



## Highlands Ranch Metropolitan District Study Session Minutes

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, June 19, 2013.

**ATTENDANCE:** (Chairman in bold face: \* = absent)

**Board of Directors:**

**R. Owens**

A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
N. Robinson  
J. Warnick

**STAFF:**

Terry Nolan, General Manager  
Bruce Lebsack, Director of Administration  
& Finance  
Jeff Case, Director of Public Works  
Carrie Ward, Director of Parks, Recreation  
and Open Space  
Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel  
Forrest Dykstra, Manager Development  
Engineering  
Sherry Eppers, Community Relations  
Manager  
Greg Proulx, Engineering Intern  
Andrew Boeckman, Engineering Intern

**OTHERS:**

J. Kilrow, Met 5

Mike Bailey, HRCA

**GUEST PRESENTATIONS:**

- Mike Bailey discussed HRCA events. Upcoming events include the 4<sup>th</sup> of July event, carnival and concerts. The HRCA car show was a success. Some HRCA delegates informed Mike that they appreciate Terry Nolan attending the monthly HRCA delegate meetings.

**PUBLIC COMMENT:**

- None

**STAFF PRESENTATIONS:**

- Forrest Dykstra gave a presentation to Board members on Highlands Ranch Road Repair 2013 (see addendum).

**DISCUSSION ITEMS:**

- Sherry Eppers gave board members an update on the rebranding process. She distributed a handout showing the process City of Littleton used for rebranding. Sherry and Jen Lester with Philosophy Communication will present to Board members at the Board meeting next week. Members from the Highlands Ranch Chamber and HRCA are invited to attend the Board meeting also.
- Carrie Ward gave board members and update on the Quebec median. She indicated that staff will tour other similar medians in the south metro area to see what various plantings are used. Carrie will meet with Douglas County in July to discuss landscape limitations and restrictions for medians of this size. Board members suggested using decorative rocks on the median. Carrie will report her findings to the board.
  - Rick Owens discussed the “STAMP” meeting which he and Metro District staff attended. The topic of this meeting was the implementation of a new light rail station in Highlands Ranch. John Kilrow discussed how Shea Properties has been involved with the development of this land.
  - Terry Nolan informed board members of a fire in Highlands Ranch open space in close proximity of Highlands Ranch Parkway and University Blvd. The fire was contained with assistance from the Douglas County water helicopter. Vicky Starkey indicated that Douglas County is in the process of mapping potential dip sites for the helicopter. Douglas County will reimburse for water.

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- Carolyn Schierholz updated board members on the fire partners meeting. Transport numbers for May were not available. The South Metro merger study is due at the end of June. The LFR overtime budget is predicted to be \$1.8M for 2013. This is due to personnel medical leaves and the amount of time it is taking the new medics to complete the academy. Bruce Lebsack will work with LFR to evaluate the overtime budget. Full transport is using other ambulance companies in addition to Rural Metro for back-up.

**AGENDA ITEMS**

HRMD – 140 (*Consent*)

Ratify May 2013 Cash & Investment Transactions including Expenditures

HRMD – 141 (*Consent*)

Adopt Resolution No. 13-141

Approve 2013 Investment Policy Update

HRMD – 143 (*Consent*)

Adopt Resolution No. 13-143

Approve Highlands Ranch Mansion Additional Storage, Appropriation

HRMD – 144 (*Consent*)

Adopt Resolution No. 13-144

Approve McArthur Ranch Road Warranty Repairs, Contract Purchase Order

HRMD – 145 (*Consent*)

Adopt Resolution No. 13-145

Approve 2013 Roadway Warranty Repairs Broadway/Wildcat Reserve,  
Appropriation and Contract Purchase Order

**PUBLIC COMMENT**

- None