



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

November 27, 2012

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**R. Owens**

V. Starkey

A. Dreher

C. Schierholz

N. Smith

K. O'Sullivan

N. Robinson\*\*

STAFF:

Terry Nolan, General Manager

Carrie Ward, Director, Parks, Recreation &  
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting  
Analyst

Sherry Eppers, Community Relations  
Manager

Forrest Dykstra, Manager Development  
Engineering

OTHERS:

J. Kilrow, Met 5

Mike Bailey, HRCA

Brock Norris, HRCA

Elizabeth Kelsen Huber, DC Libraries

J. Brumley, Boy Scouts

Brantley Brumley, Boy Scouts

Alec Yagey, Boy Scouts

Tucker Lynn, Boy Scouts

### **Special Presentations**

Mike Bailey invited Board members to attend upcoming HRCA events including Wine Tasting on December 7<sup>th</sup>, Holiday Concert on December 14<sup>th</sup> and Breakfast with Santa on December 15<sup>th</sup>. There is also a house decorating contest sponsored by Wells Fargo. Judging will be done online.

Brock Norris invited Board members to attend the HRCA Christmas event on December 11<sup>th</sup> following the HRCA Delegate meeting. He also informed Board members of the passing of Craig Ziesmans' wife. Craig is a HRCA director. Jeff Suntken, Brock Norris and Scott Lemmon all met with Commissioner Jill Repella. Commissioner Repella indicated that road repair in Highlands Ranch is the focus of Douglas County. Brock suggested that an invite be sent to the Commissioners to attend the HRCA/Metro District board to board meetings.

### **Public Comments or Questions**

None

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

Carrie Ward gave a presentation to Board members on Coventry Ridge HOA fence replacement (see addendum). She indicated that the Metro District has done some research to determine if the fence is the property of the HOA or the Metro District. The District believes the fence is the property of the HOA. Staff suggests offering a proposal to Coventry HOA similar to the proposal offered to the Golf Club HOA. Board members directed staff to continue to research for information on fence ownership and present any findings to the Board.

Carrie Ward gave a presentation to Board members on Highlands Ranch signs on C-470 (see addendum). Current conditions of the signs include; faded paint, broken plexiglass and broken foundations. Board members discussed various repair and replacement options. Board members directed staff to patch and paint the current signs and to work with stakeholders to develop a replacement plan with dates and bring that plan back to the Board.

Carrie Ward gave a presentation to Board members on hazard trees at Northridge Park (see addendum). Staff will be removing four trees around the playground and four trees at the Mountain Cloud Circle park entrance. The trees will be replaced with smaller ornamental trees that will be more appropriate for the site and minimize damage to park structures from roots and hazardous limbs.

### **Discussion Items**

None

**Board Meeting Minutes**  
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The following actions were taken:

- Approval of **Board Meeting Minutes** – 10/30/12 (*O’Sullivan/Dreher*) **6-0 motion passed**
- **Receive and Filed** Study Session Minutes – 11/19/12 and Special Meeting Minutes 10/10/12 (*Schierholz/O’Sullivan*) **6-0 motion passed**
- **Public Hearing** – A public hearing was opened at 7:07 pm for the 2013 Budget. There were no comments during the public hearing. Public hearing was closed at 7:08 pm.
- Approval of **Business Agenda** (*Starkey/Schierholz*) **6-0 motion passed**
- Approved the following **Consent Agenda Items** (*Starkey/Schierholz*) **6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 161

Ratify October 2012 Cash & Investment Transactions including Expenditures

HRMD – 162

2013 Study Session and Board Meeting Schedule

HRMD – 163

Adopt Resolution No. 12-163

2013 Holiday Schedule

HRMD – 164

Adopt Resolution No. 12-164

2012 Capital Project Appropriation Rescissions and Adjustments

HRMD – 165

Adopt Resolution No. 12-165

Traffic Control McArthur Ranch Road and Valley Brook Drive, Appropriation and Contract Purchase Order

- Approved the following **General Business** Items:

HRMD – 166

Adopt Resolution No. 12-166

Approve Commissioner Board Service Appreciation

*Dreher - motion/Schierholz – second* **6-0 motion passed**

*Discussion* – None

**Special Reports**

Sherry Eppers invited Board members to attend the Holiday Celebration on December 1<sup>st</sup> at the Mansion.

Sherry Eppers informed Board members that changes have been to the Metro District web site per board member direction.

Allen Dreher asked board members for suggestions to forward to state legislators for the upcoming legislative session.

**Public Comments or Questions**

None

**Adjournment**

At 7:15 pm motion to adjourn (Dreher/Starkey) was declared by Chairman Owens.

Submitted by Stefanie Quintana – December 12, 2012