



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

August 28, 2012

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:32 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

K. O'Sullivan

N. Robinson

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance &
Administration

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting
Analyst

Sherry Eppers, Community Relations
Manager

Brian Muller Park Planning Manager

OTHERS:

J. Kappes, Met 5

Chief Mullin, LFR

Renee Anderson, HR Resident

Elizabeth Kelsen Huber, DC Libraries

Brock Norris, HRCA

Special Presentations

Chief Mullin gave a presentation to Board members on LFR response times in Highlands Ranch (see addendum). Board members discussed if more resources could significantly improve response times. Board members would like to add this item to the next Board retreat agenda. Rick Owens suggested discussing at the next study session. Chief Mullin also invited Board members to attend an upcoming stakeholders meeting in early September, 2012 concerning the discussion of merging levels of service between LFR with Englewood Fire. ESCI is currently studying the impacts of such a merger and will present findings in December, 2012. New more effective and efficient laryngoscopes were purchased by LFR and were shown to the Board.

Public Comments or Questions

Renee Anderson spoke to Board members about her desire to see additional improvements to LFR response times. She suggested that Board members discuss ways to fund improvements.

Reaffirmation of Disclosure

No changes

Staff Presentations

Brian Muller gave a presentation to Board members on Historic Park Trails (see addendum). Phase I will begin with a public process. Board members agreed to send out a mailing to residents inviting them to a public meeting. Board members also suggested holding the public meeting at the Mansion. Staff will research the Mansion as a meeting place.

Bruce Lebsack gave a presentation to Board members showing 2012 assessed values and assessed value history (see addendum).

Stephanie Stanley gave a presentation to Board members updating them on the Mansion Special Revenue Fund and the status of event reservations for 2012 and 2013 (see addendum). Staff recommends changes to the fees by eliminating the mansion add-on fee but increasing fees across the board by \$500 and changing October fees from the Select to Choice categories. *Allen Dreher motioned to approve the recommended fee changes as presented effective October 1, 2012 and reducing contract amount for people who have a signed contract that had a Mansion add-on fee in excess of \$500. Vicky Starkey second. Motion passed 7-0.*

Discussion Items

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 07/31/12 (*Robinson/O’Sullivan*) **7-0 motion passed**

- **Receive and Filed** Study Session Minutes – 08/22/12 and Finance Workshop Notes 05/23/12 (*Starkey/Schierholz*) *7-0 motion passed*
- **Public Hearing** – None
- Approval of **Business Agenda** (*Dreher/O’Sullivan*) *7-0 motion passed*
- Approved the following **Consent Agenda Items** (*Dreher/Schierholz*) *7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 146

Ratify July 2012 Cash & Investment Transactions including Expenditures

- Approved the following **General Business** Items:

Motion regarding back yard gates into open space. *Tabled*

Board members directed staff to postpone their September meeting with HRCA staff on this topic.

Special Reports

Rick Owens commented that he appreciates the presentations from Chief Mullin. There will be 4 board members attending the employee appreciation luncheon at the Mansion. He also reminded everyone to attend the concert at Civic Green Park.

Nancy Smith asked that Sheriff Weaver at next months’ meeting discuss the policy on parents school pick-ups causing traffic jams.

Public Comments or Questions

None

Adjournment

At 7:45 pm motion to adjourn (Dreher/Schierholz) was declared by Chairman Owens.

Submitted by Stefanie Quintana – September 25, 2012