Taryn Walker, Highlands Ranch Herald

John Wabiszczewicz, T-Mobile

Special Presentations

Forrest Dykstra gave a presentation on C470 expansion water quality facilities, benefits of these facilities, and associated costs. Metro staff would be involved in the design process. Staff is recommending we participate in an Intergovernmental Agreement (IGA) with Colorado Department of Transportation (CDOT) for C470 expansion water quality facilities. The Board agreed that Metro should move forward with an IGA. (*Addendum 1*)

Board Meeting Minutes

July 28, 2015

Page 2

Public Comments or Questions

John Wabiszczewicz from T-Mobile requested permission to replace all T-Mobile's current 18" cell canisters atop streetlight poles with 24" canisters. Board directed John to communicate his requests with staff and staff would bring any recommendations they may have to the Board.

Reaffirmation of Disclosure

No changes

Staff Presentations

Carrie Ward introduced Dirk Ambrose, Metro's new Parks and Parkways Manager.

Carrie presented the results of the Northridge Park parking study. Based on the study's results, staff recommends a permanent recreation center drop-off area subject to funding from HRCA as well as a park drop-off area. Parking lot expansion was not recommended. (*Addendum 2*)

Nancy asked for feedback from Carrie on the neighborhood meeting for the Broadway fence replacement that was held on July 23, 2015. Carrie indicated that most people were supportive of the 6' Trex fence. There were 5 homeowners on Jack Rabbit Place that would prefer to keep their two rail fences. Staff does not yet have a recommendation.

Terry presented the 2016 goals based on the Board's priorities. (*Addendum 3*) Board members commented:

- Regarding LFR Care Car program, Board directed Terry to request documented justification from LFR for this program before they would consider supporting it.
- Regarding new security systems, Vicky recommended staff consult with Captain Brad Hayden, Douglas County Sheriff's Office, since Douglas County is also considering cameras at their facilities.
- Regarding senior facilities, Nancy recommended staff talk to Ron Winter, president of the Highlands Ranch Senior Club, for input.
- Regarding the ice arena, Carolyn inquired how the feasibility study authorized by the Board was proceeding. Bruce Lebsack indicated that the firm doing the financial feasibility study will not be doing the detailed operational analysis which will be contracted with another firm. We have contacted two local firms with national experience in ice arenas and will be discussing the project with them later in the week.

Terry also thanked Stephanie Stanley for her work on this PowerPoint presentation.

Discussion Items

None

Approval of Board Meeting Minutes – 06/30/2015 (*Anderson/Starkey*) 7-0 motion passed

Board Meeting Minutes

July 28, 2015

Page 3

Received and Filed (*Starkey/Schierholz*) 7-0 motion passed

June 2015 Workshop notes – 06/30/2015

Study Session Minutes – 07/22/2015

Public Hearing

None

Approval of Business Agenda (*Starkey/Schierholz*) 7-0 motion passed

Approved the following Consent Agenda Items (*Dreher/Schierholz*) 7-0 motion passed

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 135

Ratify June 2015 Cash & Investment Transactions including Expenditures

HRMD – 136

Adopt Resolution No. 15-136

Approve Authorization for the General Manger to execute a Quit Claim Deed for Timberline Ridge Entry Islands Filing 52-D, Tracts A, B, C, D, and E *

**Note: The filing number listed in the original Board Communication and agenda was Filing 25-D. This was a typographical error. The correct filing is Filing 52-D. All respective documents will reflect this correction.*

HRMD – 137

Adopt Resolution No. 15-137

Approve Amendments to the Retirement Board By-laws

HRMD – 138

Adopt Resolution No. 15-138

Approve 2015 Capital Improvement Plan and Basic System Development Fees

HRMD – 139

Adopt Resolution No. 15-139

Approve Ratification of Change Order #1 and final payment for Springer Park playground renovation

General Business Items

None

Special Reports

District Staff: None

Legal Council: None

Chairperson:

- Rick will draft the Board (Metro) to Board (HRCA) agenda and email it upon completion.

Individual Directors:

- Carolyn Schierholz gave an update on the July LFPD meeting. Carolyn expressed concern over a written procedure from the City of Littleton related to purchasing for the various stations. This proposal will have 2 components -
 1. The sharing of costs based on the contract allocation percentage for non-capitalized operating supplies under \$2,500 including items such as refrigerators, stoves, microwaves etc.; and
 2. The ability for the City of Littleton to pay for emergency items in excess of the \$2,500 capitalization limit with subsequent reimbursement by the station owner.

The proposal was requested by Bruce Lebsack as a result of situations where the District was directly paying for items for their station and then paying for similar items for the other partners' stations based on the allocation percentage. The proposed procedure is currently in draft form being reviewed by Bruce.

LFR's current radio system is no longer being supported by Motorola. Total estimated cost to replace the radio system for the entire City is over two million dollars. Current budget for the LFR replacement is \$860,000 gross to be shared between the partners based on the capital expenditure allocation percentages. Motorola has offered an 8 year payment plan with face interest at 0%. Bruce will investigate whether the plan is truly 0% interest or if a discount is offered for cash payments. (*Addendum 4*)

Public Comments or Questions

None

Adjournment

At 8:30 p.m. meeting adjourned.

Submitted by Camille Mitchell – July 29, 2015