



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

October 30, 2012

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**R. Owens**

V. Starkey

A. Dreher

C. Schierholz

N. Smith

K. O'Sullivan

N. Robinson

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance &  
Administration

Carrie Ward, Director, Parks, Recreation &  
Open Space

Jeff Case, Director of Public Works

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting  
Analyst

Sherry Eppers, Community Relations  
Manager

Laura Lacerte, Park Ranger

Jill Nunes, Recreation Supervisor

Angie Kim-Frisch, HR Manager

OTHERS:

J. Kappes, Met 5

Stephanie Stephens, CPRA Executive Director

Matt Robbins, Colorado Lottery Community  
Relations Specialist

Brock Norris, HRCA

Elizabeth Kelsen Huber, DC Libraries

Bridget & Blake Unruh, Junior Ranger

Kathy & Tyler Hayhurst, Junior Ranger

Scott Bowers, Junior Ranger

Greg, Danielle & Caden Elliott, Junior Ranger

Raleigh Halbert, Junior Ranger

Allyson Kolesch, Junior Ranger

Doug & Jess Campbell, Junior Ranger

### **Special Presentations**

Stephanie Stephens, Executive Director of Colorado Park and Recreation Association, presented the 2012 CPRA Columbine Award to the Metro District recognizing renovation of the of the Highlands Ranch Mansion. This is an annual state-wide award and is presented for outstanding community facilities design.

Matt Robbins, Colorado Lottery, presented the 2012 Starburst Award to the Metro District recognizing the Civic Green Park Project. Starburst Awards are presented annually for outstanding park and recreation facilities that are developed with the use of lottery proceeds. The Metro District has received \$6.6M in lottery funds for Parks, Recreation and Open Space projects to date.

Laura Lacerte presented the Junior Rangers with their program completion certificates. The Junior Rangers Program had 11 participants this year and included five classes during a five month period.

### **Public Comments or Questions**

None

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

Bruce Lebsack gave a brief presentation to Board members on proposed 2013 Water Rates as shown in the Centennial and Metro preliminary budgets (see addendum). The rates will be reviewed by the Centennial Board at its November workshop as well as the public hearing on the 2013 Budget. It is anticipated that staff will have a fairly clear direction after the Centennial Boards input at the workshop.

### **Discussion Items**

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 09/25/12 (*Dreher/Starkey*) *7-0 motion passed*
- **Receive and Filed** Study Session Minutes – 10/24/12 (*Robinson/Schierholz*) *7-0 motion passed*
- **Public Hearing** – None
- Approval of **Business Agenda** (*Schierholz/Robinson*) *7-0 motion passed*
- Approved the following **Consent Agenda Items** (*Dreher/O’Sullivan*) *7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 156

Ratify September 2012 Cash & Investment Transactions including Expenditures

HRMD – 157

Adopt Resolution No. 12-157

Grant of Easement, Tract B, Filing No. 7

HRMD – 158

Adopt Resolution No. 12-158

Civic Green Park Water Feature Repair, Appropriation and Construction Contract

HRMD – 159

Adopt Resolution No. 12-159

Highlands Ranch Mansion, Change Order and Final Payment

HRMD – 160

Adopt Resolution No. 12-160

2013 Compensation Plan Guide

- Approved the following **General Business** Items:

None

### **Special Reports**

Terry Nolan introduced Angie Kim-Frisch as the new Metro District/CWSD Human Resources Manager.

Terry Nolan indicated that the Douglas County Housing Partnership requested financial participation in the partnership by the Metro District. David Hahn responded that there is no statutory authorization to allow such participation. Board members agreed that the Metro District will not participate.

Terry Nolan reported that Littleton Fire Rescue is currently in negotiations with West Metro Fire over the provision by West Metro of service to some outlying areas served by our partners as well as use of their training facility. If successful, the allocated cost for the use of the West Metro training facility would be allocated equally to the three partners. Use of the West Metro training facility may result in the ultimate closing of the existing South Platte facility.

Nancy Smith inquired about board member contact information on the Metro District web site. Contact information can be found under the Government tab on the web site.

**Public Comments or Questions**

None

**Adjournment**

At 7:20 pm motion to adjourn (O'Sullivan/Schierholz) was declared by Chairman Owens.

Submitted by Stefanie Quintana – November 27, 2012