



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

July 30, 2013

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**R. Owens**

V. Starkey

A. Dreher

C. Schierholz

N. Smith

N. Robinson

J. Warnick \*

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director of Finance and  
Administration

Jeff Case, Director, Public Works

Roxie Fox, Administrative Assistant

Sherry Eppers, Community Relations  
Manager

OTHERS:

Boy Scout Troop 553

Boy Scout Troop 690

Tom Harris, HR Resident

Elizabeth Kelsen Huber, DC Libraries

**Special Presentations**

None

**Public Comments or Questions**

None

**Reaffirmation of Disclosure**

No changes

**Staff Presentations**

None

**Discussion Items**

The following actions were taken:

- Approval of **Board Meeting Minutes** – 06/25/13 (*Starkey/Schierholz*) **6-0 motion passed**
- **Receive and Filed** Study Session Minutes – 07/24/13 (*Dreher/Robinson*) **6-0 motion passed**
- **Public Hearing** – None
- **Business Agenda** - No Change
- Approved the following **Consent Agenda Items** (*Dreher/Robinson*) **6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 146

Ratify June 2013 Cash & Investment Transactions including Expenditures

HRMD – 147

Adopt Resolution No. 13-147

Approve 2013 Capital Improvement Plan and Basic System Development Fees

HRMD – 148

Adopt Resolution No. 13-148

Approve Timberline Park Playground, Final Payment and Acceptance and Release of Retainage

HRMD – 149

Adopt Resolution No. 13-149

Approve Dad Clark Drainage Northridge Tributary, Appropriation, Construction Contract, and Consulting Contract

**General Business Items:**

- Nomination of John Warnick to continue to serve on the Board of Directors of the Special District Association representing the Highlands Ranch Metropolitan District. *(Dreher/Schierholz) 6-0 motion passed*

**Special Reports**

Terry Nolan attended a meeting this afternoon that included representatives from the City of Littleton and the Littleton Fire Protections District that discussed the 2014 budget. Among the 2014 items discussed was a Standards of Coverage Study with an estimated cost of approximately \$40,000. It was Terry's recommendation that the study be accelerated for completion in 2013 since the results may impact some assumptions included in the 2014 budget. It was not clear whether all of the entities could fund the study this year. Terry indicated that he would discuss with the Metro District Board the District funding the study this year.

- Motion authorizing 1) the District to participate in 2013 in a Standards of Coverage study; 2) execution of an MOU between the 3 parties that would specify acceptance of the study and repayment to the extent necessary; and 3) requiring an RFP be sent to at least two consultants. *(Starkey/Owens) 6-0 motion passed*

The Board discussed the June summary of transport data (copy attached).

Bruce Lebsack presented a brief overview of the 2013 revised Littleton Fire and Rescue overtime costs which exceed the adopted budget. Due to revenue increases and other cost reductions through June, the revised net amounts may not be as significant as originally projected however until we receive August actuals we will assume the more conservative estimates outlined in the attached presentation.

Terry Nolan indicated that if there were no further edits by the Board he would send the attached letter regarding Arterial Streetlights to Tom Henley at Xcel Energy asking for additional information and requesting that Xcel use energy efficient lighting when they replace lights.

Jeff Case reported on the Douglas County BOCC meeting on Monday. Douglas County has approved 3.2 Million for the next portion of arterial road work.

- Sherry Eppers said that the Metro District website "Hot Topics" has a link to Website Traffic: Cone Zone / Lane Closure Updates

Terry Nolan reported to the Board, that he has hired a new Administrative Assistant to start on Monday, August 5<sup>th</sup>.

***Board Meeting Minutes***

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Rick Owens reported:

- He attended the CWSD Board meeting last night and found their projects very interesting.
- LaRae Marsik resigned as the President of the Highlands Ranch Chamber of Commerce.

Nick Robinson thanked the Boy Scouts for attending our meeting.

**Public Comments or Questions**

None

**Adjournment**

At 7:30 pm motion to adjourn (*Starkey/Schierholz*) was declared by Chairman Owens.

Submitted by Roxie Fox – July 30, 2013