



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

February 26, 2013

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:32 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

N. Robinson

Vacant

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance and
Administration

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting
Analyst

Sherry Eppers, Community Relations
Manager

Forrest Dykstra, Manager Development
Engineering

Brian Muller, Park Planning Manager

OTHERS:

J. Kappes, Met 5

Elizabeth Kelsen Huber, DC Libraries

Brock Norris, HRCA

Chief Mullin, LFR

- Approved the following **General Business** Items:

HRMD – 115

Adopt Resolution No. 13-115

Approve Certificate to Kelly O’Sullivan, thanking her for her Service to the Board of Directors

Dreher - motion/Schierholz – second 6-0 motion passed

Discussion – None

Special Presentations

Chief Mullin gave a presentation to Board members with updates from Littleton Fire Rescue (see addendum). Highlights included:

- 4th quarter 2012 response times were summarized for Highlands Ranch.
- Turnout times will show fire call and EMS calls separately in the next update.
- Chief Mullin talked about a recent accident during a storm where the ladder truck was used to rescue an injured party in one of our gulches.
- The final report from ESCI on the LFR/Englewood cooperation will be presented on March 4th at 5:30 pm at the Englewood City Center.
- In the last 20 years, responses have changed so that there are now less fire calls but three times more total calls. Chief Mullin explained that in to the obvious increasing population there an aging population and improved fire prevention.
- The LFR Transport Policy will change beginning March 1st. LFR will begin transporting patients as much as possible rather than the previous policy which had the less serious cases transported by the contracted ambulance service. This will improve customer service. Littleton Fire Rescue use of Rural Metro Ambulance services will continue.
- Chief Mullin presented pictures of a new fire engine that will pump foam and air into the hoses to help fight fires. Also, a new ambulance was presented that should have a longer working lifetime then current equipment. Both are painted with the new design scheme.

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

Staff Presentations

Jeff Case gave a presentation to Board members on Highlands Ranch Roadway Repair, showing where Douglas County will direct resources for repairs (see addendum).

This includes repair, concrete road joint repair, asphalt overlay and cape sealing. Between 2006 and 2012 Douglas County has contributed \$21M to road repair in Highlands Ranch. Commissioner Repella has stated that Douglas County is committed to improving ride quality on roads. An anticipated 2013 schedule was presented. Information on road repair can be found on the Douglas County web site. Nick Robinson asked about construction on Broadway at C470. Construction is on track to be completed in fall, 2013.

Discussion Items

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 01/29/13 (*Starkey/Schierholz*) **6-0 motion passed**
- **Receive and Filed** Study Session Minutes – 02/20/13 (*Schierholz/Robinson*) **6-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Schierholz/Robinson*) **6-0 motion passed**
- Approved the following **Consent Agenda Items** (*Dreher/Schierholz*) **6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 103

Ratify January 2013 Cash & Investment Transactions including Expenditures

HRMD – 105

Adopt Resolution No. 13-105

Approve Parkway Maintenance Contract Renewals

HRMD – 106

Adopt Resolution No. 13-106

Approve 2012 Parkway Fence Replacement Program Schedule A, Change Orders and Final Payment

HRMD – 107

Adopt Resolution No. 13-107

Approve Ballfield Fence Repairs Redstone and Northridge Parks, Appropriation and Contract

HRMD – 109

Adopt Resolution No. 13-109

Approve Historic Park Trail, Appropriation, Consulting and Construction Contracts

Board Meeting Minutes
February 26, 2013
Page 4

HRMD – 110
Adopt Resolution No. 13-110
Approve Well Site Easements, Arapahoe 1R, Denver 2, Denver 8R, Laramie Fox Hills
5R and Arapahoe PA7

HRMD – 112
Adopt Resolution No. 13-112
Approve 2013 Capital Project Appropriation Rescissions and Adjustments

HRMD – 113
Adopt Resolution No. 13-113
Approve Mansion Fees

HRMD – 114
Adopt Resolution No. 13-114
Approve Amendment to the 2012 Budget

- Approved the following **General Business** Items:

HRMD – 104
Adopt Resolution No. 13-104
Approve Smoke Free Zones
Schierholz - motion/Starkey – second 6-0 motion passed
Discussion – None

HRMD – 108
Adopt Resolution No. 13-108
Approve Timberline Park Playground Renovation, Appropriation and Construction
Contract
Dreher - motion/Schierholz – second 6-0 motion passed
Discussion – Brian Muller gave a presentation to Board members showing proposed
playground design and goals (see addendum). Playground criteria and site limitations
were also presented. Brian indicated that neighborhood meetings and interviews have
been conducted to obtain resident input.

HRMD – 111 (**Tabled until March**)
Adopt Resolution No. 13-111
Approve Traffic Control McArthur Ranch Road and Valley Brook Drive, Appropriation,
Consulting and Construction Contracts

Special Reports

Terry Nolan distributed Board Retreat notebooks.

Rick Owens reported that both election candidates who ran against Kelly O’Sullivan expressed interest in filling her vacated seat on the board. Board liaison positions will be revisited after appointment of the seat.

Rick Owens reported that he attended the CWSD Board meeting. The board discussed the well redrill project that is designed to draw more water out of the aquifers due to drought conditions.

Public Comments or Questions

None

Executive Session

Nick Robinson moved that the Metro District Board of Directors go into Executive Session to receive legal advice. This is pursuant to 24-6-402(4)(b) C.R.S., “Conferences with an attorney for the district for the purpose of receiving legal advice on specific legal questions.”

The motion was seconded by Vicky Starkey, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. ***6-0 motion passed***

In attendance:

A. Dreher	N. Robinson
R. Owens	T. Nolan
V. Starkey	D. Hahn
N. Smith	
C. Schierholz	

Executive Session concluded at 7:46 pm.

Board members voted in favor (6-0) of sending the draft response letter to Philip Cullen.

Adjournment

At 7:48 pm motion to adjourn (Dreher/Robinson) was declared by Chairman Owens.

Submitted by Stefanie Quintana – March 26, 2013