



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

September 25, 2012

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**R. Owens**

V. Starkey

A. Dreher

C. Schierholz

N. Smith

K. O'Sullivan\*\*

N. Robinson

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance &  
Administration

Carrie Ward, Director, Parks, Recreation &  
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting  
Analyst

OTHERS:

T. Kershisnik, Met 5

Captain Jason Kennedy, DC Sheriff

### **Special Presentations**

Captain Jason Kennedy updated board members on Douglas County crime statistics. The sheriff's office uses strategic policing which helps them predict where crimes can occur. The more serious crime group is down 29%. Lesser crimes are down 15%. Residential burglary is down 7%. Traffic crashes are up 25% over last year. Some high traffic crash intersections include; University/Wildcat Reserve, Broadway/Dad Clark and Lucent/Town Center. The sheriff's office is currently going through the last phase of one of three of the major accreditation processes. They could be the 41<sup>st</sup> department to hold accreditation from all three. . The detention area at the Douglas County center is being expanded to include a new parking garage and infirmary wing. This is funded through the Justice Center sales tax. Information, timeline and history can be found at [www.dcsheriff.net](http://www.dcsheriff.net).

### **Public Comments or Questions**

None

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

None

### **Discussion Items**

David Hahn distributed a memo to Board members on open meetings and director e-mail correspondence. After discussion it was agreed that Board members will continue to use the Metro District Forum for correspondence regarding District business between three or more members.

The following actions were taken:

- Approval of **Board Meeting Minutes** – 08/28/12 (**Robinson/Schierholz**) **6-0 motion passed**
- **Receive and Filed** Study Session Minutes – 09/17/12 and Finance Workshop Notes 08/22/12 (**Dreher/Schierholz**) **6-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (**Starkey/Schierholz**) **6-0 motion passed**
- Approved the following **Consent Agenda Items** (**Dreher/Schierholz**) **6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

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HRMD – 147  
Ratify August 2012 Cash & Investment Transactions including Expenditures

HRMD – 148  
Adopt Resolution No. 12-148  
2012 Capital Project Appropriation Rescissions and Adjustments

HRMD – 149  
Adopt Resolution No. 12-149  
Colorado Emergency Management IGA

HRMD – 150  
Adopt Resolution No. 12-150  
Coyote Creek Elementary School Restroom, Appropriation

HRMD – 151  
Adopt Resolution No. 12-151  
East/West Regional Trail Crossing, Appropriation, Consulting Contract

HRMD – 152  
Adopt Resolution No. 12-152  
Retaining Wall Highlands Ranch Parkway at Broadway, Appropriation and Construction Contract

HRMD – 153  
Adopt Resolution No. 12-153  
McArthur Ranch Road Warranty Repairs, Appropriation

HRMD – 154  
Adopt resolution No. 12-154  
Highlands Ranch Mansion, Appropriation and Final Payments

HRMD – 155  
Adopt Resolution No. 12-155  
Highlands Ranch Historic Park, Appropriation

- Approved the following **General Business** Items:

None

### **Special Reports**

Terry Nolan reported that Douglas County intends to significantly increase funding for road repair in Highlands Ranch. Vicky Starkey, Terry and Jeff Case attended the Board of County Commissioners meeting today when the commissioners passed a resolution congratulating the District on the SDA Collaboration Award. Allen Dreher accepted the SDA Special District Collaboration Award for the Mansion renovation project last week at the SDA conference.

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Terry Nolan will draft a letter to Douglas County to propose the next phase of partnership for the Mansion and Historic Park.

Terry Nolan reported that the Metro District/HRPRF Annual Golf Tournament was a success and netted \$16,800. Jill Nunes deserves most of the credit for the success of this tournament. The donations will fund Metro District sports fields and youth sports scholarships.

Rick Owens congratulated staff on winning the SDA award.

Rick Owens asked Board members to send him agenda for suggestions for the upcoming board to board meeting with HRCA.

Vicky Starkey reported that the Douglas County web site is being updated to include a page to identify road improvements in Highlands Ranch and alert residents to those areas.

Allen Dreher congratulated staff for the great work they do.

Carolyn Schierholz reported that during the LFR review committee meeting, Chief Mullin suggested changing the front-line service life of fire engines from 12 years to 10 years. Staff does not believe LFR has provided sufficient justification for this change. The fire chief is also investigating refurbishment of engines rather than replacement.

**Public Comments or Questions**

None

**Adjournment**

At 7:07 pm motion to adjourn (Starkey/Robinson) was declared by Chairman Owens.

Submitted by Stefanie Quintana – October 30, 2012