



HIGHLANDS RANCH METROPOLITAN DISTRICT  
STUDY SESSION MINUTES

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, May 21, 2014.

**ATTENDANCE:** (Chairman in bold face: \* = absent)

**Board of Directors:**

**R. Owens**

A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
N. Robinson  
R. Anderson

**STAFF:**

Terry Nolan, General Manager  
Jeff Case, Director of Public Works  
Carrie Ward, Director of Parks, Recreation  
and Open Space  
Diana Schorege, Administrative Assistant  
Sherry Eppers, Community Relations  
Manager

Stephanie Stanley, Financial Reporting  
Analyst  
Jerry Hunter, Parks Manager  
Forrest Dykstra, Manager Development  
Engineering

**OTHERS:**

T. Kershisnik, Metro 5  
Nick Warnick, Haynie & Company  
Randy Burkhardt, Douglas County Parks  
Brian Murphy, DC Deputy Sheriff

**GUEST PRESENTATIONS**

- **2013 Audit Results** – Stephanie Stanley and Nick Warnick from Haynie & Company  
Nick reported that the 2013 audit has resulted in a clean report. (See addendum)
- **Highlands Ranch Regional Park Improvements at Grand Golf** – R Burkhardt  
Randy discussed Douglas County's plan for redevelopment of the property previously  
occupied by Grand Golf's driving range. Two fields with synthetic turf and lighting will be  
constructed. The project is expected to be completed in the summer of 2015. Randy  
requested a letter of recommendation from the Board. The Board unanimously agreed with  
this request. A letter will be drafted by staff. (See addendum)

**PUBLIC COMMENT**

None

**STAFF PRESENTATIONS**

- **HRO Plan Update** – Carrie Ward  
Carrie presented the Highlands Ranch Outdoors Plan Update Process. The plan as described in the PowerPoint is a 3-year plan. Carrie clarified that staff’s recommendation is a 4-year plan. Carolyn would like staff to conduct a survey. Terry will forward results of Douglas County’s recent survey to Board Members. No decision to conduct a survey by the Metro District at this time. (See addendum)

**DISCUSSION ITEMS**

- Election of Officers  
The Board unanimously agreed to retain the current officers:  
  
Chairman – R Owens  
Vice Chairman – Vicky Starkey  
Treasurer – A Dreher
- Board Liaisons
- 4<sup>th</sup> of July Parade Participation – Sherry Eppers  
The Board is in favor of participating in the HRCA parade. Sherry will work on the details.

**AGENDA ITEMS**

HRMD – 124 (**Consent**)  
Ratify April 2014 Cash & Investment Transactions including Expenditures

HRMD – 125 (**Consent**)  
Adopt Resolution No. 14-125  
Approve Redstone Pump Upgrades, Appropriation

HRMD – 126 (**Consent**)  
Adopt Resolution No. 14-126  
Approve Town Center North Landscape Reimbursement (Filing 149)  
*Discussion:* Stephanie Stanley presented a diagram of the reimbursement locations. (See addendum)

HRMD – 127 (**Consent**)  
Adopt Resolution No. 14-127  
Motion to Receive and File 2013 Audited Financial Statements

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HRMD – 128 **(Consent)**

Adopt Resolution No. 14-128

Approve Channel Stabilization and Trail Crossing – Big Dry Creek by Ashburn, Appropriation and Intergovernmental Agreement

*Discussion:* Forrest Dykstra presented the challenges with the channel stabilization project in Big Dry Creek. (See addendum)

HRMD – 129 **(Consent)**

Adopt Resolution No. 14-129

Approve Fly'n B House, Appropriation

*Discussion:* Jeff Case presented an update on the progress at the Fly'n B House. (See addendum)

HRMD – 130 **(Consent)**

Adopt Resolution No. 14-130

Approve Fire and Emergency Services Contract Amendment

HRMD – 131 **(Consent)**

Adopt Resolution No. 14-131

Approve Service Center HVAC Upgrades, Appropriation and CO #1

**STAFF COMMENTS**

- Foothills Park graffiti cleanup (See addendum)
- HRCA cooperation with landscape violations regarding damage to Metro District fences
- May 11<sup>th</sup> snowstorm tree damage cleanup
- Board to Board meeting with the Board of County Commissioners is tentatively set for June 16<sup>th</sup> at 6:00 p.m.

**Adjournment 8:40 p.m.**

Submitted by Diana Schorege – May 22, 2014