



**Highlands Ranch Metropolitan District
Study Session Minutes**

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, October 24, 2012.

ATTENDANCE: (Chairman in bold face: * = absent)

Board of Directors:

R. Owens

A. Dreher
V. Starkey
C. Schierholz
N. Smith
K. O'Sullivan
N. Robinson

STAFF:

Terry Nolan, General Manager
Jeff Case, Director, Public Works
Carrie Ward, Director, Parks, Recreation
and Open Space
Stefanie Quintana, Administrative Assistant
Stephanie Stanley, Financial Reporting
Analyst

Forrest Dykstra, Manager Development
Engineering
Sherry Eppers, Community Relations
Manager
Jerry Hunter, Parks Manager

OTHERS:

T. Kershishnik, Met 5
Mike Bailey, HRCA

Brock Norris, HRCA

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GUEST PRESENTATIONS:

- Mike Bailey reported that the HRCA will be changing the name of covenant control to community improvement services. They will work to educate residents on why covenant enforcement is needed in the community. The BackCountry Haunted Tours will be held on October 26th and 27th.

PUBLIC COMMENT:

- None

STAFF PRESENTATIONS:

- None

DISCUSSION ITEMS:

- Board members discussed a request from the Douglas County Youth Initiative for the Metro District to assist in funding the program. This is an initiative of the Partnership Douglas County Governments. DCYI's two signature programs include Wraparound and Youth Congress. The DCYI was instrumental in creating a county-wide curfew this year. Board members will review this request at the upcoming budget meeting. The Board was advised that the District will also be receiving a request to help fund the DC Housing Partnership.

AGENDA ITEMS

HRMD – 156 (*Consent*)

Ratify September 2012 Cash & Investment Transactions including Expenditures

HRMD – 157 (*Consent*)

Adopt Resolution No. 12-157

Grant of Easement, Tract B, Filing No. 7

HRMD – 158 (*Consent*)

Adopt Resolution No. 12-158

Civic Green Park Water Feature Repair, Appropriation and Construction Contract

Board members discussed warranty on the repairs and funding for future repairs.

HRMD – 159 (*Consent*)

Adopt Resolution No. 12-159

Highlands Ranch Mansion, Change Order and Final Payment

Board members discussed a draft letter from Terry Nolan to Doug DeBord regarding suggested improvements for the Mansion and Historic Park. Board members asked Terri Kershishnik to review the letter before it is finalized.

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HRMD – 160 (*Consent*)

Adopt Resolution No. 12-160

2013 Compensation Plan Guide

Terry Nolan gave a presentation to Board members describing compensation and employee benefits (see attached).

Terry Nolan reported that Angie Kim-Frisch has been hired as the new Human Resources Manager.

Terry Nolan invited Board members to attend the Annual Holiday Party.

Terry Nolan informed Board members that he had a meeting with Doug DeBord regarding Wildcat Regional Park. Douglas County intends to work with the Metro District on this project.

Rick Owens indicated that he was interviewed by KEZW radio.

Nick Robinson inquired about availability of survey results from HRCA. Brock Norris responded that results should be available in November.

Vicky Starkey invited Board members to attend the Elected Officials Caucus taking place on November 29th at the PACE Center in Parker.

PUBLIC COMMENT

- Brock Norris commented that he is impressed with the current fencing project.