



## Highlands Ranch Metropolitan District Study Session Minutes

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, February 20, 2013.

**ATTENDANCE:** (Chairman in bold face: \* = absent)

### Board of Directors:

#### **R. Owens**

A. Dreher  
V. Starkey  
C. Schierholz  
N. Smith  
N. Robinson  
Vacant

### STAFF:

Terry Nolan, General Manager  
Jeff Case, Director of Public Works  
Carrie Ward, Director of Parks, Recreation  
and Open Space  
Stefanie Quintana, Administrative Assistant  
Stephanie Stanley, Financial Reporting  
Analyst

Forrest Dykstra, Manager Development  
Engineering  
Sherry Eppers, Community Relations  
Manager  
Brian Muller, Park Planning Manager  
Jerry Hunter, Parks Manager

### OTHERS:

T. Kershnik, Met 5  
Ryan Boldrey, HR Herald  
Philip Cullen, Former Board Member

John Hendrick, CWSD General Manager  
Ed Tauer, Colorado Clean Water Coalition

**GUEST PRESENTATIONS:**

- Ed Tauer gave a presentation to Board members on the Colorado Clean Water Coalition proposal (see addendum). The coalition proposes that studies of existing systems and cost analysis be concluded before new stormwater rules are implemented by the EPA. They are requesting that the EPA in Washington allow local leaders and the regional EPA office to partner in crafting a Stormwater Program that fits the ecology of the region. Board members directed Terry Nolan to create a letter supporting the CCWC.
  
- John Hendrick gave a presentation to Board members on upcoming well drilling construction projects by CWSD (see addendum). John indicated that sustaining the groundwater system in Highlands Ranch is critical for reliability, if the drought continues. These upcoming projects will take place in close proximity to resident homes. The drilling operations will continue on a 24-hour-a-day basis for approximately eight to ten weeks. Landscaping around the drilling sites will be completed after drilling. The drilling contractor attempt to avoid inconveniencing residents as much as possible. There will also be construction at the Marcy Gulch Wastewater Treatment Plant. Informational meetings on the well drilling are being conducted. Information is also available on the CWSD web site.

**PUBLIC COMMENT:**

- Philip Cullen commented that he feels residents whose properties back up to roadways in Highlands Ranch should assist in financing the fence replacement. He requested, by citizen petition, that a provision be put in place by the Board for fence replacement funding. He also commented that funds saved by residents subsidizing these costs could be spent on Fire and Emergency services, sports fields and parks in Highlands Ranch. Mr. Cullen indicated that he intends to pursue this request via the court system. Rick Owens responded that the board will consult with their attorney on this issue in executive session at the next board meeting. Mr. Cullen asked the board to take action on his citizen petition. The board and staff will address this issue after the next board meeting.

**STAFF PRESENTATIONS:**

- None

**DISCUSSION ITEMS:**

- None

**AGENDA ITEMS**

**HRMD – 103 (*Consent*)**

Ratify January 2013 Cash & Investment Transactions including Expenditures

**HRMD – 104 (*General Business*)**

Adopt Resolution No. 13-104

Approve Smoke Free Zones

Board members discussed a district-wide smoke free policy and the ability to enforce it. They also discussed the need for a place for students to meet together in groups outside of school grounds.

**HRMD – 105 (*Consent*)**

Adopt Resolution No. 13-105

Approve Parkway Maintenance Contract Renewals

**HRMD – 106 (*Consent*)**

Adopt Resolution No. 13-106

Approve 2012 Parkway Fence Replacement Program Schedule A, Change Orders and Final Payment

**HRMD – 107 (*Consent*)**

Adopt Resolution No. 13-107

Approve Ballfield Fence Repairs Redstone and Northridge Parks, Appropriation and Contract

**HRMD – 108 (*General Business*) (*to distributed at the Board meeting*)**

Adopt Resolution No. 13-108

Approve Timberline Park Playground Renovation, Appropriation and Construction Contract

**HRMD – 109 (*Consent*)**

Adopt Resolution No. 13-109

Approve Historic Park Trail, Appropriation, Consulting and Construction Contracts

Brian Muller gave a brief presentation to Board members on the location of the proposed trail and proposed trail surface material (see addendum).

**HRMD – 110 (*Consent*)**

Adopt Resolution No. 13-110

Approve Well Site Easements, Arapahoe 1R, Denver 2, Denver 8R, Laramie Fox Hills 5R and Arapahoe PA7

Jeff Case gave a brief presentation to Board members on the locations of the proposed well site easements (see addendum).

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HRMD – 111 (*General Business*) (*to be distributed at the Board meeting*)

Adopt Resolution No. 13-111

Approve Traffic Control McArthur Ranch Road and Valley Brook Drive,  
Appropriation, Consulting and Construction Contracts

HRMD – 112 (*Consent*)

Adopt Resolution No. 13-112

Approve 2013 Capital Project Appropriation Rescissions and Adjustments

HRMD – 113 (*Consent*)

Adopt Resolution No. 13-113

Approve Mansion Fees

HRMD – 114 (*Consent*)

Adopt Resolution No. 13-114

Approve Amendment to the 2012 Budget

Nancy Smith asked about the citizen petition referred to by Philip Cullen. The petition will be discussed with David Hahn. A draft letter responding to Mr. Cullen will be drafted and discussed during executive session.

Rick Owens indicated that he has met with the HR Chamber leader and HRCA leader to discuss partnership with economic development in Highlands Ranch.

Board members discussed filling the seat on the Board vacated by Kelly O’Sullivan. The process to fill the seat will be the same as in previous years. Rick Owens will inform Ms. O’Sullivan’s 2012 election opponents of the vacancy. Letters of interest must be received by March 15th. Interviews will take place on March 20<sup>th</sup>. Appointment will be made at the Board meeting on March 26<sup>th</sup>.

Carolyn Schierholz gave board members an update on the Littleton Fire Rescue Review Committee meeting. Full transport will become effective on March 1<sup>st</sup>. This will provide revenue to add additional services and also provide additional statistics on full transport. South Metro has shown interest in studying a merger with LFR as an authority. Board members are invited to attend the meeting on March 4<sup>th</sup> in Englewood where ESCI will present findings regarding the LFR and Englewood cooperation. Please RSVP to Carolyn Schierholz. The West Metro training center deal has been finalized.

Allen Dreher invited board members to attend the Mayors Forum on February 22<sup>nd</sup> at Arapahoe Community College.

Terry Nolan indicated that the committee studying Fire and Emergency Services admin fee has agreed it should be set at five percent.

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Terry Nolan distributed a draft letter to Board members on the Coventry Ridge Fence replacement. Any changes should be sent to Terry by noon tomorrow.

Forrest Dykstra indicated that Urban Drainage is beginning projects in the Southeast Cheese Ranch area and also between Wildcat Parkway and Summit View. These projects are funded by Urban Drainage.

**PUBLIC COMMENT**

➤ None