



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

March 26, 2013

Vicky Starkey called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens**

V. Starkey

A. Dreher

C. Schierholz (by phone)

N. Smith

N. Robinson

J. Warnick**

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance and
Administration

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Sherry Eppers, Community Relations
Manager

Forrest Dykstra, Manager Development
Engineering

Jerry Hunter, Parks Manager

OTHERS:

J. Kappes, Met 5

Andrea Reveley, DC Libraries

Brock Norris, HRCA

George Boser, HR Resident

Jon Klassen, CWSD

Swithin Dick, CWSD

Tim Johnson, DC Emergency Management

Ryan Boldrey, HR Herald

Ryan Edwards, CWSD Project Manager

Appointment of Director

Nick Robinson - motion to appoint John Warnick to fill the director seat vacated by Kelly O'Sullivan for the Highlands Ranch Metro District Southwest Region.
Nancy Smith – second
5-0 motion passed

Special Presentations

Tim Johnson gave a presentation to Board members on the Douglas County Office of Emergency Management (see addendum). The office assists in managing disasters such as wildfires, floods and severe weather. The Incident Management Team assists in evacuations, mass care and the emergency operations center. The Emergency Operations Plan and Emergency Preparedness Guidebook can be found on the OEM web site. The OEM also provides public education and full scale exercises.

Carolyn Schierholz inquired about several issues. Tim Johnson responded that Douglas County supports proposed legislation to create a state funded wildfire air force to fight forest fires in Colorado. He also indicated in response to another question that Littleton Fire Rescue works with the OEM. In addition, the OEM currently has a radio system in place to communicate with people in the event of an emergency when all phone lines are disabled.

Swithin Dick and Jon Klassen gave a presentation to Board members on Centennial's Drought Response Strategies (see addendum). Current water supply projections indicate adequate supply for 2013 due to the pumping of groundwater and recapture of reusable groundwater. CWSD is encouraging voluntary water use reduction including voluntary postponement of irrigation startup until May 1. CWSD is working with the Metro District and HRCOA to educate residents on landscape irrigation conservation.

Public Comments or Questions

George Boser spoke to Board members about the fencing and landscape that his property backs up to. He requested information on Metro District landscaping and fencing procedures and policies. Jerry Hunter and Carrie Ward responded that research is currently being done to determine if the fencing in question is on Metro District property. Jerry explained how landscaping may be, by design, not uniform on all four corners at an intersection. Jerry and Carrie will discuss this issue further with Mr. Boser.

Reaffirmation of Disclosure

No changes

Staff Presentations

Jerry Hunter gave a presentation to Board members on Park and Parkway Water Management by the District (see addendum).

Discussion Items

David Hahn discussed the statutory ability for the District to participate in economic development and community rebranding with Board members. He indicated that aesthetic improvements to Metro District owned property and participation in the design of community rebranding, to the extent it directly impacts the District, is allowed. Spending tax dollars on economic development is not allowed. Board members will revisit this issue. Board members agreed to hold off on conducting the resident survey.

The following actions were taken:

- Approval of **Board Meeting Minutes** – 02/26/13 (*Robinson/Dreher*) **5-0 motion passed**
- **Receive and Filed** Study Session Minutes – 03/20/13 and Finance Workshop Notes 02/20/13 (*Robinson/Smith*) **5-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Dreher/Robinson*) **5-0 motion passed**
- Approved the following **Consent Agenda Items** (*Dreher/Robinson*) **5-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 116

Ratify February 2013 Cash & Investment Transactions including Expenditures

HRMD – 117

Adopt Resolution No. 13-117

Approve 2013 Arbor Day

HRMD – 118

Adopt Resolution No. 13-118

Approve Kistler Park Restroom Replacement, Appropriation and Construction Contract

HRMD – 119

Adopt Resolution No. 13-119

Approve Backcountry Weatherstone Trail, Appropriation and Construction Contract

HRMD – 120

Adopt Resolution No. 13-120

Approve Acceptance of Property

HRMD – 121

Adopt Resolution No. 13-121

Approve Traffic Control McArthur Ranch Road and Valley Brook Drive, Appropriation, Construction and Consulting Contracts

HRMD – 122
Adopt Resolution No. 13-122
Approve Highlands Ranch Mansion Amendment to Appropriation

- Approved the following **General Business** Items:

None

Special Reports

Terry Nolan gave a presentation to Board members on HRCA mansion use requests (see addendum). Board members support staff's proposal for discounts/sponsorships/partnerships for HRCA events at the Mansion including collecting direct costs for the Paranormal event and a partnership for Jazz at Mansion. In addition, the landscape fee designed to recover costs for maintenance provided by the District through the General Fund, will not be assessed as part of the direct costs for community events.

Terry Nolan asked Board members if they would like the Metro District to be included in the South Metro Fire in-house study regarding a possible authority with Littleton, LFPD and possibly Englewood. Board members agreed to be included in the study.

Nancy Smith asked about agenda topics for the upcoming board to board meeting with HRCA. Suggested topics should be sent to Rick Owens via e-mail.

Board members asked Terry Nolan to set up a board to board meeting with the Douglas County Board of Commissioners.

Public Comments or Questions

None

Adjournment

At 8:15 pm motion to adjourn (Robinson/Dreher) was declared by Vice Chairman Starkey.

Submitted by Stefanie Quintana – April 30, 2013